

## **CONFIDENTIAL**

**No.GAD/I/VI/Enquiry/2549**

**Maharashtra State Electricity Board.**

**Mercantile Bank Building, 3<sup>rd</sup> Floor,**

**Mahatma Gandhi Road, Fort , Bombay-400023**

**Dated - 02.09.1971.**

## **CIRCULAR**

### **Sub- Departmental Enquiries .**

with a view to speeding up the disposal of departmental enquiries instituted or proposed to be instituted against employees of the board belonging to the pay Group II and III, a post of Enquiry officer has been created and Shri- G.N.Patankar has been appointed thereto, further it has been directed in this office circular No.GAD/Enquiry/35657 dated the 07. 09 .1970 that the cases of Technical nature or those involving criminal acts should not, however, be referred to him and in respect of which separate advice of the Head Office should be sought for the intention underlying this was that the cases involving offences of Technical nature and also cases involving criminal acts should not be interested to this Enquiry Officer.

It is however, noticed that a number of field officers are making references to the Head office as a matter of course even for appointment of an Enquiry officer in respect of cases of Technical nature. It is therefore, clarified that the Authorities competent to take disciplinary action against employees involved in cases of technical nature or cases involving criminal acts should use their discretion in appointing some other suitable officer without reference to this office it should, however, be ensured that the officer so appointed is not lower in status than or equal in status to the accused employee against whom enquiry is proposed to be held . the field officers May, however, seek advice or the head office, if it is considered necessary, on any specific points.

**Sd./- joint secretary .**