



MAHAVITARAN

E-mail : cgmp@mahadiscom.in

Website : www.mahadiscom.in

HRD/O&M/F.No.2

Maharashtra State Electricity Distribution Co.Ltd.

Prakashgad, 4th Floor, Plot No.G-9,

Prof.Anant Kanekar Marg, Stn.Road, Bandra(East)

Mumbai – 400 051.

Telephone No. : 022-26474211

Fax No. : 022-26580642

CORRECTION SLIP NO. 24 DATE 02/04/2012
(To MSEDCL Employees Service Regulations, 2005)

Sub : Enhancement in the rates of Daily Allowance, Transfer Grant, Kilometrage etc..

In pursuance of the approval accorded by the Managing Director, MSEB Holding Co. Ltd., the Managing Director, MSEDCL in consultation with Director(Finance) has accorded approval to revise the existing provisions of Daily Allowance, Road Kilometrage, reimbursement of Tatkal reservation charges, cancellation charges of reservation, reimbursement of expenses incurred on transportation of personal effects & conveyance owned by an employee, Transfer Grant and Packing Allowance and Rikshaw/Taxi fare etc..

2. Consequently, the modification and changes in respective provisions of MSEDCL Employees' Service Regulations 2005, are carried out and shall be read as under -

I. SERVICE REGULATION No.61

The rates of Daily Allowance payable shall vary with the Pay Group of the employee as indicated below -

(a) If an employee while on tour resides in Company's Rest House or makes his own arrangement of residence, the rates of Dearness Allowance shall be as under -

Sr. No.	Pay Group	Delhi, Mumbai, Kolkata, Chennai, Bangalore, Hyderabad	'A' Class Cities of the Country/State	'B-1' Class Cities of the Country/State	The cities not included in Col.No.3, 4 & 5
1.	2.	3.	4.	5.	6.
		Rs.	Rs.	Rs.	Rs.
1.	Pay Gr.I				
	a) E.E. equivalent & above	325/-	200/-	160/-	130/-
	b) Other employees in the Pay Gr.I	290/-	180/-	140/-	120/-
2.	Pay Gr.II	225/-	150/-	140/-	110/-
3.	Pay Gr.III	210/-	130/-	130/-	110/-
4.	Pay Gr.IV	160/-	125/-	125/-	100/-

(b) If an employee while on tour resides in the Hotel charging schedule rates, the rates of Dearness Allowance shall be as under –

Sr. No.	Pay Group	Delhi, Mumbai, Kolkata, Chennai, Bangalore, Hyderabad	'A' Class Cities of the Country/State	'B-1' Class Cities of the Country/State	The cities not included in Col.No.3, 4 & 5
1.	2.	3.	4.	5.	6.
		Rs.	Rs.	Rs.	Rs.
1.	Pay Gr.I a) E.E. equivalent & above	3000/-	800/-	650/-	500/-
	b) Other employees in the Pay Gr.I	2000/-	600/-	500/-	350/-
2.	Pay Gr.II	1500/-	450/-	375/-	300/-
3.	Pay Gr.III	900/-	300/-	250/-	200/-
4.	Pay Gr.IV	800/-	225/-	225/-	150/-

Note – 1 : The 'A' & B-1' Class Cities referred above shall be the Cities classified for the purpose of grant of Local Compensatory Allowance by the State Govt. vide G.R. No. घभाभ-१००५/प्र. १३/सेवा-५ दि.१७.०६.२००५.

However, A & B-1 Class Cities of the Country/State are as under –

'A' Class cities : Pune, Nagpur (Maharashtra), Ahmadabad, Surat (Gujarat), Jaipur (Rajasthan), Lucknow, Kanpur (Uttar Pradesh).

'B-1' Class cities : Nashik (Maharashtra), Vijayawada, Vishakhapatnam (Andhra Pradesh), Patna (Bihar), Rajkot, Baroda (Gujarat), Faridabad (Haryana), Jamshedpur, Dhanbad (Jharkhand), Cochi (Kerala), Jabalpur, Bhopal, Indore (Madhya Pradesh), Amritsar, Ludhiana (Punjab), Coimbatore, Madurai (Tamil Nadu), Merath, Agra, Allahabad, Varanasi (Uttar Pradesh), Asansol (West Bengal).

Note 2 - While claiming Dearness Allowance for residence in Hotel charging scheduled rates, an employee has to provide a single bill showing that the actual amount of expenses incurred on residence and meal is more than the entitled amount of Dearness Allowance.

Note 3 - The Officers/employees should make efforts to secure accommodation in Government/Quasi Government/Company's Rest Houses in the first instance and if the accommodation in Government/Quasi Government/Company's Rest Houses is not available, they may hire the accommodation in the Hotel charging scheduled rates and certify to this effect.

