



MAHAVITARAN

GAD/RC/F.No.41

**Maharashtra State Electricity Distribution Co.Ltd.**

Estrella Batteries Expansion Building,

Ground Floor, Plot No. 1, Dharavi Road

Matunga, **Mumbai – 400 019.**

**ADMINISTRATIVE CIRCULAR NO. 216 DATE 06 / 03 / 2009**

Sub: Pre-requisites for filling in the post of Dy. Manager (F&A) by way of Internal Notification.

Read: Administrative Circular No. 66 dated 20/07/2006.

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The pre-requisites for the post of Dy. Manager(F&A) has been prescribed vide Adm.Cir.No.66 dt.20/07/2006. The issue regarding revising existing pre-requisites i.e.. Educational Qualification and Experience for the post of Dy. Manager(F&A) to be filled in by way of Internal Notification was under examination for sometime past.

2. Now, the Director(Finance) in consultation with Executive Director(HR) has accorded approval to revise the pre-requisites i.e. Educational Qualification and Experience for the post of Dy. Manager(F&A) to be filled in by way of Internal Notification.

3. The revised pre-requisites for Internal Notification i.e.. Educational and Experience for the post of Dy. Manager(F&A) is as under:-

“ICWA/CA/MBA (Finance)/CFA from ICFAI having 1 year experience in the post of Asstt. Manager (F&A) or B.Com and/or M.Com having 3 years experience in the post of Asstt. Manager (F&A)”.

4. The revised pre-requisites prescribed for above post to be filled in by way of Internal Notification shall be incorporated in Column No.7 at Sr.No.16 in Pay Gr.I Non-Technical Posts of Schedule A-2 appended to the Classification and Recruitment Regulations 1961 (i.e. G.S.O.112 dt.12/02/1962) by replacing relevant portion of existing pre-requisites prescribed for Internal Notification of the said post.

5. The Administrative Circular comes into force with immediate effect.

6. This Administrative Circular is available on the website of Company i.e. [www.mahadiscom.in](http://www.mahadiscom.in)

(S. Y. Patil)

**Chief General Manager(P)**

To

All as per mailing list of MSEDCL.