

परिपत्रक

विषय : कंपनीच्या कर्मचाऱ्यांच्या वार्षिक वेतनवाढीचे प्रदान (Release) अथवा उच्च वेतनश्रेणी लाभ, पदोन्नती इत्यादी लाभ मंजूर करण्याबाबत मार्गदर्शकसुचना.

प्रशिक्षण व सुरक्षाकेंद्र, नाशिक यांचेकडून कंपनीच्या वेतनगट १ ते ४ मधील कर्मचाऱ्यांकरीता प्रत्येक कॅलेंडर वर्षामध्ये दोनवेळा याप्रमाणे विभागीय परीक्षांचे आयोजन करण्यात येते आणि सदर परीक्षा नाशिक आणि अमरावती या दोन्ही केंद्रांवर घेतल्या जातात. वार्षिक वेतनवाढ, उच्च वेतनश्रेणी लाभ, पदोन्नती इत्यादी सेवाविषयक बाबी कर्मचाऱ्यास देय असणाऱ्या दिनांकापासून मंजूर अथवा लागू करणे हे विभागीय परीक्षा उत्तीर्ण असणे व शिस्तभंग कार्यवाही, इत्यादीशी संलग्न आहे.

२. या वर्षाच्या प्रथम अर्ध सत्रात (जानेवारी २०२० ते जून २०२०) म्हणजेच माहे फेब्रुवारी २०२० मध्ये केवळ ९६ वी व्यावसायिक परीक्षा घेण्यात आलेली आहे व सदर परीक्षेचा निकालही जाहीर करण्यात आलेला आहे. नंतरच्या काळात कोरोना (कोविड-१९) या साथीच्या रोगाचा प्रादुर्भाव वाढल्यामुळे केंद्र शासन व महाराष्ट्र शासनाकडून व्यक्तींच्या प्रवासाबाबत व एकत्र येण्याबाबत निर्बंध घालण्यात आले होते. परिणामी, प्रथम अर्ध सत्रातील विभागीय परीक्षा नियोजित दिनांकास घेणे शक्य झाले नाही. सदर परीक्षा दिनांक १२, १३, १४ सप्टेंबर २०२० रोजी घेण्यात आलेल्या आहेत आणि द्वितीय अर्ध सत्रातील (जुलै २०२० ते डिसेंबर २०२०) विभागीय परीक्षा देखील सदर निर्बंधांमुळे पुढे ढकलण्यात आल्या आहेत.

प्रथम अर्ध सत्र (जानेवारी २०२० ते जून २०२०)

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|------------------------------------|---|
| अ) ११० वी उच्चस्तर साप्रवि परीक्षा | - मुळ वेळापत्रकानुसार परीक्षेचा नियोजित दिनांक ११/१२.०४.२०२० |
| ब) १०२ वी उच्चस्तर लेखा परीक्षा | - मुळ वेळापत्रकानुसार परीक्षेचा नियोजित दिनांक ०९/१०/११.०५.२०२० |
| क) ११० वी मराठी भाषा परीक्षा. | - मुळ वेळापत्रकानुसार परीक्षेचा नियोजित दिनांक १७.०५.२०२० |

द्वितीय अर्ध सत्र (जुलै २०२० ते डिसेंबर २०२०)


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|------------------------------------|---|
| अ) ९७ वी व्यावसायिक परीक्षा | - मुळ वेळापत्रकानुसार परीक्षेचा नियोजित दिनांक ११/१२.०७.२०२० |
| ब) १११ वी उच्चस्तर साप्रवि परीक्षा | - मुळ वेळापत्रकानुसार परीक्षेचा नियोजित दिनांक ०८/०९.०८.२०२० |
| ब) १०३ वी उच्चस्तर लेखा परीक्षा | - मुळ वेळापत्रकानुसार परीक्षेचा नियोजित दिनांक २६/२७/२८.०९.२०२० |
| क) १११ वी मराठी भाषा परीक्षा. | - मुळ वेळापत्रकानुसार परीक्षेचा नियोजित दिनांक ०८.११.२०२० |

३. सध्याची साथीच्या रोगाची परिस्थिती आणि निर्बंधांमुळे परीक्षांचे आयोजन करण्यास होणारा विलंब विचारात घेवून मा. अध्यक्ष व व्यवस्थापकीय संचालक यांनी संचालक (मासं) यांच्याशी विचारविनिमय करून पुढील बाबीस मंजुरी प्रदान केलेली आहे:

