

No. HR/CGM(TE)/MPR(Legal)/20249

Date: 24-06-2014

OFFICE ORDER: MPR - 48/2014

Preamble:

Restructuring of Legal Cadre and allied staff of Legal Cadre in field offices and Corporate Office was finalized vide Office Note No. CLA/staff norms/legal/N/D/98 dtd 10-04-2014.

Order:

In pursuance of the approval accorded by Managing Director in consultation with Director (Finance), Director (Operations), Director (Projects), Executive Director(HR) and Chief Legal Adviser and under powers delegated to him vide Schedule First appended to MSEDCL Service Regulations-2005 read with Adm. Circular no.1 dated 29/09/2005, following orders are issued.

- 1) **The Revised Sanction of Legal Cadre as shown in Annexure "A".**
- 2) **The Revised Structure and allocation of Posts as shown in Annexure "B".**
- 3) **The Head Quarters and Jurisdiction of Officers working under Legal Cadre as shown in Annexure "C".**

This restructuring of Legal Cadre will come into effect from the date of issue of this Order and shall supersede all previous sanctions/orders regarding Legal Cadre.

This Order will be available on company's intranet and no hard copy will be sent to any office.

Encl:- Annexure-"A", "B" and "C".



(Dr. M. S. Kele)
Chief General Manager (T/E)

Revised Sanction of Legal Cadre

Sr. No.	Name of the Post	Revised Sanctioned Posts		
		Regular	Outsourcing	Total
1	Chief Legal Adviser	1	0	1
2	Legal Adviser	4	0	4
3	AGM(HR)	1	0	1
4	Dy. Law Officer	8	0	8
5	Sr. Manager(HR)	2	0	2
6	Asst. Law Officer	12	0	12
7	Jr. Law Officer	23	0	23
8	Head Clerk	3	0	3
9	Stenographer	5	0	5
10	Steno-Typist	0	1	1
11	LDC (HR)	0	23	23
12	Peon	0	6	6
Total		59	30	89

Josephika
Asstt. General Manager (HR-MPR)

Head Quarters of Legal and HR staff attached to Legal Cadre**Chief Legal Adviser - (Total No. of Sanctioned Post -1)**

Sr. No	Place of Posting (HQ)	Jurisdiction
1)	Corporate Office	HOD of Legal Section of MSEDCL

Legal Adviser- (Total No. of Sanctioned Posts -4)

Sr No	Place of Posting(HQ)	Jurisdiction (Zones & Circles)
1)	Kalyan Zone office	Kalyan Zone, Bhandup Zone and Nashik Zone (Excluding Ahmednagar Circle).
2)	Pune Zone office.	Pune Zone, Baramati Zone, Kolhapur Zone and Ratnagiri Zone
3)	Nagpur Rural Zone Office	Nagpur Rural Zone, Nagpur (U) Zone and Amravati Zone, Akola.
4)	Aurangabad Zone Office	Aurangabad Zone, Latur Zone, Nanded Zone, Jalgaon Zone & Ahmednagar Circle

Dy.Law Officer (Total No. of Sanctioned Posts -8)

Sr. No.	Place of Posting (HQ)	Jurisdiction (Zones & Circles)
1)	Legal Section, Corp Office.	Legal Section, Corp Office.
2)	Legal Section, Corp Office.	Arbitration Cell Mumbai, Vigilance Dept.C.O, and Legal Section C.O, Mumbai.
3)	CIO Office, Mumbai.	CIO Office - Mumbai, Distribution Section, C.O. and MM Section (Stores) - Corp Office, Mumbai.
4)	Thane Circle Office	Thane Circle and Bhandup Zone.
5)	Kalyan Circle- II Office	Kalyan Circle-II and Bhiwandi Nodal Office.
6)	Aurangabad Rural Circle Office	Aurangabad Rural Circle and A'bad Nodal Office.
7)	Nagpur Urban Zone Office	Nagpur Urban Circle, Nagpur Urban Zone and Nagpur Rural Zone.
8)	Amravati Zone Office, Akola.	Akola Circle and Amravati Zone, Akola.

