



**MAHAVITARAN**  
Maharashtra State Electricity Dist.Co.Ltd  
(A Govt. of Maharashtra Undertaking)  
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HRD/RC/F.No.41  
Maharashtra State Electricity Distribution Co.Ltd.  
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**CORRECTION SLIP NO. 43 DATE 23/05/2019**


[To MSEDCL Employees' Service Regulations, 2005]

**Sub : Revising the existing Fifth Schedule appended to MSEDCL, Employees' Service Regulations-2005.**

In exercise of the powers delegated to him vide Adm.Cir.No.1 dated 29/09/2005, the Chairman and Managing Director in consultation with the Director (Finance), Director (Operations), Director (Commercial), Director (Projects) and Director (HR), has accorded approval to revise existing Fifth Schedule appended to MSEDCL, Employees' Service Regulations-2005.

2. The revised Fifth Schedule is shown in Annexure 'A' appended to MSEDCL, Employees' Service Regulations-2005, to this Correction Slip.
3. Consequently, the revised Transferring Authorities to act under Fifth Schedule appended to MSEDCL, Employees' Service Regulations-2005, shall stand replaced as per Annexure 'A' to this Correction Slip.
4. This Correction Slip shall come into force with immediate effect.
5. This Correction Slip is available on Company's R-APDRP Portal and Employee Portal.

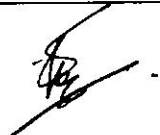
**Encl.: Annexure – 'A'**

  
(Shivaji Indalkar)  
Commander (Retd.)  
Chief General Manager (HR)

**FIFTH SCHEDULE**

**TRANSFERS / ALLOTMENT/ POSTINGS**

SNo	Category of post	Competent Authority/ Committee	Remarks
1.	2.	3.	4.
<b>State wise Seniority:</b>			
a)	i) Head of the Departments & above ii) Superintending Engineers, its equivalent and above.	<b>Chairman &amp; Managing Director</b>	
b)	<b>Technical Cadre:</b>		
	i) Executive Engineers	<b>Director (Operations)</b> in consultation with Director (Projects), Director (Commercial) & Director (HR)	For Inter –region/ zone transfers & within Corporate Office
	ii) All other employees of Technical cadre up to the rank of Additional Executive Engineer.	1) <b>Chief Engineer</b>	Within Zone
		2) <b>Joint Managing Director / Regional Director</b>	For inter-zone transfer within the Region
		3) <b>Director (Operations)</b> in consultation with Director (Projects), Director (Commercial) & Director (HR)	For Inter –region/ zone transfers & within Corporate Office
c)	<b>Accounts cadre:</b>		
	i) All employees working in F & A cadre up to the rank of AGM(F&A)	<b>Director (Finance)</b> in consultation with Director (Operation), Director (HR) & Executive Director (F&A)	For Inter –region/ zone transfers & within Corporate Office
	ii) All employees working in F & A cadre up to the rank of Dy. Manager (F&A).	<b>Joint Managing Director / Regional Director</b>	For inter-zone transfer within the Region
		<b>Chief Engineer</b>	Within Zone
d)	<b>Human Resource Department :</b>		
	i) All employees working in HR cadre up to the rank of AGM(HR).	<b>Director (HR)</b> in consultation with Director (Operation) & Executive Director (HR)	For Inter –region/ zone transfers & within Corporate Office
	ii) All employees working in HR cadre up to the rank of Sr.Manager (HR).	<b>Joint Managing Director / Regional Director</b>	For inter-zone transfer within the Region
		<b>Chief Engineer</b>	Within Zone
e)	<b>IT, Legal, IR, PR cadre :</b>		
	i) All employees working in IT, Legal, IR & PR cadre up to rank of the Executive Engineer and equivalent. Except S&E department.	<b>Director (Operations) &amp; Director (HR)</b> in consultation with respective Executive Director	For Inter –region/ zone transfers
	ii) All employees up to the level of Dy. CPRO/Programmer / Asst. Law Officer and its equivalent. Except S&E department.	<b>Joint Managing Director / Regional Director</b>	For inter-zone transfer within the Region