- एक) प्रथम सत्रामध्ये मुळ वेळापत्रकातील परीक्षेकरीता अर्ज सादर केलेल्या ज्या कर्मचाऱ्यांनी दि. १२, १३, १४ सप्टेंबर २०२० रोजी घेण्यात आलेली संबंधीत परीक्षा उत्तीर्ण केली असेल, असे कर्मचारी मुळ वेळापत्रकानुसार प्रथम सत्रातील नियोजित परीक्षा उत्तीर्ण झाले असे समजण्यात यावे. संबंधित कर्मचाऱ्यांना उच्च वेतनश्रेणी लाभ, पदोन्नती, इत्यादी लाभ मंजूर करतेवेळी सदरची बाब विचारात घेण्यात यावी. तसेच ज्यांची वार्षिक वेतनवाढ विभागीय परीक्षा उत्तीर्ण नसल्यामुळे रोखण्यात आलेली आहे, अशा कर्मचाऱ्यांचा मूळचा वेतनवाढीचा दिनांक न बदलता रोखण्यात आलेल्या वेतनवाढीचे प्रदान (Release) मुळ वेळापत्रकानुसार प्रथम सत्रातील नियोजित विभागीय परीक्षा दिनांकाच्या लगत नंतरच्या दिनांकापासून करण्यात यावे.
- दोन) जे कर्मचारी दुसऱ्या सत्रातील सुधारीत वेळापत्रकानुसार होणाऱ्या परीक्षा उत्तीर्ण होतील, व ज्यांची वार्षिक वेतनवाढ विभागीय परीक्षा उत्तीर्ण नसल्यामुळे रोखण्यात आलेली आहे, अशा कर्मचाऱ्यांचा मूळचा वेतनवाढीचा दिनांक न बदलता रोखण्यात आलेल्या वेतनवाढीचे प्रत्यक्ष प्रदान (Release), मूळ वेळापत्रकानुसार द्वितीय सत्रातील नियोजित परीक्षा दिनांकाच्या लगत नंतरच्या दिनांकापासून करण्यात यावे. तसेच संबंधित कर्मचारी मूळ वेळापत्रकानुसार द्वितीय सत्रातील नियोजित परीक्षा दिनांकाच्या लगत नंतरच्या दिनांकापासून उच्च वेतनश्रेणी लाभ, पदोन्नती, इत्यादी लाभाकरीता विद्यमान नियमांच्या अधीन राहून पात्र असतील
- तीन) ज्या कर्मचाऱ्यांचा वार्षिक वेतनवाढीचा दिनांक मूळ वेळापत्रकानुसार द्वितीय सत्रातील परीक्षेच्या दिनांकानंतरचा असेल तर कर्मचाऱ्यास वार्षिक वेतनवाढीचे प्रदान (Release) वेतनवाढीच्या देय दिनांकापासून करण्यात येईल.

४. सदर परिपत्रक कंपनीच्या e-Library वर उपलब्ध करण्यात आलेले आहे.

सोबत : प्रवसु परिपत्रक क्र. ८९ दि. १७.०९.२०२०


(कमांडर शिवाजी इंदलकर) (से.नि.)
मुख्य महाव्यवस्थापक (मासं)

Office of Chief General Manager(T&S)
Institute of Training & Safety,
MSEDCL, Chummary No.1, NTPS Colony,
Eklahare, Nashik (M.S.) 422105

ISO 9001:2015
Email: amhrexam@gmail.com
Phone No: 0253-2810046

CGM/T&S/NSK/Dept.Exam/Timetable/0089 Date: 17/01/2020

C I R C U L A R

Sub: Time-table of various departmental examinations from Jan, 2020 to Dec, 2020.
Invitation of applications form, for enrollment of dept. examination.

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The Time-table of various departmental examinations from **Jan, 2020 to Dec, 2020** is given as below. Applications are invited from the eligible employees who intend to appear to respective examination.

All Departmental Examinations will be held at Nashik and Amravati.

Sr.No	Name of Examination	Date of Exam.	Due Date for submission of application.
Jan, 2020 to June, 2020			
1	96 th Professional Exam.	15/16.02.2020	03.02.2020
2	110 th Higher GAD Exam.	11/12.04.2020	27.03.2020
3	102 th Higher Accounts Exam.	09/10/11.05.2020	28.04.2020
4	110 th Marathi Language Exam.	17.05.2020	05.05.2020
July, 2020 to Dec, 2020			
1	97 th Professional Exam.	11/12.07.2020	26.06.2020
2	111 th Higher GAD Exam.	08/09.08.2020	27.07.2020
3	103 th Higher Accounts Exam.	26/27/28.09.2020	11.09.2020
4	111 th Marathi Language Exam.	08.11.2020	28.10.2020

The detailed subject wise /topic wise/paper wise/ examination wise/ date wise time table and prescribed application form is also appended herewith. The same is available on website www.mahadiscom.in, www.mahatransco.in, Emergency changes occurred in programme schedule will be intimated accordingly.

