



(A Govt. of Maharashtra Distribution Com.Ltd.)  
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No. HR/GM(HR)/24177  
Maharashtra State Electricity Distribution Co.Ltd.  
Prakashgad, 4<sup>th</sup> Floor,  
Bandra (East), Prof. A.K.Marg,  
Mumbai - 400 051

## CIRCULAR

**Sub. :** Non-Compliances of various Tax Laws by the field offices.  
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MSEDCL, HR Department has to comply various tax laws such as Income Tax, Professional Tax and also Service Tax, MVAT while processing the Bill of Legal Fees and Work Order of Out Sourcing etc. The compliances include registration under the relevant acts, calculation of Tax liabilities, preparation and filling of Return, Tax payment and follow up with the concerned departments on related issue.

It is observed that, major defaults have been committed by the field offices in complying the tax laws resulting in unwarranted/an avoidable financial loss to the company in the form of penalty, interest etc. under relevant Act. The major defaults committed by MSEDCL, field offices are delay in filling of returns, error entering PAN Number, delay payments to Govt. authorities, delay in issue of TDS Certificates, short deduction of TDS and error in preparation of challans. The Income Tax Department has issued notices to some of the field offices for above defaults involving substantial amount of interest penalty payable by MSEDCL.

The Maharashtra Government has initiated the process of e-payment of taxes and e-filling of the returns in most of the Tax laws. This helps in identifying the defaults easily.

All the Zonal/Circle/Divisions/HR heads are hereby directed to be more vigilant in complying the tax law provisions and any penalty, interest attracted is liable to be recovered from the concerned officers/employees responsible for such defaults.

This circular is made available on Company's Intranet in HR Circular, No hard copy is sent to any offices.

(Sandesh Hake)  
Chief General Manager (HR)

To

As per mailing list upto the Division level of MSEDCL.