Asstt. Law Officer-(Total No. of Sanctioned Posts -12)

Sr. No.	Place of Posting (HQ)	Jurisdiction (Zones & Circles)
1)	Commercial Section, Corp Office, Mumbai.	Commercial Section and DF Section, Mumbai.
2)	Vashi Circle Office	Vashi Circle, Navi Mumbai.
3)	Nashik Zone Office	Nashik Rural Circle and Nashik Zone.
4)	Kalyan Circle-I Office	Kalyan Circle-I.
5)	Vasai Circle Office	Vasai Circle.
6)	Nagpur Rural Circle Office	Nagpur Rural Circle and Nagpur Rural Zone.
7)	Ganeshkhind Circle Office , Pune	Ganeshkhind circle and Pune Zone.
8)	Amravati Circle Office	Amravati Circle.
9)	Ratnagiri Zone Office	Ratnagiri and Sindhudurg Circle.
10)	Latur Zone Office	Latur Circle and Latur Zone.
11)	Solapur Circle Office	Solapur Circle.
12)	Ahmednagar Circle Office	Ahmednagar Circle.

Jr. Law Officer - (Total No. of Sanctioned Posts-23)

Sr. No.	Place of Posting (HQ)	Jurisdiction (Zones & Circles)
1)	TRC, Corp Office, Mumbai	TRC and Power Purchase Section.
2)	Kolhapur Zone Office	Kolhapur Zone.
3)	Jalgaon Zone Office	Jalgaon Circle and Jalgaon Zone.
4)	Baramati Zone Office	Baramati Circle and Baramati Zone.
5)	Nanded Zone Office	Parbhani and Hingoli Circle.
6)	Satara Circle Office	Satara Circle.
7)	Nashik Urban Circle Off.	Nashik Urban Circle.
8)	Sangli Circle Office	Sangli Circle.
9)	Osmanabad Circle Office	Osmanabad Circle.
10)	Beed Circle Office	Beed Circle.
11)	Nanded Circle Office	Nanded Circle.
12)	Dhule Circle Office	Dhule and Nandurbar Circle.
13)	Jalna Circle Office	Jalna Circle
14)	Buldhana Circle Office	Buldhana Circle.
15)	Yawatmal Circle Office	Yawatmal and Washim Circle.
16)	Chandrapur Circle Office	Chandrapur Circle.
17)	Gadchiroli Circle Office	Gadchiroli Circle.
18)	Bhandara Circle Office	Bhandara and Gondia Circle.
19)	Wardha Circle Office	Wardha Circle.
20)	Kolhapur Circle Office	Kolhapur Circle.
21)	Pen Circle Office	Pen Circle.
22)	Rastapeth Circle Office	Rastapeth Circle, Pune.
23)	Pune Rural Circle Office	Pune Rural Circle, Pune.

Revised structure of HR Staff attached to Legal Cells. (Total No. of Sanctioned Posts -41)

Sr No	Post	No of Posts	Place of Posting attached to Legal Cell / Unit.(HQ)	Regular / Outsource
1)	AGM (HR)	1	Legal Cell, Aurangabad Zone-1.	Regular
2)	Sr. Manager (HR)	2	Legal Section, Corp. Off.-1, Legal Cell, Nagpur Rural Zone. -1.	Regular
3)	Head Clerk	3	Legal Section [Corp. Office]-1, Legal Cell, Kalyan Zone.-1, Legal Cell, Pune Zone -1.	Regular
4)	Stenographer	5	Legal Section, Corp Office.-1 Legal Cell, Aurangabad Zone -1, Legal Cell, Pune Zone-1 Legal Cell, Kalyan Zone -1. Legal Cell, Nagpur Rural Zone -1	Regular
5)	Steno-Typist	1	Legal Section, Corp Office.-1	Outsource
6)	LDC (HR)	23	Legal Section, (Corp Off).-2, Kolhapur Circle-1, Rastapeth Circle-1, Ganeshkhind Circle-1, Yawatmal Circle-1, Aurangabad Rural Circle-1, CIO Office- Mumbai-1, Nagpur Urban Zone-1 Commercial Section -1, TRC (H.O.Mumbai) -1, Kalyan Circle(I)-1, Kalyan Circle(II)-1, Thane Urban Circle-1, Dhule Circle-1, Amravati Zone Akola-1, Ratnagiri Zone-1, Vasai Circle-1, Nashik Zone-1, Bhandara Circle-1, Vashi Circle - 1, Nanded Zone-1, Nagpur Rural Circle-1,	Outsource
7)	Peon	6	Legal Section, Corp Office-2 Legal Cell, Aurangabad Zone -1, Legal Cell, Pune Zone-1 Legal Cell, Kalyan Zone -1. Legal Cell, Nagpur Rural Zone -1	Outsource
	Total	41		

B. P. Bhatnagar

Asstt. General Manager (HR-MPR)