



Maharashtra State Electricity Distribution Co. Ltd

Website : www.mahadiscom.in

MAHARASHTRA STATE ELECTRICITY  
DISTRIBUTION COMPANY LTD.

P.A. Cell

"Prakashgad", Ground floor,  
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Bandra (E) Mumbai: 400 051.

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Ref : HR/PA Cell/17372

Date : 19/07/2018

CONFIDENTIAL

To,  
Regional Director  
M.S.E D.C L  
Nagpur Region

Sub : Delegation of power for Reporting, Countersigning & Accepting of Annual Confidential Reports for the year 2017-2018 & onwards

Ref : Letter No. RD/NGP/HR/CONF/0117 dated 04.05.2018

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With reference to the letter sitcd above it is to intimate that the Regional Offices for Kokan, Pune, Aurangabad & Nagpur Regions have been created vide Office Order No.MPR -68/2016 dated 26.09.2016 & the functioning of these Regional Offices have been commenced w.e.f 02.10.2016. Accordingly, for smooth functioning of Regional Offices broad functions & responsibilities of the office of Regional Director has been circulated vide HRD/O&M/F.No.9/29404 dated 26.09.2016.

2. Under the Annexure 'A' enclosed to the said Circular dated 26/09/2016, powers in respect of various functions have been delegated to the Regional Directors. Also, the powers to Report, Countersign and Accept the confidential reports of employees falling under the jurisdiction of Regional Directors are delegated under HR Department. You are therefore kindly requested to instruct the concerned to update the reporting, countersigning and accepting authorities in HRMS for the confidential reports for the employees working under your jurisdiction.

(Sandesh Hake)  
Chief General Manager(HR)

Copy s.w.r.to:

1. The Executive Director (HR), MSEDCL, Mumbai
2. The Jt. Managing Director, MSEDCL, Aurangabad
3. The Regional Director, MSEDCL, Kalyan/ Pune

