

CORRECTION SLIP NO. 102 DATE. 09.04.2025

(To classification & Recruitment Regulation 2005)

Sub.: Modifying the pre-requisites of the Human Resource Cadre for direct Recruitment.

In exercise of the powers delegated to him vide Adm. Circular No.1 dated 29/09/2005, the Managing Director in consultation with Director (HR), Director (Projects), Director (Commercial), Director (Operations) and Director (Finance) has accorded approval to modify the pre-requisites for the following HR cadre posts for direct recruitment :-

Sr. No.	Name of the Post	Sr. Nos. appearing in the Schedules appended to Classification & Recruitment Regulation, 2005
1	General Manager (HR)	Sr.No.7 under Pay Group-I (Non-Technical Posts) of Schedule A-2 appended to Classification & Recruitment Regulation, 2005
2	Deputy General Manager (HR)	Sr.No.9 under Pay Group-I (Non-technical Posts) of Schedule A-2 appended to Classification & Recruitment Regulation, 2005
2	Asst. General Manager (HR)	Sr.No.14 under Pay Group-I (Non-Technical Posts) of Schedule A-2 appended to Classification & Recruitment Regulation, 2005
3	Senior Manager (HR)	Sr.No.17 under Pay Group-I (Non-Technical Posts) of Schedule A-2 appended to Classification & Recruitment Regulation, 2005
4	Manager (HR)	Sr.No.22 under Pay Group-I (Non-Technical Posts) of Schedule A-2 appended to Classification & Recruitment Regulation, 2005
5	Deputy Manager (HR)	Sr.No.3 under Pay Group-II (Non-Technical Posts) of Schedule A-2 appended to Classification & Recruitment Regulation, 2005

2. The modified pre-requisites for direct recruitment for the above posts are shown respectively in Annexure 'A' enclosed.

3. Consequently, the modified pre-requisites for direct recruitment for the above posts appearing in the Classification & Recruitment Regulation, 2005 shall stand replaced as per the Annexure 'A' to this Correction Slip.

4. This Correction Slip shall come into force with immediate effect.

5. This Correction Slip will be available on employee portal.

Encl.: As above.


(Bhushan Kulkarni)
Chief General Manager (HR)

MODIFIED PRE-REQUISITES FOR DIRECT RECRUITMENT

HR Cadre

Sr. No.	NAME OF POST	QUALIFICATION	EXPERIENCE
1	General Manager (Human Resource)	Degree of a recognized University with Two years full time or three years part time Post Graduate degree in Business Administration (MBA) / Management Studies (MMS) / Personal Management (MPM) with Specialization in Human Resource Management / Development / Personnel Management or Master of Social Work (MSW)/Master in Labour Studies (MLS)/ equivalent Management qualification in H.R./ Personnel Management from a University recognized by UGC or Institute approved by AICTE.	At least 15 years post-qualification experience in Human Resource Development / Personnel Management out of which 5 years should be in a position of responsibility i.e. Asst. General Manager (HR) equivalent and above
2	Dy. General Manager (Human Resource)	Degree of a recognized University with Two years full time or three years part time Post Graduate degree in Business Administration (MBA) / Management Studies (MMS) / Personal Management (MPM) with Specialization in Human Resource Management / Development / Personnel Management or Master of Social Work (MSW)/Master in Labour Studies (MLS)/ equivalent Management qualification in H.R./ Personnel Management from a University recognized by UGC or Institute approved by AICTE.	At least 12 years post-qualification experience in Human Resource Development / Personnel Management out of which 5 years should be in a position of responsibility of Sr. Manager (HR) & above out of which at least one year at position of Asst. General Manager (HR) <u>OR</u> At least 12 years post-qualification experience in Human Resources Development / Personnel Management out of which 03 years should be in a position of responsibility of Asst. General Manager (HR) and equivalent.
3	Asst. General Manager (Human Resource)	Degree of a recognized University with Two years full time or three years part time Post Graduate degree in Business Administration (MBA) / Management Studies (MMS) / Personal Management (MPM) with Specialization in Human Resource Management / Development / Personnel Management or Master of Social Work (MSW)/Master in Labour Studies (MLS)/ equivalent Management qualification in H.R./ Personnel Management from a University recognized by UGC or Institute approved by AICTE.	At least 09 years post-qualification experience in Human Resources Development / Personnel Management out of which at least 5 years should be in a position of responsibility of. Manager (HR) and above out of which one year at the position of Sr. Manager (HR) and equivalent. <u>OR</u> At least 09 years post-qualification experience in Human Resources Development / Personnel Management out of which 2 years should be in a position of responsibility of Sr. Manager (HR) and equivalent.



MODIFIED PRE-REQUISITES FOR DIRECT RECRUITMENT

HR Cadre

Sr. No.	NAME OF POST	QUALIFICATION	EXPERIENCE
4	Senior Manager (Human Resource)	Degree of a recognized University with Two years full time or three years part time Post Graduate degree in Business Administration (MBA) / Management Studies (MMS) / Personal Management (MPM) with Specialization in Human Resource Management / Development / Personnel Management or Master of Social Work (MSW)/Master in Labour Studies (MLS)/ equivalent Management qualification in H.R./ Personnel Management from a University recognized by UGC or Institute approved by AICTE.	At least 7 years post-qualification experience in Human Resources Development / Personnel Management out of which 5 years should be in a position of responsibility of Dy. Manager (HR) and above and out of which at least one year at position of Manager (HR). OR At least 7 years post-qualification experience in Human Resources Development / Personnel Management out of which 02 year's experience at position of Manager (HR) and equivalent.
5	Manager (Human Resource)	Degree of a recognized University with Two years full time or three years part time Post Graduate degree in Business Administration (MBA) / Management Studies (MMS) / Personal Management (MPM) with Specialization in Human Resource Management / Development / Personnel Management or Master of Social Work (MSW)/Master in Labour Studies (MLS)/ equivalent Management qualification in H.R./ Personnel Management from a University recognized by UGC or Institute approved by AICTE.	At least 5 years post-qualification experience in Human Resources Development / Personnel Management out of which at least 2 years at position of Dy. Manager (HR) or equivalent.
6	Deputy Manager (Human Resource)	Degree of a recognized University with Two years full time or three years part time Post Graduate degree in Business Administration (MBA) / Management Studies (MMS) / Personal Management (MPM) with Specialization in Human Resource Management / Development / Personnel Management or Master of Social Work (MSW)/Master in Labour Studies (MLS)/ equivalent Management qualification in H.R./ Personnel Management from a University recognized by UGC or Institute approved by AICTE.	At least 3 years post-qualification experience in Human Resources Development / Personnel Management.

NOTE: The other criteria i.e. Method of Selection, Age etc. as modified from time to time shall remain unchanged.