f)	<b>Security &amp; Vigilance</b>		
	i) All employees of the rank of Asstt. Director & above.	<b>Chairman &amp; Managing Director</b> in consultation with Executive Director (S&E)	
	ii) All employees of the rank of Asst. S&E Officer and above Upto the level of S&E Officer.	<b>Executive Director (S&amp;E)</b>	
g)	<b>Field</b>		
	<b>i) Circle wise Seniority</b>		
	Pay Group III employees	<b>Superintending Engineer</b>	Executive Engineer In charge of Division can order transfer within the jurisdiction of the Division.
		<b>Chief Engineer</b>	For Inter-Circle transfers within zone.
		<b>Joint Managing Director / Regional Director</b>	For Inter-zone transfers within Region
		<b>ED(HR), CGM(HR)/ CGM(HR-TE) in consultation with GM/DGM &amp; CIRO</b>	For Inter -region/ zone transfers
	<b>ii) Division wise Seniority</b>		
	Pay Group IV employees	<b>Executive Engineer</b>	Dy. E.E./A.E.E. In charge of Sub-Dn. Can order transfer within the jurisdiction of the Sub-Division.
		<b>Superintending Engineer</b>	For Inter-division transfers within Circle
		<b>Chief Engineer</b>	For Inter-Circle transfers within zone.
		<b>Joint Managing Director / Regional Director</b>	For Inter-zone transfers within Region
		<b>ED(HR), CGM(HR)/ CGM(HR-TE) in consultation with GM/DGM &amp; CIRO</b>	For Inter -region/ zone transfers
h)	<b>Corporate Office</b>		
	For other employees in Pay Gr. III & IV.	<b>ED(HR)</b> in consultation with <b>CGM(HR)/ CGM(HR-TE) / CGM(IA)</b>	For transfers within Corporate Office

*Note 1: The Competent Authorities are advised to consult concerned sectional heads of the respective cadre while deciding the transfers.*

*Note 2: Transfer orders in case of all categories of posts in Pay Gr.I (excluding Heads of Departments & G.M.) and Pay Gr.II & III in the Statewise Seniority and Circlewise Seniority and Divisionwise Seniority in Corporate Office shall be signed by the Officer not below the rank of Sr. Manager(HR).*

*Note 3: Order Copy issued in respect of employees in Pay Gr.I to Gr.IV shall be uploaded on portal.*

*Note 4: Copies of transfer orders in respect of all employees in State wise seniority issued by the Joint MD/ Regional Director/ Chief Engineers in accordance with the powers delegated to them shall be endorsed to CGM(HR) / CGM(TE) at Corporate Office.*

*Note 5: The authorities competent to make appointment/promotion to posts of Executive Engineer and above in all cases under the Third and Fourth Schedules appended to the MSEDCL Employees' Service Regulations, shall be required to obtain written approval of the Chairman & Managing Director while deciding the place of posting.*

*Note 6: "In the event of—*

- i) a Zone/Circle/Division etc. being abolished or becoming inoperative and when it is not possible for the concerned Chief Engineers to accommodate/adjust the employees elsewhere in his Zone, and*
- ii) bifurcation/realignment of existing Zone/s, Circle/s, Division/s, Sub-Division/s or transfer of administrative control from one Office / Unit to another, the employees working in the geographical jurisdiction of the concerned Zone / Circle /Division /Sub-Division, who opt for retention of his / her seniority in the parent Zone / Circle / Division, the G.M.(HR) for Non-Technical employees and Chief General Manager(HR-T/E) for Technical employees in Division wise, Circle wise and Zone wise seniority shall be the Competent Authority to order their transfers out of Zones on ex-cadre basis / option basis on administrative grounds. However, their seniority will be regulated as per MSEDCL Employees' Seniority Regulation No.21(b) and 22 on their absorption in the Division/Circle or Zone to which such employees are transferred."*

*Note 7: The detailed posting orders of those employees transferred by the Transferring Authorities should be issued within 07 days of their reporting to avoid loss of man-hours.*

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