

GAD/RC/ FN-41/
Maharashtra State Elect. Distribution Co.Ltd.
Estrella Batteries Expn. Building,
Ground Floor, Plot No. 1,
Dharavi Road, Matunga,

ADMINISTRATIVE CIRCULAR NO. 205 DATE 05/02/2009

Mumbai - 400 019.

Sub: Revising the pre-requisites for the posts in Vigilance cadre for Direct Recruitment.

The issue regarding change in the existing pre-requisites i.e. Educational qualification & Experience for the posts in Vigilance cadre to be filled in by way of Direct Recruitment was under examination for some time past.

- 2. Now, the Managing Director in consultation with Director(Operation) & Director(Finance) has accorded approval to revise the pre-requisites i.e. Educational qualification & Experience for the following posts in Vigilance cadre to be filled in by way of Direct Recruitment.
 - (1) Dy. Director (Vig)
 - (2) Asstt. Director (Vig.)
 - (3) Vigilance Officer
 - (4) Dy. Vigilance Officer
 - (5) Asstt. Vigilance Officer
 - (6) Jr. Vigilance Officer
- 3. Accordingly, the statement showing revised pre-requisites for direct recruitment i.e. Educational qualification & Experience for the above posts is appended to this Administrative Circular as Annexure 'A'.
- 4. The revised Pre-requisites prescribed for the posts of Dy. Director (Vig), Dy. Vigilance officer, Asstt. Vigilance Officer & Jr. Vigilance Officer to be filled in by way of Direct Recruitment shall be incorporated in Col. No.4 & 5 by replacing relevant portion at Sr.No.3 in Pay Group-I, Sr.No.1 in Pay Group-II and Sr.No.1 & 2 in Pay Group-III and for the posts of Asstt. Director (Vig.) & Vigilance Officer to be filled in by way of Direct Recruitment shall be added to the existing relevant portion in Col. No.4 & 5 at Sr. No. 4 & 5 in Pay Group-I of Schedule A-4 appended to the Classification & Recruitment Regulation, 1961 (i.e. G.S.O. 112 dated 12/02/1962 for Direct Recruitment of the said posts.
- 5. This Administrative Circular comes into force with immediate effect.
- 6. This Administrative Circular is available on the website of the Company i.e. www.mahadiscom.in.

Chief General Manager(P)

PRE-REQUISITES FOR THE POSTS IN VIGILANCE CADRE (DIRECT RECRUITMENT)

SCHEDULE A-4 of Classification & Recruitment Regulations (Security and Vigilance Posts in Pay Group-I)

Sr.	Name of the post	Existing pre-requisites		Revised pre-requisites		
No.		Qualification	Experience	Qualification	Experience	
1.	Dy.Director	Essential: Degree of a recognized University or equivalent. Desirable: Degree in Law and/or Personnel Management.	Must be either a serving or Ex- Police Officer of the rank of Supdt. Of Police having an experience of at least 3 years in specialized branches like CID Crime/CID Intelligence/	(1) Degree of a recognized University or equivalent. (2) Degree in Law and/or Personnel Management will be considered as additional qualification.	Must be a serving or Ex-Military Officer from Army/Navy or Air force having held the rank of <u>Major</u> or equivalent and working/worked in department concerning	



