



MAHAVITARAN

GAD/RC/F.No.41

Maharashtra State Electricity Distribution Co.Ltd.

Estrella Batteries Expansion Building,

Ground Floor, Plot No. 1, Dharavi Road

Matunga, **Mumbai – 400 019.**

CORRECTION SLIP NO. 27 DATE 12 / 08 / 2010

[To Classification & Recruitment Regulations, 2005]

CORRECTION SLIP NO. 11 DATE 12 / 08 / 2010

[To MSEDCL Employees Service Regulations, 2005]

CORRECTION SLIP NO. 3 DATE 12 / 08 / 2010

[To MSEDCL Employees Seniority Regulations, 2005]

Sub : Creation of the post of Junior Office Assistant on the establishment of Company.

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In exercise of the powers delegated to him vide Adm. Circular No.1 dated 29/09/2005, the Managing Director in consultation with Director(Projects), Director(Operations) & Director(Finance) has accorded approval for prescribing the pre-requisites for the newly created post of Jr.Office Asstt. The details are as under :-

Schedule A-2 (Non-technical posts Pay Gr.IV) of Classification & Recruitment Regulations, 2005.

Sr. No	Name of the Post	Qualification	Experience	Method of filling	Remarks
1A	Jr.Office Asstt. Rs. 8425-185- 9350-220- 11550-295- 18925	Should have passed H.S.C./ Diploma and MS-CIT Exam.	No previous experience is necessary	From amongst the dependents of deceased employees only	Shall be eligible for promotion to the post of L.D.C. on completion of 2 yrs. service and acquiring Bachelors Degree in any discipline. The integrated seniority of the categories of Jr.Office Asstt., Daftary & Peon shall be considered for promotion by the concerned Circle Office.

2. Consequently, the newly created post of Jr.Office Asstt. shall stands included at Sr.No.1A of the Twentythird Schedule appended to the MSEDCL Employees Service Regulations, 2005 and Annexure-I - General Administration Department (Non Accounts) cadre below LDC/Office Asstt. in the MSEDCL Employees Seniority Regulations,2005.

3. This Correction Slip shall come into force with immediate effect.

4. This Correction Slip is also available on Company's website i.e. www.mahadiscom.in.


(S.V. Patil)

Chief General Manager (P)

To

All as per mailing list upto Division level of MSEDCL.