



No. GAD/DC/No 28940
Maharashtra State Electricity Distribution Co.Ltd.
Prakashgad, 4th Floor,
Bandra (East), Prof. A.K.Marg,
Mumbai - 400 051

Date : 22 SEP 2011

CIRCULAR

Sub : Sealed cover procedure : Clarification there off.

The procedure to be followed in respect of employees against whom disciplinary action/vigilance report/criminal proceedings are pending or whose conduct is under investigation is laid down under clause 29(b)(iv) of Classification and Recruitment Regulations 2005 as 'Sealed Cover Procedure.

Now, it has been observed that the explanation/show cause issued for minor lapses under the provisions of S.R.87 are also considered on par with the provisions of 29(b)(iv) of Classification and Recruitment Regulations 2005.

It is therefore clarified that the explanation/show cause issued (on going cases) under the provision of S.R.87 for minor lapses are not to be considered for appointment/promotion and the cases of such employees are not to be kept in sealed cover.

All the concerned authorities are hereby directed to take the note of above.

This Circular is also available on Company's website
i.e. www.mahadiscom.in

(Col.R.B.Gowardhan, Retd.)
Executive Director (HR)

To,

All as per mailing list upto Division level.