Instruction:

Sending proper scan copy of application from on email-Id (amhrexam@gmail.com) is only for correspondence. Submission of the "HARD COPY" of the application form is "COMPULSORY".
Mobile photos will not be considered for enrollment.

96th Professional Examination

Date of Exam.	Time of Exam.	Paper No.	Subject/topic
15.02.2020	10.00 to 13.00	1	Indian Electricity Rules 2005 Electricity Act 2003 (with books)(100 marks)
15.02.2020	14.00 to 17.00	2	Indian Telegraph Act 1885&Electricity Act 2003 (with books)(100 marks)
16.02.2020	10.00 to 13.00	3	Elements of Commercial Accounts & Cost Accounts (without books)(100 marks)
16.02.2020	14.00 to 17.00	4	Labour Laws & GAD matters, MSEB Service Regulations, CPF Regulations & Board's Standing Orders (with books)(100 marks)

97th Professional Examination

Date of Exam.	Time of Exam.	Paper No.	Subject/topic
11.07.2020	10.00 to 13.00	1	Indian Electricity Rules 2005 Electricity Act 2003 (with books)(100 marks)
11.07.2020	14.00 to 17.00	2	Indian Telegraph Act 1885&Electricity Act 2003 (with books)(100 marks)
12.07.2020	10.00 to 13.00	3	Elements of Commercial Accounts & Cost Accounts (without books)(100 marks)
12.07.2020	14.00 to 17.00	4	Labour Laws & GAD matters, MSEB Service Regulations, CPF Regulations & Board's Standing Orders (with books)(100 marks)

Note: 1) For Civil Engineer, Paper I & II each will be of 50 marks and of 1.30 hrs duration. Paper III & IV will be of 100 marks and of 3.00 hrs duration.

2) It is necessary for Asstt. Engineer (T&D) to pass in Paper No. I (Electricity Act 2003 and Electricity Rules there under) and Paper II, III, IV for Dy.EE and above.

3) As per G.S.O. No 4 dtd.14-05-1955 no examination has been prescribed for Asstt. Engineer (Civil) as they are not very much concerned with the provision of the Electricity Act in their duties on Civil Engineering works and Junior Engineers may be allowed to appear for the examination when they are promoted as Asstt. Engineers.

4) The case of exemption in Paper III of Prof. Examination will be decided in pursuance of provision of Adm. Cir. 466 dtd 19-07-13. On production of documentary evidence as per this office Cir. No. 2603 dtd 23.12.2016 i.e. Post Graduate Degree Certificate & Mark sheets must be attested by Pay Group I & II Officers with remark as "Verified from the Original Degree Certificate and Marksheet found correct" with his/her signature and stamp etc.

110th Higher GAD Examination

Date of Exam.	Time of Exam.	Paper No.	Subject/topic
11.04.2020	14.00 to 17.00	1	Noting & Drafting Procedure Relating to Pay, TA, etc. (with books)(100 marks)
12.04.2020	10.00 to 13.00	2	Establishment/Commercial/Stores Matters etc. (with books)(100 marks)
12.04.2020	14.00 to 17.00	3	Labour Laws & Electricity Acts and Rules (with books)(100 marks)

111th Higher GAD Examination

Date of Exam.	Time of Exam.	Paper No.	Subject/topic
08.08.2020	14.00 to 17.00	1	Noting & Drafting Procedure Relating to Pay, TA, etc. (with books)(100 marks)
09.08.2020	10.00 to 13.00	2	Establishment/Commercial/Stores Matters etc. (with books)(100 marks)
09.08.2020	14.00 to 17.00	3	Labour Laws & Electricity Acts and Rules (with books)(100 marks)

102st Higher Accounts Examination

Date of Exam.	Time of exam.	Paper No.	Subject/topic
09.05.2020	10.00 to 13.00	1	Advanced Accounting & Auditing (without books)(100 marks)
09.05.2020	14.00 to 17.00	2	Stores & Works Accounting (with books)(100 marks)
10.05.2020	10.00 to 13.00	3	Cost & Management Accounting (100 marks) (Without books)
10.05.2020	14.00 to 17.00	4	Precis Writing, S. R., Classification & R. R., Seniority Regulations & CPF Regulations (with books) (100 marks)
11.05.2020	10.00 to 13.00	5	Industrial Laws & G.Os. (with books) (100 marks)
11.05.2020	14.00 to 17.00	6	Electricity Act 2003 & MSEB Office Procedure (with books) (100 marks)