Note 4 - On issue of this Correction Slip, the G.O.No.101(P) dt. 05/12/1980 alongwith Correction Slips and Adm. Circulars issued thereon from time to time shall be treated as obsolete.

II. Service Regulation No.63(1)

If an employee is required to travel by road on duty and he uses his own Car/Motor Cycle/Scooter or a hired or borrowed motor car/motor cycle/scooter for the journeys, he will be eligible to road kilometreage rate specified below –

Pay Group of employees	Motor Car/Jeep		Motor Cycle or Scooter	Moped/ Luna	Any other means of conveyance driven by petrol/diesel
	Petrol	Diesel			
I	Rs.9.00 per km.	Rs.7.00 per km.	Rs.3.50 per km.	Rs.1.75 per km.	-
II	Rs.9.00 per km.	Rs.7.00 per km.	Rs.3.50 per km.	Rs.1.75 per km.	Rs.1.00 per km.
III and IV	-	-	-	Rs.1.75 per km.	Rs.1.00 per km.

The above revised rates of road kilometreage shall be effective from 02/04/ 12.

III. Service Regulation No.63(1)Note 3(i)

A touring officer may be granted road kilometreage at the rates shown in regulation 63(1) above in respect of the distance covered by him from headquarter or residence, as the case may be, to the nearest station of embarkation and also in respect of the distance covered on return from journey from station to residence or to headquarters as the case may be, limited to the actual expenses or a maximum of Rs.150/- whichever be less in each case in addition to the usual T.A. and D.A. admissible under the Company's rules. This is admissible only to those officers whose headquarters have been fixed at Mumbai and as such are residing at Mumbai. The employees of Pay Gr.III & IV shall be allowed to use authorized local transportation i.e. BEST/Local Trains for the journey between residence to the nearest station of embarkation and vice-versa. The employee claiming such road kilometreage should certify that the actual expenses on travelling over the distance from the residence/headquarters to the nearest station and vice-versa did not come to less than the amount claimed in the bill.

IV. Service Regulation No.64(B) Note-2

The Company's employees while travelling by Rail/Road in the interest of Company's work are entitled to the reimbursement of ordinary as well as Tatkal charges paid for reservation of Berth/Seat in the Rail/Bus, as the case may be.

V. To add new provision as Note 3 below existing Note 2 of S.R.64(B) as under -

The reservation for travelling by Air/Railway/Bus for office work if cancelled, the reimbursement of the cancellation charges shall be made to the employee. If the reservation made under Tatkal scheme of railway is cancelled and refund is denied by the Railway Department, the expenditure incurred on purchase of railway ticket under Tatkal scheme shall be reimbursed. However, in both cases Controlling Officer should certify that the tickets are to be cancelled in the interest of public or for the reasons beyond the control of employee.

VI.(i) Service Regulation No.75(D)(2) as under -

Transportation of personal effects between place not connected by rail :-

If an employee transports his personal effects by road between places not connected by Railway, he shall be eligible for kilometreage allowance as under -

Sr. No.	Pay Group	'A-1'/'A'/'B-1' Class Cities (Rs.per km.)	Other Cities (Rs.per km.)
1.	2.	3.	4.
1.	Pay Gr.I	Rs.48/-	Rs.30/-
2.	Pay Gr.II	Rs.24/-	Rs.15/-
3.	Pay Gr.III & IV	Rs.12/-	Rs.7.50

Note : The higher rates of transportation of personal effects as mentioned in Col.No.3 above shall be allowed to the Cities of Class A-1/A/B-1 as classified for the purpose of grant of Local Compensatory Allowance by the State Govt. vide G.R. No. घभाभ-१००५/प्र. १३/सेवा-५ दि.१७.०६.२००५.

VI.(ii) Service Regulation No.75(F) : This provision is deleted.

VI.(iii) Service Regulation No.75(G) :

A combined transfer grant shall be paid to the employees on transfer as shown below –

- (a) An amount equivalent to $\frac{1}{3}^{\text{rd}}$ of the basic pay of the employee, if the distance between new and old headquarters is less than 20 km.
- (b) An amount equivalent to $\frac{1}{2}$ of the basic pay of the employee, if the distance between new and old headquarters is more than 20 km.

Provided that combined transfer grant shall be sanctioned only when it involves change in residence.

Note 5: This combined transfer grant includes the expenditure incurred on travelling between old and new residence and Railway Station/Bus Depot/Airport.