Tech Section		Existing				Proposed			
	Reporting Officer	Review I	Countersigning officer	Accepting Officer	Reporting Officer	Review I	Review II	Countersigning officer	Accepting Officer
Chief Engineer (Distribution)	Director (Operations)		Managing Director	Managing Director	Regional Director			Director (Operations)	Managing Director
Chief Engineer (QC)	Regional Director		Managing Director	Managing Director	Regional Director			Director (Operations)	Managing Director
Superintending Engineer (Operation) Region	Regional Director		Director (Projects)	Managing Director	Regional Director			Director (Projects)	Managing Director
Superintending Engineer (Infra) Region	Chief Engineer (Dist)		Director (Operations)	Managing Director	Chief Engineer (Dist)		Regional Director	Director (Projects)	Managing Director
Superintending Engineer (Dist.) Zone	Chief Engineer (Dist)		Director (Operations)	Managing Director	Chief Engineer (Dist)		Regional Director	Director (Projects)	Managing Director
Superintending Engineer (Dist.)	Chief Engineer (Dist)		Director (Operations)	Managing Director	Chief Engineer (Dist)		Regional Director	Director (Operations)	Managing Director
Superintending Engineer (CIVIL)	Chief Engineer (CIVIL)		Director (Operations)	Managing Director	Chief Engineer (CIVIL)		Regional Director	Director (Operations)	Managing Director
Executive Engineer (Field)	Superintending Engineer (Dist.)	Chief Engineer	Director (Operations)	Managing Director	Superintending Engineer (Dist)		Regional Director	Chief General Manager (HR)	Managing Director
Executive Engineer (Enquiry)	General manager (HR) Region		Chief General Manager (HR)	Executive Director (HR)	Dy. General Manager (HR)			Chief General Manager (HR)	Regional Director
Executive Engineer (Admin) Circle	Superintending Engineer (Dist)		Director (Operations)	Managing Director	Superintending Engineer (Dist)			Chief Engineer (Dist)	Regional Director
Executive Engineer (Testing)	Chief Engineer (Dist)		Director (Operations)	Managing Director	Superintending Engineer (Testing)			Chief Engineer (Dist)	Regional Director
Executive Engineer (CIVIL)	Superintending Engineer (CIVIL)		Chief Engineer (CIVIL)	Director (Operations)	Superintending Engineer (CIVIL)			Chief Engineer (CIVIL)	Regional Director
Executive Engineer (Admin) Zone	Chief Engineer (Dist)		Director (Operations)	Managing Director	Chief Engineer (Dist)			Regional Director	Director (Operations)
Superintending Engineer (Testing)	Chief Engineer (Dist)		Director (Operations)	Managing Director	Chief Engineer (Testing)		Regional Director	Director (Operations)	Managing Director
HR Section	Reporting Officer	Review I	Countersigning officer	Accepting Officer	Reporting Officer	Review I		Countersigning officer	Accepting Officer
Dy. General manager (HR) Region	Chief General Manager (HR)		Executive Director (HR)	Managing Director	Regional Director			Executive Director (HR)	Director (Operations)
Assistant General Manager (HR) Region	General manager (HR)		Chief General Manager (HR)	Executive Director (HR)	Dy. General Manager (HR)			Chief General Manager (HR)	Regional Director
Manager (HR) Region	Assistant General Manager (HR)		Chief Engineer (Dist)	Executive Director (HR)	Chief Engineer (Dist)			Dy. General Manager (HR)	Regional Director
Sr. Manager (HR) Zone	Chief Engineer (Dist)		Chief General Manager (HR)	Executive Director (HR)	Chief Engineer (Dist)			Chief General Manager (HR)	Regional Director
Sr. Manager (HR) Court Case & Maint Cell	Assistant General Manager (HR)		General manager (HR)	Executive Director (HR)	Dy. General Manager (HR)			Chief General Manager (HR)	Regional Director
Manager (HR) Zone (Enquiry)	Assistant General Manager (HR)		Chief Engineer (Dist)	Executive Director (HR)	Assistant General Manager (HR)			Chief Engineer (Dist)	Regional Director
Dy. Manager (HR) Zone	Manager (HR)		Chief Engineer (Dist)	Executive Director (HR)	Senior Manager (HR)			Chief Engineer (Dist)	Regional Director
Manager (HR) Circle	Assistant General Manager (HR)		Superintending Engineer (Dist)	Chief General Manager (HR)	Assistant General Manager (HR)		Superintending Engineer (Dist)	Chief Engineer (Dist)	Regional Director
Dy. Manager (HR) Division	Executive Engineer (Dist)		Assistant General Manager (HR)	Chief General Manager (HR)	Manager (HR)			Chief Engineer (Dist)	Regional Director
Account Section	Reporting Officer		Countersigning officer	Accepting Officer	Reporting Officer			Countersigning officer	Accepting Officer
General Manager (F&A)	Chief Engineer (Distribution)		Director (Finance)	Managing Director	Regional Director			Director (Finance)	Managing Director
AGM (F&A) / Senior Manager (F&A) Zone	Superintending Engineer (Dist)		Chief General Manager (F&A)	Director (Finance)	Chief Engineer (Dist)			Regional Director	Director (Finance)
Manager (F&A) Zone	Senior Manager (F&A)		Superintending Engineer (Dist)	Chief General Manager (F&A)	AGM (F&A) / Senior Manager (F&A)			Chief Engineer (Dist)	Regional Director
Dy. Manager (F&A) Zone	Manager (F&A)		Superintending Engineer (Dist)	Chief Engineer (Dist)	Manager (F&A)			AGM (F&A) / Sr. Manager (F&A)	Chief Engineer (Dist)
Manager Circle	Superintending Engineer (Dist)		AGM (F&A) / Senior Manager (F&A)	Chief General Manager (F&A)	Superintending Engineer (Dist)			Superintending Engineer (Dist)	Chief Engineer (Dist)
Dy. Manager (F&A) Circle	Manager (F&A)		Superintending Engineer (Dist)	Chief Engineer (Dist)	Manager (F&A)			Superintending Engineer (Dist)	Chief Engineer (Dist)
Dy. Manager (F&A) Division	Executive Engineer (Dist)		Superintending Engineer (Dist)	Chief General Manager (F&A)	Executive Engineer			General Manager (F&A)	Chief Engineer (Dist)
IT Section	Reporting Officer		Countersigning officer	Accepting Officer	Reporting Officer			Countersigning officer	Accepting Officer
Dy. General Manager (Region)	Chief Engineer (Dist)		Chief General Manager (IT)	Director (Finance)	Regional Director			Executive Director (IT)	Regional Director
System Analyst (Zone)	Chief Engineer (Dist)		Chief General Manager (IT)	Director (Finance)	Chief Engineer (Dist)			Executive Director (IT)	Regional Director
System Analyst (Circle)	Chief Engineer (Dist)		Chief General Manager (IT)	Director (Finance)	Chief Engineer (Dist)			Executive Director (IT)	Regional Director
System Analyst (Circle)	Chief Engineer (Dist)		Chief General Manager (IT)	Director (Finance)	Chief Engineer (Dist)			Executive Director (IT)	Regional Director
Programmer	Superintending Engineer (Dist)		General Manager (IT)	Chief General Manager (IT)	System Analyst			Superintending Engineer (Dist)	Executive Director (IT)
Assistant Programmer	System Analyst		Superintending Engineer (Dist)	Chief General Manager (IT)	System Analyst			Superintending Engineer (Dist)	Executive Director (IT)
PIKO/CIKO	Reporting Officer		Countersigning officer	Accepting Officer	Reporting Officer			Countersigning officer	Accepting Officer
Dy. Chief Public Relation Officer (Region)	Chief P.R.O.		Chief Engineer (Dist)	Executive Director (HR)	Regional Director			Executive Director (HR)	Regional Director
Public Relation Officer (Zone)	Chief P.R.O.		Chief Engineer (Dist)	Executive Director (HR)	Chief Engineer (Dist)			Executive Director (HR)	Regional Director
Dy. Chief Industrial Relation Officer (Zone)	Jt. C.I.R.O.		Chief Engineer (Dist)	Executive Director (HR)	Regional Director			Executive Director (HR)	Regional Director