



(A Govt. of Maharashtra Undertaking)  
CIN-U40109MH2005SGC153645

OFFICE OF THE EXECUTIVE DIRECTOR (HR)

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No.: ED/HR/ 0 0 5 6 3

Date:- 0 8 JAN 2018

### CIRCULAR

**Sub:- Presence of Officers in the Court during the hearings.**

The cases filed in the Court of Laws by employees as well as outsiders are being dealt by various offices. To defend the cases strongly and to bring forward the position of the Company to the Hon'ble Courts, various Advocates/Panel of Advocates are already appointed. It is also expected that these cases are to be represented to the Court of Laws by the respective Advocates appointed by the Company.

2. After hearing of such cases the Order passed by the Hon'ble Courts are required to be implemented and in the cases of contempt, if any, proper representation through the Advocates is also required. However, it is observed that, in spite of appointment of Advocates/Counselors, the concerned Officers/Authority remains present during the hearing of cases/contempt cases for presenting the Company.
3. In one of the contempt case, the Hon'ble Court have taken the presence of Officers seriously and directed that no officer should remain present in the Court unless a notice is issued in Form I or unless there is specific directions by the Court in this regard. As such, the Officer/Authority of the Company is required to be present in the Court only after a notice/directions are issued by the Court.

**Explanation :** However, this Circular will not be applied when the Officer/employee is required to go for evidence, for instruction in drafting/pleading and for signing affidavit and the pleading etc.

4. All the concerned are therefore requested to take the note of the above directions given by the Hon'ble Court and bring to the notice of all who deals with the Court matters.
5. This circular is available on Company's R-APDRP portal.

  
(Chandrashekhar Yerme)  
Executive Director (HR)