Sr.	Name of the	Existing pre-requisites		Revised pre-requisites		
No.	post	Qualification	Experience	Qualification	Experience	
2.	Asstt.Director	Degree of a	Must be either a serving or Ex-Police Officer	(1) Degree of a recognized	Must be a serving or Ex-Military	
	(Vigilance)	recognized	of the rank of Dy.Supdt. Of Police having an	University or equivalent.	Officer from Army/Navy or Air	
		University or	experience of at least 4 years in specialized	(2) Degree in Law and/or	force having held the rank of	
		equivalent.	branches like CID Crime/CID	Personnel Management	Captain or equivalent and	
			Intelligence/Anti Corruption Bureau and	will be considered as	working/worked in department	
			Central Bureau of Investigation, with good	additional qualification.	concerning Vigilance/Security	
}			record to his credit. OR Must be a serving		OR Must be an Officer from	
	·		or Ex-Military Officer from Army/Navy or		Police/Para Military Forces of	
			Air force having held the rank of Major or		the rank of Dy.Supdt. Of Police	
		·	equivalent. OR Must be an Officer from the		having an experience of 4 years	
			services like CISF/Civil Defence/Fire		in specialized branches like CID	
			Brigade/Jail Dept. and such other	·	Crime/CID Intelligence/Anti	
-			organizations equivalent in the rank of		Corruption Bureau and Central	
			Dy.Supdt. Of Police or Major having an		Bureau of Investigation OR	
		,	experience of at least 20 years. OR A		Group-A/Class-I Officer from	
1			Departmental candidate having positive	·	Vigilance/Security/ Intelligence	
			qualifications for the higher post, should		cadre of Central/State PSUs	
-			possess a minimum experience of 16 years		having an experience of 5 years	
			(including Police/Military and other services)		OR A Departmental candidate	
			of which (a) at least 3 years service must be		should possess a minimum	
			in the post of Vigilance Officer/Security	9	experience of 12 years in the	
			Officer or (b) total service of 8 years in the		capacity of Jr.Vigilance Officer	
1			capacity as Vigilance Officer/Security		or above.	
		•	Officer and/or Dy.Vigilance			
			Officer/Dy.Security Officer in the Board.			

Sr.	Name of the post	Existing pre-requisites		Revised pre-requisites		
No.		Qualification	Experience	Qualification	Experience	
No. 3.	post Vigilance Officer	Qualification Degree of a recognized University or equivalent.	Must be either a serving or Ex-Police Officer of the rank of Police Inspector (with a total period of service not less than 15 years in the Police Department) having an experience of at least 3 years in specialized branches like CID Crime/CID Intelligence/Anti Corruption Bureau and Central Bureau of Investigation, with good record to his credit. OR Must be a serving or Ex-Military Officer from Army/Navy or Air force having held the rank of Captain or equivalent. OR Must be an Officer from the services like CISF/Civil Defence/Fire Brigade/Jail Dept. and such other organizations equivalent in the rank of Police Inspector or Captain having an	Qualification (1) Degree of a recognized University or equivalent. (2) Degree in Law and/or Personnel Management will be considered as additional qualification.	Must be a serving or Ex- Military Officer from Army/Navy or Air force having held the rank of Subedar or equivalent and working/worked in department concerning Vigilance/Security OR Must be an Officer from Police/Para Military Forces of the rank of Inspector or Asstt.Police Inspector having an experience of at least 3 years in specialized branches like CID Crime/CID	
			experience of at least 15 years. OR A Departmental candidate having positive qualifications for the higher post, should possess a minimum experience of 13 years (including Police/Military and other services) of which (a) at least 5 years service must be in the post of Dy.Vigilance Officer/Dy.Security Officer or (b) total service of 8 years in the capacity as Dy.Vigilance Officer/Dy.Security Officer and/or Asstt.Vigilance Officer/Asstt. Security Officer in the erstwhile Board/Company.		Intelligence/Anti Corruption Bureau and Central Bureau of Investigation OR Group- B/Class-II Officer from Vigilance/ Security/ Intelligence cadre of Central/State PSUs having an experience of 5 years OR A Departmental candidate should possess a minimum experience of 10 years in the capacity of JrVigilance Officer or above.	

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SCHEDULE A-4 of Classification & Recruitment Regulations (Security and Vigilance Posts in Pay Group-II)

