

NO. HR/CGM (HR-T/E)/MPR/ 010840

Date : 18 APR 2013

(On intranet only)

To,

- 1) The Chief Engineer

Maharashtra State Electricity Distribution Co. Ltd.

BUZ, Bhandup/KLNZ, Kalyan/KZ, Ratnagiri/PZ, Pune/KOPZ, Kolhapur/BMTZ  
Baramati/JLGNZ, Jalgaon/LZ Latur/ NDZ, Nanded /NSKZ Nasik/AMTZ, Akola/  
AZ Aurangabad/NUZ Nagpur/NZ, Nagpur

- 2) The Chief Engineer

Civil Corporate Office, Bandra

Sub: Proper utilization of the services of LDC/OA.

It is seen from the report generated from the HRMS System that,

- 1) Offices under your Zone shown in the appended statement have utilizing the services of LDC/OA sanctioned for the offices of other establishments. In short, these offices are utilizing the LDC/OA in excess to the sanctioned posts to their establishments and salary & wages are drawn by creating Surplus Positions. The said situation indicates vacancies of LDC/OA in one establishment and on other hand it creates Surplus Positions, which is undesirable. Further, it can also be seen that, huge Surplus Positions are created without justification and keeping the vacancies in the same Division/ establishment. It is sheer misuse of the available manpower as well as the provision of Surplus Positions. It is, therefore, decided to bring down the Surplus Positions at Zero level. Hence the LDC/OA must be posted only where the posts have been sanctioned.
- 2) Though the vacant posts of LDC/OA are available at the same establishments, LDC/OA have been tagged to Surplus Positions. This is resulted in unnecessary blocking of Surplus Positions. Such employees must be tagged to


the regular vacancies and Surplus Positions must be kept vacant. This is to be rectified immediately.

- 3) As such, concerned Circle Heads may be directed to transfer such personnel against available vacancies under their control or you may transfer such personnel out of present Circle, if circumstances warranted.

Above corrective measures are to be taken immediately and compliance is to be submitted before 30-04-2013.

This letter is being placed on intranet of MSEDCL and no hard copy will be sent to any office.

Encl: Statement

  
**(P. M. Matey)**  
**Chief General Manager (HR-TE)**

**Copy s.w.r.to:**

- 1) The Executive Director (HR), MSEDCL, Mumbai
- 2) The Regional Executive Director, I/II/III, Kalyan, Pune, Nagpur

