



**MAHAVITARAN**

GAD/RC/ FN-41/

**Maharashtra State Elect. Distribution Co.Ltd.**

Estrella Batteries Expn. Building,

Ground Floor, Plot No. 1,

Dharavi Road, Matunga,

**Mumbai – 400 019.**

**ADMINISTRATIVE CIRCULAR NO. 205 DATE 05/02/2009**

Sub : Revising the pre-requisites for the posts in Vigilance cadre for Direct Recruitment.

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The issue regarding change in the existing pre-requisites i.e. Educational qualification & Experience for the posts in Vigilance cadre to be filled in by way of Direct Recruitment was under examination for some time past.

2. Now, the Managing Director in consultation with Director(Operation) & Director(Finance) has accorded approval to revise the pre-requisites i.e. Educational qualification & Experience for the following posts in Vigilance cadre to be filled in by way of Direct Recruitment.

- (1) Dy. Director (Vig)
- (2) Asstt. Director (Vig.)
- (3) Vigilance Officer
- (4) Dy. Vigilance Officer
- (5) Asstt. Vigilance Officer
- (6) Jr. Vigilance Officer

3. Accordingly, the statement showing revised pre-requisites for direct recruitment i.e. Educational qualification & Experience for the above posts is appended to this Administrative Circular as Annexure 'A'.

4. The revised Pre-requisites prescribed for the posts of Dy. Director (Vig), Dy. Vigilance officer, Asstt. Vigilance Officer & Jr. Vigilance Officer to be filled in by way of Direct Recruitment shall be incorporated in Col. No.4 & 5 by replacing relevant portion at Sr.No.3 in Pay Group-I, Sr.No.1 in Pay Group-II and Sr.No.1 & 2 in Pay Group-III and for the posts of Asstt. Director (Vig.) & Vigilance Officer to be filled in by way of Direct Recruitment shall be added to the existing relevant portion in Col. No.4 & 5 at Sr. No. 4 & 5 in Pay Group-I of Schedule A-4 appended to the Classification & Recruitment Regulation, 1961 (i.e. G.S.O. 112 dated 12/02/1962 for Direct Recruitment of the said posts.

5. This Administrative Circular comes into force with immediate effect.

6. This Administrative Circular is available on the website of the Company i.e. [www.mahadiscom.in](http://www.mahadiscom.in).

  
(S.Y. Patil)

**Chief General Manager(P)**

To

All as per mailing list of MSEDCL

**PRE-REQUISITES FOR THE POSTS IN VIGILANCE CADRE (DIRECT RECRUITMENT)**

**SCHEDULE A-4 of Classification & Recruitment Regulations  
(Security and Vigilance Posts in Pay Group-I)**

Sr. No.	Name of the post	Existing pre-requisites		Revised pre-requisites	
		Qualification	Experience	Qualification	Experience
1.	Dy. Director	<p><b>Essential:</b> Degree of a recognized University or equivalent.</p> <p><b>Desirable :</b> Degree in Law and/or Personnel Management.</p>	<p>Must be either a serving or Ex-Police Officer of the rank of Supdt. Of Police having an experience of at least 3 years in specialized branches like CID Crime/CID Intelligence/Anti Corruption Bureau and Central Bureau of Investigation <b>OR</b> Must be a serving or Ex-Military Officer from Army/Navy or Air force having held the rank of Lt. Colonel or equivalent. <b>OR</b> Must be an Officer from Para Military Forces and such other organizations equivalent in the rank of Supdt. Of Police or Lt. Colonel having an experience of 10 years.</p>	<p>(1) <b>Degree</b> of a recognized University or equivalent.</p> <p>(2) <b>Degree in Law and/or Personnel Management</b> will be considered as additional qualification.</p>	<p>Must be a serving or Ex-Military Officer from Army/Navy or Air force having held the rank of <b>Major</b> or equivalent and working/worked in department concerning Vigilance/ Security <b>OR</b> Must be an Officer from Police/ Para Military Forces of the rank of Supdt. Of Police having an experience of 3 years in specialized branches like CID Crime/CID Intelligence/Anti Corruption Bureau and Central Bureau of Investigation <b>OR</b> Group-A/Class-I Officer from Vigilance/Security/Intelligence cadre of Central/State PSUs having an experience of 10 years <b>OR</b> A Departmental candidate should possess a minimum experience of 7 years in the capacity of Vigilance Officer or above.</p>