Sr.	Name of the post	Existing pre-requisites		Revised pre-requisites		
No.		Qualification	Experience	Qualification	Experience	
1.	Dy.Vigilance	Essential: Degree of	Must be either a serving or Ex-Police	(1) Degree of a	Must be a serving or Ex-Military	
1	Officer	a recognized	Officer of the rank of Police Sub-Inspector	recognized University	Jr.Commissioned Officer from	
		University.	(with a total period of service not less than	or equivalent.	Army/Navy or Air force or	
		Preferable: Degree	10 years in the Police Department) having	(2) Degree in Law	equivalent and working/worked in	
		in Law.	an experience of at least 2 years in	and/or Personnel	department concerning Vigilance/	
			specialized branches like CID Crime/CID	Management will be	Security OR Must be an Officer	
	}		Intelligence/Anti Corruption Bureau and	considered as	from Police/Para Military Forces of	
		·	Central Bureau of Investigation, with good	additional	the rank of Police Sub Inspector	
			record to his credit. OR Must be a serving	qualification.	having total service not less than 10	
			or Ex-Military Officer from Army/Navy or		years and having an experience of at	
			Air force having held the rank of		least 2 years in the Police Deptt.	
			Lieutenant or equivalent. OR Must be an		specialized branches like CID	
			Officer from the services like CISF/Civil		Crime/CID Intelligence/ Anti	
			Defence/Fire Brigade/Jail Dept. and such		Corruption Bureau and Central	
			other organizations equivalent in the rank		Bureau of Investigation OR Group-	
			of Police Sub-Inspector or Lieutenant		C/Class-III Officer from Vigilance/	
			having an experience of at least 10 years.	\$	Security/Intelligence cadre of	
		•	OR A Departmental candidate having		Central/State PSUs having an	
			positive qualifications for the higher post,		experience of 10 years OR A	
1			should possess a minimum experience of 8		Departmental candidate should	
			years (including Police/Military and other	•	possess a minimum experience of 8	
			services) of which (a) at least 5 years	,	years in the capacity of JrVigilance	
			service must be in the post of		Officer or above.	
			Asstt.Vigilance Officer/Asstt.Security		· .	
	·	·	Officer or (b) total service of 8 years in the			
		,	capacity as Asstt.Vigilance	,		
			Officer/Asstt.Security Officer and/or		e	
			Jr.Vigilance Officer/Jr.Security Officer in			
			the erstwhile Board/Company.			

SCHEDULE A-4 of Classification & Recruitment Regulations (Security and Vigilance Posts in Pay Group-III)

Sr.	Name of the post		Existing pre-requisites	Revised pre-requisites		
No.		Quali- fication	Experience	Quali- fication	Experience	
1.	Asstt.Vigilance Officer	Degree of a recognized University	Must be either a serving or Ex-Police Officer of the rank of Police Sub-Inspector (with a total period of service not less than 5 years in the Police Department) having an experience of at least 2 years in specialized branches like CID Crime/CID Intelligence/Anti Corruption Bureau and Central Bureau of Investigation, with good record to his credit. OR Must be a serving or Ex-Military Officer of the rank of Junior Commission Officer from Army/Navy/Air force of equivalent rank OR Must be an Officer from the services like CISF/Civil Defence/Fire Brigade/Jail Dept. and such other organizations equivalent in the rank of Police Sub-Inspector or Jr.Commision Officer having an experience of at least 5 years. OR A Departmental candidate having positive qualifications for the higher post should passess a	Degree of a recognized University	Must be a serving Ex-Non Commissioned Officer from Army/Navy/Air Force or of equivalent rank or from Police Department or Para Military Forces of the rank of Head Constable having total service not less than 5 years and having an experience of at least 2 years in the Police Deptt. specialized branches like CID Crime/CID Intelligence/Anti Corruption Bureau and Central Bureau of Investigation OR Group-C/Class-III employee from Vigilance/Security/ Intelligence cadre of Central/State PSUs having an experience of 7 years OR A Departmental candidate should possess a minimum experience of 3 years in the capacity of Jr.Vigilance Officer.	
2.	Jr.Vigilance	Degree of a	qualifications for the higher post, should possess a minimum experience of 5 years (including Police/Military and other services) in the post of Jr.Vigilance Officer/Jr.Security Officer in the erstwhile Board/ Company. Must be either a serving or Ex-Police Officer of	Degree of a	Must be a serving or Ex-Non Commissioned	
	Officer	recognized University	the minimum rank of Head Constable with good record to his credit. OR Must be a serving or Ex-Non Commission Officer from Army/Navy/Air force or of equivalent rank OR CISF/Civil Defence/Fire Brigade/Jail Dept. and such other organizations having sufficient experience of crime intelligence, vigilance, security work or possessing similar qualification and experience.	recognized University	Officer from Army/Navy/Air Force or of equivalent rank or from Police/Para Military Forces of the rank of Naik having an experience in vigilance/Intelligence or intelligence set up of Armed Forces including Para Military Forces OR Group-C/Class-III employee from Vigilance/Security/Intelligence cadre of Central/State PSUs having an experience of 5 years.	