103rd Higher Accounts Examination

Date of Exam.	Time of exam.	Paper No.	Subject/topic
26.09.2020	10.00 to 13.00	1	Advanced Accounting & Auditing (without books)(100 marks)
26.09.2020	14.00 to 17.00	2	Stores & Works Accounting (with books)(100 marks)
27.09.2020	10.00 to 13.00	3	Cost & Management Accounting (100 marks) (Without books)
27.09.2020	14.00 to 17.00	4	Precis Writing, S. R., Classification & R. R., Seniority Regulations & CPF Regulations (with books) (100 marks)
28.09.2020	10.00 to 13.00	5	Industrial Laws & G.Os. (with books) (100 marks)
28.09.2020	14.00 to 17.00	6	Electricity Act 2003 & MSEB Office Procedure (with books) (100 marks)

The cases of exemption in Paper I & III of Higher Accounts Examination will be decided in pursuance of provision of Adm. Cir No. 345 dtd. 23-06-2011 on production of documentary evidence as per this office Cir. No. 2603 dtd 23.12.2016 through proper channel i.e. degree certificate and marksheet of every year must be attested by Pay Group I & II Officers with remark as "Verified from the original Degree certificate and Mark sheet and found correct" with his signature/stamps etc.

Employees who have given exemption in Paper I and III in Higher Accounts Examination earlier, in that case employees concerned should write the information of exemption in detail along with reference no. and date against appropriate column which will be very helpful for declaring the result.

110th Marathi Language Examination.

Date of Exam.	Time of Exam.	Paper No.	Subject/topic
17.05.2020	10.00 to 11.30	1	Written Marathi Language Examination (50 marks)
17.05.2020	11.30 to 13.00	2	Oral Examination (50 marks)

111th Marathi Language Examination.

Date of Exam.	Time of Exam.	Paper No.	Subject/topic
08.11.2020	10.00 to 11.30	1	Written Marathi Language Examination (50 marks)
08.11.2020	11.30 to 13.00	2	Oral Examination (50 marks)

110th Marathi Language Exam- (For employees of Class I , II & III who have not passed SSC/HSC Examination with Marathi Subject, Written & Oral Exam is compulsory) for Pay Group IV employees only Oral exam.

The employees who intend to appear to respective examination should submit their applications in their own hand writing in the prescribed form, which is available on website of www.mahadiscom.in / www.mahatransco.in below to this letter. Each candidate / examinee should write his full name and C.P.F. Account no. on the application form.

Each and every column of the application form should be filled in neatly and properly. No column should be left blank. Applicant should write his CPF A/c No. in the place provided. The applicant should mention all details of the examination i.e. Exam No., Seat/Roll No., of the examination in the application form, without fail in which he has got exemptions in one or more papers to avoid back references and keeping their results in abeyance for want of required information. Applicant should take care that their applications are received in this office on or before the date mentioned against respective examination, in this circular.

Applications received after due date of submission, /incomplete applications, will not be accepted and will be summarily rejected. They will not be considered for allotment of Roll Nos. This should be brought to the notice of all applicants and such applications should not be forwarded to this office. Application sent by Fax will not be accepted please note.

Address for sending Applications:-

Asstt. Gen. Manager (HR),
Training & Safety Department
M. S. E. D. C. Ltd. Chummery No. 1,
At Post: Eklahare, Taluka: Nashik,
District Nashik - 422 105
Email Id: amhrexam@gmail.com

All Department Heads, Superintending Engineers & Executive Engineers are requested to bring this circular to the notice of employees working up to Sub divisional Offices. Copies of the circular should be sent to Sub Divisional Offices and wide publicity should be given to it.

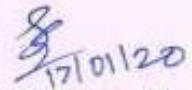
Accommodation facility will not provide to the candidates.

Cognizance Letter/Hall Ticket is COMPULSORY in the prescribed format only.

The candidate must bring Hall Ticket/Letter of Cognizance (2 copies-Original and Duplicate) and only valid Identity Card of Company for appearing the examination in examination hall. Unless having above documents, employee will not be permitted to enter the examination hall for appearing the examination, under any circumstances.

This Circular is available on Company's Website & Employee Portal. Hence, hard copy will not forward to any Office.

- Encl: 1) Prescribed Application form.
2) Prescribed form of Cognizance letter/Hall Ticket.
3) Prescribed application form for verification of marks as per C.S.No. 393 dtd. 27-06-1993.


(Sunder S. Latpate)
Chief General Manager
(T&S) Eklahare, Nashik.

