

# MAHA VITARAN

Maharashtra State Electricity Distribution Co. Ltd.

( A Govt. of Maharashtra Undertaking )

CIN : U40109MH2005SGC163645

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HRD/O&M/F.No.9/Transfer Policy/17920

Date : 03/06/2016

To

All Chief Engineers in the Field,  
M.S.E.D.C.Ltd.

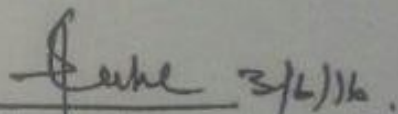
Sub : Implementation of Transfer Policy for the year 2016 -  
Clarification/guidelines thereof.

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The MSEDCL transfer policy has been circulated vide Administrative Circular No.514 dt.10/08/2015. While implementing the transfer policy, it is revealed that large numbers of officers/employees who have completed 3 years at same Headquarters/ Location are required to be transferred. These transfers involve huge financial implications. Considering the existing financial crunch and austerity measures adopted by the Company, following guidelines are issued for implementation the Transfer Policy for the year 2016.

- i) As per Clause 2 (a) of the General guidelines of the Transfer Policy, circulated vide Administrative Circular No.514 dated 10/08/2015, the tenure for every post shall be considered as 5 years instead 3 years for the year 2016.
- ii) Also, the number of employees to be transferred of a given category/cadre as per Clause 2(e) should be maximum 20% instead of 30%

2. All the concerned authorities are requested to implement the transfer policy properly by considering the above clarifications. Also, the general transfers for the year should be carried out up to 15<sup>th</sup> June of this year.



( Sandesh Hake )

Chief General Manager (HR)

Copy s.w.rs. to:-

The Executive Director (HR), MSEDCL, Corporate Office, Mumbai

Copy to :-

- 1) The O.S.D. to the Managing Director, MSEDCL, Corporate Office, Mumbai
- 2) The Chief General Manager (HR-TE), MSEDCL, Corporate Office, Mumbai
- 3) The Dy. General Manager (HR-NTE), MSEDCL, Corporate Office, Mumbai