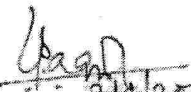
VII.(i) Service Regulation No.76(1) :

An employee on transfer shall be eligible for reimbursement in full of the actual expenses on transportation of conveyance owned by him by goods train at owner's risk. Where the conveyance is transported under its own propulsion, an employee shall be eligible for the reimbursement at the following rates:-

(a)	Motor Car	:	Rs.5/- per km.
(b)	Motor Cycle/Scooter	:	Rs.1.60 per km.
(c)	Moped/Luna	:	Re.0.80 per km.
(d)	Bicycle	:	Re.0.50 per km.

Note : An employee is held eligible for transportation charges only for one vehicle for which he is entitled as shown in S.R.No.76(2). The expenditure on transportation of above vehicles shall not be more than the expenditure required for transportation of above vehicles by Goods Train/Steamer/any other vehicle.

3. This Correction Slip shall come into force with immediate effect.
4. This Correction Slip is only available on Company's Intranet and no hard copy will be sent to any Office.


24/2012
(Vijay B. Bagul)

Chief General Manager (HR)



MAHAVITARAN

E-mail : cgmp@mahadiscom.in

Website : www.mahadiscom.in

HRD/O&M/F.No.2-A/ **No 18459**
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Date: ~~07/06/2012~~ **3 JUL 2012**

CORRIGENDUM

(To Correction Slip No.24 dated 02/04/2012)

Sub : Enhancement in the rates of Daily Allowance, Transfer Grant, Kilometreage etc..

The word “**Dearness Allowance**” wherever appeared in the Correction Slip No.24 dt.02/04/2012 to MSEDCL Employees’ Service Regulations, 2005 shall be read as ‘**Daily Allowance**’.

2. The other contents of the Correction Slip shall remain unchanged.
3. This Addendum is only available on Company’s Intranet and no hard copy will be sent to any Office.

(Sandesh E. Hake)
Chief General Manager (HR)



MAHAVITARAN

E-mail : cgmp@mahadiscom.in

Website : www.mahadiscom.in

HRD/O&M/F.No.2 /21189

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Prof.Anant Kanekar Marg, Stn.Road, Bandra(East)

Mumbai – 400 051.

Telephone No. : 022-26474211

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Date : 23/07/2012

CIRCULAR

Sub : Enhancement in the rates of Daily Allowance, Transfer Grant, Kilometrage etc. – Clarification thereof.

Recently rates of Daily Allowance, Transfer Grant, Kilometrage etc. have been revised vide C.S.No.24 dt.02/04/2012 to MSEDCL Employees' Service Regulations, 2005.

2. While implementing the provisions of C.S.No.24 dt.02/04/2012 to MSEDCL Employees' Service Regulations, 2005 some of the field offices have raised a query regarding Daily Allowance applicable for journey not involving night halt.

3. It is clarified that the rates of Daily Allowance prescribed at S.R.61(a) is admissible to the employees of the Company while on tour i.e. journey not involving night halt and journey involving night halt.

3. This Circular is available on Company's Intranet and no hard copy will be sent to any Office.

(Sandesh E. Hake)

Chief General Manager (HR)



MAHAVITARAN

E-mail : cgmp@mahadiscom.in

Website : www.mahadiscom.in

HRD/O&M/F.No.2

No 16396

Maharashtra State Electricity Distribution Co.Ltd.

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Prof.Anant Kanekar Marg, Stn.Road, Bandra(East)

Mumbai – 400 051.

Telephone No. : 022-26474211

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13 JUN 2012

ADDENDUM

(To Correction Slip No.24 dated 02/04/2012)

(To MSEDCL Employees Service Regulations, 2005)

Sub : Enhancement in the rates of Daily Allowance, Transfer Grant, Kilometrage etc..

The rates of Daily Allowance, Transfer Grant, Kilometrage etc. are revised vide Correction Slip No.24 dt.02/04/2012 to MSEDCL Employees' Service Regulations, 2005. These revised rates are also admissible to an employee of the Company on his retirement or in case of death of the employee to his family members as per provision made under S.R.81(A). The Managing Director in consultation with Executive Director(HR) and Director(Finance) has accorded approval to add Sr.No.VI.(iii) under Note 5 as Note 5(i) -

Note 5(i) – This combined transfer grant shall be applicable to an employee of the Company on his retirement, or in case of death of the employee, to his family members as per the provisions made under S.R.81(A).

2. The other contents of the said Correction Slip shall remain unchanged.
3. This Addendum shall come into force with effect from 02/04/2012.
4. This Addendum is only available on Company's Intranet and no hard copy will be sent to any Office.

(Sandesh E. Hake)

Chief General Manager (HR)