Copy submitted with respect to:

- 1) The Executive Director (HR), M.S.E.D.C.L., Prakashgad, Mumbai.
- 2) The Executive Director (HR), M.S.E.T.C.L., Prakashganga, Mumbai.

----- For kind information please.

MAHARASHTRA STATE ELECTRICITY DISTRIBUTION CO.LTD

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**Common Examination Form application to all departmental Examinations
(HIGHER GAD/HIGHER ACCOUNTS/ PROFESSIONAL EXAM/ MARATHI LANGUAGE EXAM) to all
employees working in MSEDCL & MSETCL.**

Name & No. of Exam:

Date of Exam :

Mention particulars of Exam Name/ Exam No/ Date for which appearing.

Note: Application to be filled in by the candidate in his own handwriting.

Affix recent passport
size photograph with
duly attested
Signature of
Controlling Officer
with seal of Office.
(DO NOT STAPLE)

PART I (To be filled in by Exam Cell)

ROLL NO / SEAT NO.	
---------------------------	--

PART II

1. Name in Full Surname

:-

First Name

:-

Father's/Husband's Name

:-

2. C.P.F. No.

:-

3. Mobile No.

:-

4. Present Designation

:-

5. Designation at the time of joining

:-

6. Date of joining in the Board

:-

7. Date of joining in the Present Post

:-

8. Cadre to which allotted

(Accounts/GAD/Stores/Civil)

:-

9. Present place of working

S/Dn :

Divn :

Circle :

Zone :

10. Company to which attached

(DISCOM) / (TRANSCO)

:-

11. Examination Centre (Nashik / Amravati)

:-

12. Educational Qualification

:-

PART III

13. Attempt No (in case of second or more attempts) give details

Attempt No.	Roll No.	Examination No.	Date of Examination

14. Whether Appearing for all Papers (Yes/No) :-

a) If No, papers appearing now :-

Note : Candidate must have to appear for papers applied as mention in Point - 14.

15. Whether appearing for part thereof, if no, give details of exemptions and previous exam passed.

(Attach attested Xerox copies of exemptions order)

(All columns, should be filled in)

Exempted in which papers	Exam No	Roll No	Marks out of 100	Result/Exemption Office Order No & Date

16. Whether permission given for switchover from Accounts to GAD cadre or vice versa, if so give details as below.

17. Give details of Office Order No. & Date :-

(Also, attach attested Xerox copy of the switch over order)

18. If permission in as above in not granted, please mention whether necessary written undertaking as per G.O.7 & C.S. No. 6 dtd 02-07-73 to GSO110 is submitted Or otherwise (give details)
19. Date of submission of application :-
20. Remarks if any :-

DECLARATION

I, hereby declare that the information given above against each column is correct according to my knowledge and belief. The xerox copies of exemption order are also attached and duly attested by Pay Gr I Officer. If any discrepancy or incorrectness is found in the information, action as deemed fit may be initiated against me.

Date :

Name, Signature of Candidate

PART IV

Outward No. GAD/Exam/

Date:

1. The details mentioned in the application by the above employee working in the division / circle office/ zonal office have been verified from his/her Service Book and are found to be correct.
2. The Xerox copies of exemption order attested by Pay Gr I Officer of the Company are seen by me and they are found to be correct. The copies are attached herewith.

**Signature of Certifying/Controllar Officer with
Name of Office (Office Rubber Stamp)
(To be signed not below the Rank of
Executive Engr. / Dy.EE)**

NOTE : Application by fax will not be entertained on any ground as the fax matter cannot be read after some time. All columns should be filled in, if the columns are not applicable it should be written as "Not applicable". Incomplete applications/ Not submitted through proper Controlling Officers, are rejected/ filled without any action and correspondence, please note.



APPLICATION FOR VERIFICATION OF MARKS

Note : Candidate should attach original Money Receipt with application form & submit the same **through proper channel along with full office address.**

1. Name of applicant : _____
2. C.P.F. No. : _____
3. Designation : _____
4. Mobile No. : _____
5. Present place of working with : _____
Full address of Dn/Circle/Zone : _____
: _____
6. Exam Name & Number appeared : _____
7. Date of Exam : _____
8. Roll No. : _____
9. O.O.No. & Date under which Result has been declared. : _____
10. Name & No. of Paper in which Verification is sought. : _____
11. Marks obtained : () out of ()
12. Particulars of verification fees Paid. : (i) Amount _____
(ii) M.R.No. _____ (iii) Date _____ (iv) Office _____

Date:

Place:

Signature of Applicant.

Signature of the Officer
of the rank of Sub Divisional
Officer & above.

TO,
The Chief General Manager (T&S)
M.S.E.D.C.L. Eklahare, Nashik Rd
