

NO. HR/CGM (HR-T/E)/MPR/ 010839

Date : 18 APR 2013

**(On intranet only)**

To,

The Chief Engineer

Maharashtra State Electricity Distribution Co. Ltd.

KLNZ, Kalyan/KZ, Ratnagiri/KOPZ, Kolhapur/

NDZ, Nanded /NSKZ Nasik/NUZ Nagpur

Sub: Proper utilization of the services of Assistant Accountant.

It is seen from the report generated from the HRMS System that,

1. Offices under your Zone shown in the appended statement have utilizing the services of Assistant Accountant sanctioned for the offices of other establishments. In short, these offices are utilizing the Assistant Accountant in excess to the sanctioned posts to their establishments and salary & wages are drawn by creating Surplus Positions. The said situation indicates vacancies of Assistant Accountant in one establishment and on other hand it creates Surplus Positions, which is undesirable. Further, it can also be seen that, Surplus Positions are created without justification and keeping the vacancies in the same Division/ establishment. It is sheer misuse of the available manpower as well as the provision of Surplus Positions. It is, therefore, decided to bring down the Surplus Positions at Zero level. Hence the Assistant Accountant must be posted only where the posts have been sanctioned.
2. As such, you may transfer such personnel against available vacancies & if vacancies are not available within your Zone, then report the matter to the Chief General Manager (HR) with copy to the undersigned.

Above corrective measures are to be taken immediately and compliance is to be submitted before 30-04-2013.

This letter is being placed on intranet of MSEDCL and no hard copy will be sent to any office.

  
(P. M. Matey)

**Chief General Manager (HR-TE)**

Encl: Statement

**Copy s.w.r.to:**

- 1) The Executive Director (HR), MSEDCL, Mumbai
- 2) The Regional Executive Director, I/II/III, Kalyan, Pune, Nagpur

**Copy f.w.c.to:**

The Chief General Manager (HR), MSEDCL, Mumbai

**Statement showing the details of Assistant Accountant**

Sr. No.	Name of S/S	Sanction		Filled in		Vacant		SP	Net Vacant	Remarks		
		Dept	Total	Dept	Total	OS	Total					
1	<b>Kalyan Zone</b> Kalyan Zone	1	0	1	2	0	2	0	0	1	-1	Surplus employee is to be transferred against available vacancy.
2	<b>Kolhapur Zone</b> Kodoli Sub Division	1	0	1	2	0	2	0	0	1	-1	Surplus employee is to be transferred against available vacancy.
3	<b>NUZ Nagpur</b> Congress Nagar "U" Dn	2	0	2	3	0	3	0	0	1	-1	Surplus employee is to be transferred against available vacancy.
4	<b>Nanded Zone</b> Nanded Zone Office	0	0	0	1	0	1	0	0	1	-1	Surplus employee is to be transferred against available vacancy.
5	<b>Nasik Zone</b> Malegaon UCR Division	2	0	2	3	0	3	0	0	1	-1	Surplus employee is to be transferred against available vacancy.
6	<b>Ratnagiri Zone</b> Ratnagiri Zone Office	1	0	1	2	0	2	0	0	1	-1	Surplus employee is to be transferred against available vacancy.

  
 9 E.O. 2013