

# MAHAVITARAN

Maharashtra State Electricity Distribution Co. Ltd.  
( A Govt. of Maharashtra Undertaking )  
CIN : U40109MH2005SGC153645

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HRD/O&M/F.No.9/Transfer Policy/11661

Date : 22/05/2018

To

All Chief Engineers in the Field,  
M.S.E.D.C.Ltd.


Sub : Implementation of Transfer Policy for the year 2018 –  
Clarification/guidelines thereof.

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The Transfer Policy for employees working in MSEDCL has been circulated vide Administrative Circular No.514 dt.10/08/2015. As per the provision under Para 2(e) of the said Transfer Policy, the officers/employees who have completed 3 years at same Headquarters/ Location are required to be transferred. However, considering the number of employees to be transferred, huge financial implications involved while effecting such transfers and keeping in view the existing financial crunch and austerity measures adopted by the Company following guidelines are issued for implementation the Transfer Policy for the year 2018.

- i) As per Clause 2 (a) of the General guidelines of the Transfer Policy, circulated vide Administrative Circular No.514 dated 10/08/2015, the tenure for every post shall be considered as 5 years instead 3 years for the year 2018.
- ii) Also, the number of employees to be transferred of a given category/cadre as per Clause 2(e) should be maximum 10% instead of 30%

2. All the concerned authorities are requested to implement the transfer policy properly by considering the above clarifications. Also, the general transfers for the year should be carried out up to 15<sup>th</sup> June of this year.



( Sandesh Hake )

Chief General Manager (HR)

Copy s.w.r.to:-

- 1) The Director (Finance)/(Operations)/(Projects)/(Commercial), MSEDCL, Mumbai
- 2) The Jt. Director, Aurangabad/The Regional Director, (Kalyan,Pune,Nagpur), MSEDCL
- 3) The Executive Director (HR), MSEDCL, Corporate Office, Mumbai

Copy to :-

- 1) The O.S.D. to the Chairman & Managing Director, MSEDCL, Corporate Office, Mumbai
- 2) The Chief General Manager (HR-TE), MSEDCL, Corporate Office, Mumbai
- 3) The General Manager (HR-Planning), MSEDCL, Corporate Office, Mumbai