



E-mail :- ed_dist@mahadiscom.in
Fax No. :- 022 -26585128

Executive Director (HR) Section
Maharashtra State Electricity Distribution Co. Ltd.,
"Prakashgad", 4th floor,
Station Road, Bandra (E),
Mumbai - 400 051.

No. :- ED (HR) / Award / CFC / 000867

Date: 10/01/2012

Circular

Sub: Award Scheme for Technical Staff in field (Operators and Line Staff)

In pursuance of the approval accorded by the Hon'ble Managing Director in consultation with the Director (Projects), Director (Operations) and Director (Finance), to acknowledge the Technical staff {(i) Operators- working in Sub-Station / Switching Station and (ii) Line staff} working in field, it is decided to award them presenting a trophy & a Certificate from the concern Zonal Chief Engineer

Following will be the guidelines for award Scheme:

1. One Operator working at Sub / Switching Station from each Division will be selected for award.
2. One Line Staff from each Sub-Division will be selected for award.
3. Selection Committee :-
 - a. Superintending Engineer (Circle office)- Chairman
 - b. Executive Engineers (Adm.)(Circle Office)- Secretary
 - c. Dy. C.I.R.O.- Member
 - d. Dy. Executive Engineer / Assistant Engineer (From each Division)- MemberThe Committee to meet latest by **15th April every Year.**
4. Three names of Line Staff & operators, from the Sub-Division & Division respectively is to be forwarded to the Selection Committee Chairman by **31st March every Year.**
5. From the names received, one no. Line Staff from each Sub-Division and one no. of Operator from each Division will be selected for award.
6. The award shall be consisting of a Trophy (up to Rupees 500/-) and a certificate from the Zonal Chief Engineer.
7. The award shall be distributed on **1st of May "KAMGAR DIN"** at Zonal office by arranging a function at the hands of Zonal Chief Engineer.

8. Parameters for selection:

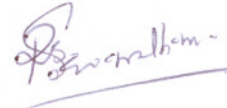
A) Operator:

- a. Attendance During the year.
- b. Role in Maintenance of Sub-station.
- c. Qualification.
- d. Emergency handling.
- e. Accidents free Record.
- f. Length of Service.
- g. Any other outstanding Achievement.

B) Line Staff:

- a. Length of service.
- b. Accident free record.
- c. Hooks removed.
- d. Theft Detection.
- e. Maintenance of Line & Equipment.
- f. DTC Failure Rate.
- g. Handling of Emergencies.
- h. Any other Outstanding work carried out.

9. Award will be for once in service period



Executive Director (H.R.)

Copy s. w. r s. to:-

1. Managing Director, MSEDCL, Mumbai.
2. Director (Operations) / (Projects) / (Finance), MSEDCL, Mumbai.

Copy f. w. cs. to:-

1. Executive Director, (Comm.) / (Projects), MSEDCL, Mumbai.
2. Executive Director (I / II / III), MSEDCL, Kalyan / Pune / Nagpur.

Copy to:-

1. All HODs. Corporate office, MSEDCL, Mumbai.
2. Chief Engineers (Field), MSEDCL, As per Mailing List.
3. Superintending Engineers (Field), MSEDCL, As per Mailing List.
4. Executive Engineers (Field), MSEDCL, As per Mailing List.