



GAD/O&M/F.No.1
Maharashtra State Electricity Distribution Co.Ltd.
Estrella Batteries Expansion Building,
Ground Floor, Plot No. 1, Dharavi Road
Matunga, **Mumbai – 400 019.**

ADMINISTRATIVE CIRCULAR NO. 265 DATE 10 / 12 / 2009

Sub : Prescribing pre-requisites i.e. qualification, method of filling vacancies etc. for the posts of Art.'A'(MR), Art.'B'(MR), Dy.Operator/Chief Technician and higher grade benefit for the posts of Dy.Operator/Art.'A'(MR), Asstt.Operator/Art.'B'(MR) and Jr.Operator/Art.'C' (MR).

A Review of Staffing Norms of the Company has been carried out and a revised staff set up for field offices has been notified vide Office Order No.GAD/CGM(T/E)/MPR/Staff Norms/14664 dt.16/05/2009. With a view to facilitate multi role system adopted by the Company, the issue regarding prescribing pre-requisites i.e. qualification, method of filling vacancies etc. and prescribing higher grade benefit on 1st & 2nd occasion for the newly created post viz. Artisan 'A' (Meter Reader), Artisan 'B' (Meter Reader), Dy.Operator and Chief Technician was under consideration sometime in the past.

2. Now, the Director(Finance) in consultation with Director(Operations) and Executive Director(HR) has accorded approval to include the posts of Artisan 'A' (Meter Reader)/Dy. Operator and Artisan 'B'(Meter Reader)/Chief Technician at Sr. No 16 & 22 respectively under Pay Group III (Technical posts) of Schedule A-1 appended to the Classification & Recruitment Regulations, 1961 (i.e. G.S.O.112 dated 12/02/1961) and to prescribe the pre-requisites for the same as mentioned in Annexure 'A'.

3. Also accorded approval to incorporate the posts viz. Artisan 'A' (Meter Reader)/ Dy.Operator, Artisan 'B' (Meter Reader)/Chief Technician in the 22nd Schedule appended to MSEB Employees' Service Regulations.

4. These newly created posts are also included in Technical cadre III of Annexure – I enclosed to the MSEB Employees' Seniority Regulations 1961 alongwith the pay scales mentioned as under:-

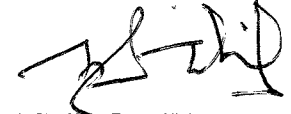
Sr.No.	Name of Post	Pay scale
1.	Artisan 'A' (Meter Reader) / Dy. Operator	Rs. 9570-325-11195-360-14795-390-27275
2.	Artisan 'B' (Meter Reader) / Chief Technician	Rs.9300-295-10775-325-14025-360-25545

5. Further, the Competent Authority has accorded approval to prescribe higher grade benefit to be granted to the incumbents of Artisan 'A'(MR)/ Dy.Operator, Artisan 'B'/Asstt.Operator and Chief Technician/Artisan 'C'(MR) as per Annexure 'B' enclosed herewith.

6. This Administrative Circular shall come into force with immediate effect.

7. This Administrative Circular is also available on Company's website i.e. www.mahadiscom.in

Encl : ANNEXURE – 'A' & 'B'



(S. Y. Patil)

Chief General Manager(P)

To

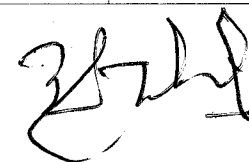
All as per mailing list of MSEDCL.

ANNEXURE – ‘A’

STATEMENT SHOWING THE DETAILS OF PRE-REQUISITES i.e. QUALIFICATION, EXPERIENCE

AND METHOD OF FILLING VACANCIES ETC.

Sr. No.	Designation	Pay Scale	Qualification	Experience	Method of filling the vacancy	Remarks
16.	<u>Artisan Group ‘A’</u> Artisan ‘A’ (Meter Reader) / Dy.Operator	Rs.9570-325- 11195-360- 14795-390-27275	National Apprenticeship Certificate in respective trade awarded by the NCTVT, New Delhi on completion of National Apprenticeship under the Apprenticeship Act 1961 or National Trade Certificate in the respective trade awarded by the NCTVT New Delhi on completion of ITI Trade Course.	Not less than 3 years in the profession concerned in case of qualified candidates, and 7 years for others.	By departmental promotion or by direct recruitment.	
22.	<u>Artisan Group ‘B’</u> Artisan ‘B’ (Meter Reader)/ Chief Technician	Rs.9300-295- 10775-325- 14025-360-25545	National Apprenticeship Certificate in respective trade awarded by the NCTVT, New Delhi on completion of National Apprenticeship under the Apprenticeship Act 1961 or National Trade Certificate in the respective trade awarded by the NCTVT, New Delhi on completion of ITI Trade Course.	2 years experience in the trade concerned in case of qualified candidates and 5 years for non-qualified candidates.	By departmental promotion or by direct recruitment.	



ANNEXURE – 'B'

STATEMENT SHOWING THE DETAILS OF PAY-SCALES TO BE GRANTED ON 1ST AND 2ND OCCASIONS
FOR HIGHER GRADE BENEFIT AS PER G.O. 74(P) DTD. 30.04.1974

Category	Existing pay scale	Pay scale to be given on 1 st occasion (after 6 yrs)	Pay scale to be given on 2 nd occasion (after 6 yrs)
Artisan 'A'(MR)/ Dy. Operator	Rs. 9570-325-11195-360- 14795-390-27275	Rs. 11600-520-14200-540-19600-565-32030 <u>(Sub-Engineer)</u>	Rs. 15285-670-18635-705-36965 <u>(Jr.Engineer)</u>
Artisan 'B'(MR)/ Asstt. Operator/ Chief Technician	Rs.9300-295-10775-325- 14025-360-25545	Rs. 9570-325-11195-360-14795-390-27275 <u>Dy.Operator / Artisan 'A'(MR)</u>	Rs. 11600-520-14200-540-19600-565-32030 <u>(Sub-Engineer)</u>

Category	Existing pay scale	Pay scale to be given on 1 st occasion (after 6 yrs)	Pay scale to be given on 2 nd occasion (after 9 yrs)
Artisan 'C'(MR)/ Jr. Operator.	Rs.9020-220-10120-295- 13070-325-22495	Rs.9300-295-10775-325-14025-360-25545 <u>Asstt.Operator /Art. 'B'(MR)</u>	Rs. 9570-325-11195-360-14795-390-27275 <u>Dy.Operator / Art. 'A'(MR)</u>

