



MAHAVITARAN

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Technical Establishment Section

Maharashtra State Electricity Distribution Co. Ltd.

Prakashgad, 4th Floor, Plot No.G-9,
Station Road, Bandra (E),
Mumbai – 400 051.

No. GAD/TE/SBP/MPR/New Setup/01312

Date:- 22/03/2010

CLARIFICATION

Subject: - Adjustment of the employees whose post are not sanctioned in the new setup for Corporate Office & Allied Offices.

Ref. No:- Office Order No.32 (Circulated Vide Letter No. GAD/CGM(T/M)MPR/2953) dt. 29/01/2010

The New Staff setup for Corporate Office & Allied Offices approved by the Board of Directors has been circulated vide letter at reference. In this new Staff setup the posts like Stenographers, Steno-Typist, Stenos, LDCs, Senior Draftsmen, Tracers, Data Entry Operators, etc are not sanctioned. However, many employees having such designations are still working in different Sections.

In this respect it is clarified that the existing employees whose post are abolished in the new setup shall continue in their post until their retirement or promotion and as per as possible they should be adjusted against suitable sectioned post, like Office Assistant, UDCs, Head clerk, etc. In most of the cases office assistant is sanctioned in place of LDCs, Stenos, Typists, Draftsmen, etc hence, the employees having these designations and Tracers, Jr. Draftsmen's etc may be retained in existing sections against the sanctioned posts of office assistant either departmental or out sourced.

Sd/-

Chief General Manager (T/E)

Copy s.w.r. to:

1. The Managing Director, M.S.E.D.C.L., Corporate Office, Mumbai.
2. The Director (Operations)/(Projects)/(Finance), M.S.E.D.C.L., Corporate Office, Mumbai.
3. The Executive Director (HR)/(CP)/(Projects), M.S.E.D.C.L., Corporate Office, Mumbai.
4. The Regional Executive Director - I/II/III, M.S.E.D.C.L., Kalyan/Pune/Nagpur.

Copy f.w.cs.to:

1. All the HODS in MSEDCL Corporate Office, Mumbai.
2. The Chief Engineer, M.S.E.D.C.L., Training & Safety, Nasik.

Copy / to :

- 1) The General Manager (Esstt.) M.S.E.D.C.L., Corporate Office, Mumbai.