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Sr. No.	Name of the post	Existing pre-requisites		Revised pre-requisites	
		Qualification	Experience	Qualification	Experience
2.	Asstt. Director (Vigilance)	Degree of a recognized University or equivalent.	Must be either a serving or Ex-Police Officer of the rank of Dy.Suptd. Of Police having an experience of at least 4 years in specialized branches like CID Crime/CID Intelligence/Anti Corruption Bureau and Central Bureau of Investigation, with good record to his credit. <b>OR</b> Must be a serving or Ex-Military Officer from Army/Navy or Air force having held the rank of Major or equivalent. <b>OR</b> Must be an Officer from the services like CISF/Civil Defence/Fire Brigade/Jail Dept. and such other organizations equivalent in the rank of Dy.Suptd. Of Police or Major having an experience of at least 20 years. <b>OR</b> A Departmental candidate having positive qualifications for the higher post, should possess a minimum experience of 16 years (including Police/Military and other services) of which (a) at least 3 years service must be in the post of Vigilance Officer/Security Officer or (b) total service of 8 years in the capacity as Vigilance Officer/Security Officer and/or Dy.Vigilance Officer/Dy.Security Officer in the Board.	(1) <b>Degree</b> of a recognized University or equivalent. (2) <b>Degree in Law and/or Personnel Management</b> will be considered as additional qualification.	Must be a serving or Ex-Military Officer from Army/Navy or Air force having held the rank of <b>Captain</b> or equivalent and working/worked in department concerning Vigilance/Security <b>OR</b> Must be an Officer from Police/Para Military Forces of the rank of Dy.Suptd. Of Police having an experience of 4 years in specialized branches like CID Crime/CID Intelligence/Anti Corruption Bureau and Central Bureau of Investigation <b>OR</b> Group-A/Class-I Officer from Vigilance/Security/ Intelligence cadre of Central/State PSUs having an experience of 5 years <b>OR</b> A Departmental candidate should possess a minimum experience of 12 years in the capacity of Jr.Vigilance Officer or above.

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Sr. No.	Name of the post	Existing pre-requisites		Revised pre-requisites	
		Qualification	Experience	Qualification	Experience
3.	Vigilance Officer	Degree of a recognized University or equivalent.	Must be either a serving or Ex-Police Officer of the rank of Police Inspector (with a total period of service not less than 15 years in the Police Department) having an experience of at least 3 years in specialized branches like CID Crime/CID Intelligence/Anti Corruption Bureau and Central Bureau of Investigation, with good record to his credit. <b>OR</b> Must be a serving or Ex-Military Officer from Army/Navy or Air force having held the rank of Captain or equivalent. <b>OR</b> Must be an Officer from the services like CISF/Civil Defence/Fire Brigade/Jail Dept. and such other organizations equivalent in the rank of Police Inspector or Captain having an experience of at least 15 years. <b>OR</b> A Departmental candidate having positive qualifications for the higher post, should possess a minimum experience of 13 years (including Police/Military and other services) of which (a) at least 5 years service must be in the post of Dy.Vigilance Officer/Dy.Security Officer or (b) total service of 8 years in the capacity as Dy.Vigilance Officer/Dy.Security Officer and/or Asstt.Vigilance Officer/Asstt. Security Officer in the erstwhile Board/Company.	(1) Degree of a recognized University or equivalent. (2) Degree in Law and/or Personnel Management will be considered as additional qualification.	Must be a serving or Ex-Military Officer from Army/Navy or Air force having held the rank of <b>Subedar</b> or equivalent and working/worked in department concerning Vigilance/Security <b>OR</b> Must be an Officer from Police/Para Military Forces of the rank of Inspector or Asstt.Police Inspector having an experience of at least 3 years in specialized branches like CID Crime/CID Intelligence/Anti Corruption Bureau and Central Bureau of Investigation <b>OR</b> Group-B/Class-II Officer from Vigilance/ Security/ Intelligence cadre of Central/State PSUs having an experience of 5 years <b>OR</b> A Departmental candidate should possess a minimum experience of 10 years in the capacity of Jr..Vigilance Officer or above.

