

No. :- GAD/T/E/G.O. / 9422

Date: - 18.03.2011  
24.3.2011

To,  
The Manager (P),  
MSEDCL,  
(AZ)A'bad/ (AMTZ)Akola/ (BUZ)Bhandup/ (BMTZ)Baramati/(JLGZ)Jalgaon/  
(KLNZ)Kalyan/ (KZR)Ratnagiri/ (KOPZ)Kolhapur/ (LZ)Latur/ (NDZ)Nanded/  
(NSKZ)Nasik/ (NUZ)Nagpur Urban/ (NZ)Nagpur/ (PZ)Pune/ (T&S)Nasik/  
(Civil)Bandra/ (MMC)Mumbai.

**Sub:** - Guidelines regarding forwarding of audited proposal for grant of higher grade benefit under the provisions of G.O. 111(P) dtd 13.05.82 for III<sup>rd</sup> occasion in appropriate format.

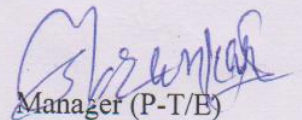
**Ref:** - Administrative Circular No. 304 dtd. 28.03.2010

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With reference to the above, the audited proposals for grant of higher grade benefit under the provisions of G.O. 111(P) dtd 13.05.82 for III<sup>rd</sup> occasion are received from various zones. While going through these proposals, it is observed that information required for finalizing the cases for grant of higher grade benefit under the provisions of G.O. 111(P) dtd 13.05.82 for III<sup>rd</sup> occasion, in some of the proposals, are incomplete. Due to incomplete information, it causes delay in finalizing Higher Grade Benefit proposal on III<sup>rd</sup> occasion

It is therefore, requested to please forward the duly audited proposal in prescribed format which is enclosed herewith for avoiding delay in finalizing the cases of G.O. 111(P) on III<sup>rd</sup> occasion henceforth.

Encl:- Prescribed Format

  
Manager (P-T/B)

**FORMAT**

- 1) Name in Full :
- 2) CPF No. :
- 3) Current Designation :
- 4) Date of Birth :  
(As per S.B.)
- 5) Dt. and Post of joining in organization:
- 6) Caste :
- 7) Qualification :
- 8) a) Dt of Joining at present post :  
b) Vide promotion order & dt. :
- 9) Deemed date promotion details :  
(If deemed dt promotion is granted)
- 10) Dt. of completion of 28 years in service:
- 11) Details regarding eligibility of  
G.O. 111(P) on 3<sup>rd</sup> occasion
  - a) w.e.f. :
  - b) to the post of :
  - c) at which payscale :
- 12) Details of Ist HGB granted
  - a) w.e.f. :
  - b) to the post of :
  - c) vide order no. & date :
- 13) Details of IInd HGB granted
  - a) w.e.f. :
  - b) to the post of :
  - c) vide order no. & date :
- 14) Whether he/she has refused  
promotion for which HGB is granted :
- 15) Date of increment :
- 16) Details of Professional Exam.
  - a) Passed/Exempted (no. & date):
  - b) Paper cleared :
- 17) Remarks, if any :

(Note :- All details, mentioned above should be duly filled in.)