**Copy f.w.c.to:**

The Chief General Manager (HR), MSEDCL, Mumbai



**Statement showing the details of LDC/OA**

Sr. No.	Name of S/S	Sanction		Filled in		Vacant		SP	Net Vacan	Remarks			
		Dept	OS	Dept	OS	Dept	OS				Total	Total	
<b>AMTZ Akola</b>													
1	Akola Sub Division, No-II	3	0	3	4	0	4	0	0	1	-1	Surplus employee is to be transferred against available vacancy.	
2	Akola Urban Division	8	0	8	9	0	9	0	0	1	-1	Surplus employee is to be transferred against available vacancy.	
3	Akola "U" S/Dn No-I	3	0	3	4	0	4	0	0	1	-1	Surplus employee is to be transferred against available vacancy.	
4	Bhatkuli Sub Division	1	0	1	2	0	2	0	0	1	-1	Surplus employee is to be transferred against available vacancy.	
5	Amravati "U" S/Dn-I	3	0	3	4	0	4	0	0	1	-1	Surplus employee is to be transferred against available vacancy.	
6	Yavatmal "U" S/Dn	3	0	3	4	0	4	0	0	1	-1	Surplus employee is to be transferred against available vacancy.	
<b>AZ Aurangabad</b>													
7	Aurangabad "R" S/Dn-I	3	0	3	4	0	4	0	0	1	-1	Surplus employee is to be transferred against available vacancy.	
8	Aurangabad "R" S/Dn-II	3	0	3	5	0	5	0	0	2	-2	Surplus employees are to be transferred against available vacancies	
9	Ghansawangi S/Dn	3	0	3	3	0	3	1	0	1	0	Employee is to be tagged to regular vacancy	
<b>BMTZ Baramati</b>													
10	Mangalwedha S/Dn	3	0	3	3	0	3	1	0	1	0	Employee is to be tagged to regular vacancy	
11	Pandharpur "U" S/Dn	3	0	3	3	0	3	1	0	1	0	Employee is to be tagged to regular vacancy	
12	Solapur "R" S/Dn No- II	3	0	3	3	0	3	1	0	1	0	Employee is to be tagged to regular vacancy	
<b>BUZ Bhandup</b>													
13	Thane Power House S/Dn	3	0	3	3	0	3	1	0	1	0	Employee is to be tagged to regular vacancy	
14	T. W. E. Kolshet "U" S/Dn	3	0	3	5	0	5	0	0	2	-2	Surplus employees are to be transferred against available vacancies	
15	T. W. E. Lokmánya Nagar	3	0	3	5	0	5	1	0	3	-2	Surplus employees are to be transferred against available vacancies &	
<b>Civil Corporate Bandra</b>													
16	Nagpur CCCM Circle	1	3	4	2	0	2	0	3	3	1	Surplus employee is to be get transferred against available vacancy.	
17	Civil Corporate Bandra	1	3	4	2	0	2	0	3	3	1	Surplus employee is to be get transferred against available vacancy.	
<b>JLGNZ Jalgaon</b>													
18	Pimpalner S/Dn.	3	0	3	4	0	4	0	0	1	-1	Surplus employee is to be transferred against available vacancy.	
19	Dhule CCO&M S/Dn	3	0	3	5	0	5	0	0	2	-2	Surplus employees are to be transferred against available vacancies	
20	Dhule USD I	3	0	3	5	0	5	0	0	2	-2	Surplus employees are to be transferred against available vacancies * -#	
21	Nardana Sub Division	3	0	3	5	0	5	0	0	2	-2	Surplus employees are to be transferred against available vacancies	
22	Shindkheda Sub Division	3	0	3	4	0	4	0	0	1	-1	Surplus employee is to be transferred against available vacancy.	
23	Shirpur Sub Division I	3	0	3	5	0	5	0	0	2	-2	Surplus employees are to be transferred against available vacancies	
24	Chalisgaon "R" S/Dn-II	3	0	3	4	0	4	0	0	1	-1	Surplus employee is to be transferred against available vacancy.	
25	Savda S/Dn.	3	0	3	4	0	4	0	0	1	-1	Surplus employee is to be transferred against available vacancy.	
26	Yawal S/Dn.	3	0	3	4	0	4	0	0	1	-1	Surplus employee is to be transferred against available vacancy.	
27	Jalgaon Circle	10	2	12	11	0	11	0	2	2	1	Surplus employee is to be transferred against available vacancy.	
28	Nandurbar (U) S/Dn	3	0	3	4	0	4	0	0	1	-1	Surplus employee is to be transferred against available vacancy.	
29	Taloda S/Dn.	3	0	3	4	0	4	1	0	2	-1	Surplus employees are to be transferred against available vacancies &	
30	Nandurbar Circle	4	0	4	4	0	4	1	0	1	0	Employee is to be tagged to regular vacancy	
31	Jalgaon Zone	9	3	12	9	0	9	1	3	4	1	0	Employee is to be tagged to regular vacancy
<b>KLNZ Kalyan</b>													
32	Kalyan Const. S/Dn	3	0	3	3	0	3	1	0	1	0	Employee is to be tagged to regular vacancy	
33	Ulhasnagar Division No-I	7	0	7	8	0	8	0	0	1	-1	Surplus employee is to be transferred against available vacancy.	
34	Ulhasnagar S/Dn No-V	3	0	3	4	0	4	0	0	1	-1	Surplus employee is to be transferred against available vacancy.	
35	Alibag Sub Division No-I	3	0	3	4	0	4	0	0	1	-1	Surplus employee is to be transferred against available vacancy.	
36	Alibag Sub Division No-II	3	0	3	2	0	2	0	2	1	-1	Surplus employees are to be transferred against available vacancies &	
37	Alibag Sub Division No-III	3	0	3	0	0	0	0	0	1	-1	Surplus employees are to be transferred against available vacancies &	