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SCHEDULE A-4 of Classification & Recruitment Regulations  
(Security and Vigilance Posts in Pay Group-II)

Sr. No.	Name of the post	Existing pre-requisites		Revised pre-requisites	
		Qualification	Experience	Qualification	Experience
1.	Dy. Vigilance Officer	Essential: Degree of a recognized University. Preferable: Degree in Law.	Must be either a serving or Ex-Police Officer of the rank of Police Sub-Inspector (with a total period of service not less than 10 years in the Police Department) having an experience of at least 2 years in specialized branches like CID Crime/CID Intelligence/Anti Corruption Bureau and Central Bureau of Investigation, with good record to his credit. <b>OR</b> Must be a serving or Ex-Military Officer from Army/Navy or Air force having held the rank of Lieutenant or equivalent. <b>OR</b> Must be an Officer from the services like CISF/Civil Defence/Fire Brigade/Jail Dept. and such other organizations equivalent in the rank of Police Sub-Inspector or Lieutenant having an experience of at least 10 years. <b>OR</b> A Departmental candidate having positive qualifications for the higher post, should possess a minimum experience of 8 years (including Police/Military and other services) of which (a) at least 5 years service must be in the post of Asstt. Vigilance Officer/Asstt. Security Officer or (b) total service of 8 years in the capacity as Asstt. Vigilance Officer/Asstt. Security Officer and/or Jr. Vigilance Officer/Jr. Security Officer in the erstwhile Board/Company.	(1) <b>Degree</b> of a recognized University or equivalent. (2) <b>Degree in Law and/or Personnel Management</b> will be considered as additional qualification.	Must be a serving or Ex-Military <b>Jr. Commissioned Officer</b> from Army/Navy or Air force or equivalent and working/worked in department concerning Vigilance/Security <b>OR</b> Must be an Officer from Police/Para Military Forces of the rank of Police Sub Inspector having total service not less than 10 years and having an experience of at least 2 years in the Police Deptt. specialized branches like CID Crime/CID Intelligence/ Anti Corruption Bureau and Central Bureau of Investigation <b>OR</b> Group-C/Class-III Officer from Vigilance/Security/Intelligence cadre of Central/State PSUs having an experience of 10 years <b>OR</b> A Departmental candidate should possess a minimum experience of 8 years in the capacity of Jr. Vigilance Officer or above.

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SCHEDULE A-4 of Classification & Recruitment Regulations  
(Security and Vigilance Posts in Pay Group-III)

Sr. No.	Name of the post	Existing pre-requisites		Revised pre-requisites	
		Qualification	Experience	Qualification	Experience
1.	Asstt. Vigilance Officer	Degree of a recognized University	Must be either a serving or Ex-Police Officer of the rank of Police Sub-Inspector (with a total period of service not less than 5 years in the Police Department) having an experience of at least 2 years in specialized branches like CID Crime/CID Intelligence/Anti Corruption Bureau and Central Bureau of Investigation, with good record to his credit. <b>OR</b> Must be a serving or Ex-Military Officer of the rank of Junior Commission Officer from Army/Navy/Air force of equivalent rank <b>OR</b> Must be an Officer from the services like CISF/Civil Defence/Fire Brigade/Jail Dept. and such other organizations equivalent in the rank of Police Sub-Inspector or Jr. Commission Officer having an experience of at least 5 years. <b>OR</b> A Departmental candidate having positive qualifications for the higher post, should possess a minimum experience of 5 years (including Police/Military and other services) in the post of Jr. Vigilance Officer/Jr. Security Officer in the erstwhile Board/ Company.	Degree of a recognized University	Must be a serving <b>Ex-Non Commissioned Officer</b> from Army/Navy/Air Force or of equivalent rank or from Police Department or Para Military Forces of the rank of Head Constable having total service not less than 5 years and having an experience of at least 2 years in the Police Deptt. specialized branches like CID Crime/CID Intelligence/Anti Corruption Bureau and Central Bureau of Investigation <b>OR</b> Group-C/Class-III employee from Vigilance/Security/ Intelligence cadre of Central/State PSUs having an experience of 7 years <b>OR</b> A Departmental candidate should possess a minimum experience of 3 years in the capacity of Jr. Vigilance Officer.
2.	Jr. Vigilance Officer	Degree of a recognized University	Must be either a serving or Ex-Police Officer of the minimum rank of Head Constable with good record to his credit. <b>OR</b> Must be a serving or Ex-Non Commission Officer from Army/Navy/Air force or of equivalent rank <b>OR</b> CISF/Civil Defence/Fire Brigade/Jail Dept. and such other organizations having sufficient experience of crime intelligence, vigilance, security work or possessing similar qualification and experience.	Degree of a recognized University	<b>Must be a serving or Ex-Non Commissioned Officer</b> from Army/Navy/Air Force or of equivalent rank or from Police/Para Military Forces of the rank of Naik having an experience in vigilance/Intelligence or intelligence set up of Armed Forces including Para Military Forces <b>OR</b> Group-C/Class-III employee from Vigilance/Security/Intelligence cadre of Central/State PSUs having an experience of 5 years.

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