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Chief Engineer (Civil),

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Ref.No. No.CEC/BND/FM /

No 1 6 4 8

Date:-

31 DEC 2012

CIRCULAR

Sub:- Converting ceiling on use of mobile phone charges from monthly to annual.

The issue of Converting ceiling on use of mobile phone charges from monthly to annual to the Officers /Employees of the company working in Corporate office & field offices was under consideration sometime in the past.

Now Managing Director, M.S.E.D.C.L in consultation with the Executive Director(HR) & Director (Finance) has accorded approval for Converting ceiling on use of mobile phone charges from monthly to annual.

It is decided to convert the existing monthly limit into annual limit. So that the employees who are entitled to use company's mobile phone with monthly ceiling will be permitted to use mobile phone upto amount of annual ceiling. (which is equivalent to the monthly ceiling limit multiplied by twelve) or upto actual during the financial year, whichever is less.

It is decided that in case of transfer of an employee necessary entry of the mobile phone charges consumed by the employee during that financial year should be taken in the last pay certificate (LPC) issued by the office and the employee can be permitted to use upto the balance amount of annual limit to his/ her new place of joining during that financial year.

This Circular will be effective from the date of published.

Chief Engineer(C)
Corporate Office, Bandra

Copy s.w.r.to:

- 1.All Directors of MSEDCL.
- 2.All Executive Directors of MSEDCL.

Copy f.w.c.s.to:

All Chief Engineers & equivalent at Corporate Office And in Field office .

Copy to:

All Officer's upto Executive Engineer level .