38	Karjat Sub Division	3	0	3	3	0	3	1	0	1	1	0	1	1	0	Employee is to be tagged to regular vacancy
39	Panvel Rural Division	6	0	6	5	0	5	2	0	2	1	1	1	1	1	Employee is to be tagged to regular vacancy
40	Vasai Road East S/Dn	3	0	3	4	0	4	1	0	1	2	-1				Employees are to be tagged to regular vacancies
	<b>KOPZ Kolhapur</b>															
41	Jaysingpur Sub-Division	3	0	3	4	0	4	0	0	0	1	-1				Surplus employee is to be transferred against available vacancy.
42	Parite Sub-Division	3	0	3	4	0	4	0	0	0	1	-1				Surplus employee is to be transferred against available vacancy.
43	Murgud Sub-Division	3	0	3	4	0	4	0	0	0	1	-1				Surplus employee is to be transferred against available vacancy.
44	Shirala Sub Division	3	0	3	4	0	4	0	0	0	1	-1				Surplus employee is to be transferred against available vacancy.
	<b>LZ Latur</b>															
45	Laturl Division	8	0	8	8	0	8	1	0	1	1	0				Employee is to be tagged to regular vacancy
46	Laturl Circle															
47	Kalamb Sub Division	3	0	3	4	0	4	0	0	0	1	-1				Surplus employee is to be transferred against available vacancy.
48	Laturl Zone	8	3	11	7	0	7	4	3	7	3	1				Employees are to be tagged to regular vacancies
	<b>NUZ Nagpur</b>															
49	KONDHALI SUB DN	3	0	3	4	0	4	0	0	0	1	-1				Surplus employee is to be transferred against available vacancy.
50	MOHPA SUB DN	3	0	3	4	0	4	0	0	0	1	-1				Surplus employee is to be transferred against available vacancy.
51	SAWARGAON SUB DN	3	0	3	4	0	4	0	0	0	1	-1				Surplus employee is to be transferred against available vacancy.
52	BHIWAPUR SUB DN	3	0	3	4	0	4	0	0	0	1	-1				Surplus employee is to be transferred against available vacancy.
53	Butibori Sub Division	3	0	3	5	0	5	1	0	1	3	-2				Surplus employees are to be transferred against available vacancies &
54	Khapa Sub Division	3	0	3	4	0	4	0	0	0	1	-1				Surplus employee is to be transferred against available vacancy.
55	NAGPUR TESTING "U" DN	1	0	1	3	0	3	0	0	0	2	-2				Surplus employees are to be transferred against available vacancies
56	Congress Nagar "U" Dn	7	0	7	8	0	8	0	0	0	1	-1				Surplus employees are to be transferred against available vacancy
57	Nagpur Urban Circle	4	0	4	6	0	6	0	0	0	2	-2				Surplus employees are to be transferred against available vacancies
58	Nagpur Urban Zone	12	4	16	11	0	11	2	4	6	1	1				Employee is to be tagged to regular vacancy
	<b>NZ Nagpur</b>															
59	Gondia Circle	12	0	12	6	0	6	7	0	7	1	-1				Employee is to be tagged to regular vacancy
60	Karanja S/Dn (Arvi)	3	0	3	4	0	4	0	0	0	1	-1				Surplus employee is to be transferred against available vacancy.
61	Wardha "U" S/Dn	3	0	3	4	0	4	0	0	0	1	-1				Surplus employee is to be transferred against available vacancy.
62	Nagpur Zone	16	5	21	12	0	12	5	5	10	1	4				Employee is to be tagged to regular vacancy
	<b>NDZ Nanded</b>															
63	Hingoli Division	0	0	0	1	0	1	0	0	0	1	-1				Employee is to be tagged to regular vacancy
64	Sangaon Sub Division	1	0	1	2	0	2	0	0	0	1	-1				Employee is to be tagged to regular vacancy
65	Kinwat Sub Division	3	0	3	5	0	5	0	0	0	2	-2				Surplus employees are to be transferred against available vacancies
66	Mahur Sub Division	1	0	1	2	0	2	0	0	0	1	-1				Surplus employee is to be transferred against available vacancy.
67	Degloor Rural Section	0	0	0	1	0	1	0	0	0	1	-1				Against Norms. Should be immediately transferred.
68	Parbhani Division	0	0	0	1	0	1	0	0	0	1	-1				Employee is to be tagged to regular vacancy
	<b>NSKZ Nasik</b>															
65	Niphad S/Dn.	3	0	3	4	0	4	0	0	0	1	-1				Surplus employee is to be transferred against available vacancy.
66	Malegaon (USD-III) S/Dn.	3	0	3	4	0	4	0	0	0	1	-1				Surplus employee is to be transferred against available vacancy.
	<b>FZ Pune</b>															
67	Dhankawadi S/Dn	3	0	3	3	0	3	1	0	1	1	0				Employee is to be tagged to regular vacancy
	<b>Ratnagiri Zone</b>															
68	Khed Division	7	0	7	6	0	6	2	0	2	1	1				Employee is to be tagged to regular vacancy
69	Kankavali Division	7	0	7	6	0	6	2	0	2	1	1				Employee is to be tagged to regular vacancy
70	Kankavali Sub Division	3	0	3	4	0	4	2	0	2	2	-1				Surplus employee is to be transferred against available vacancy & Employee
71	Malvan Sub Division	3	0	3	3	0	3	1	0	1	1	0				Employee is to be tagged to regular vacancy