

No. HR/CGM (HR-TE)/MPR/12511

Date: 10-05-2013

**OFFICE ORDER: MPR - 43/2013**

**Preamble:**

Further to Office Order No. MPR-11/2013 (HR/CGM (HR-T/E)/MPR/1320) dtd 17-01-2013


**Order:**

Competent Authority i. e. the Chairman & Managing Director, MSEDCL has accorded approval for the following modifications in the above referred order. Accordingly, following modifications are hereby ordered.

- 1) To **revive** the post of Manager (HR), previously in existence on the establishment of BCR Cell, Corporate Office & abolished vide above referred order.
- 2) To **abolish** the post of Manager (HR) from the establishment of Recruitment Cell, Corporate Office.
- 3) The nomenclature of the revived post of Manager (HR) on the establishment of BCR Cell is **Manager (HR-BCR-RC)**
- 4) To place the Recruitment Cell under the supervisory & functional control of the **Manager (HR-BCR-RC)**

Revised sanction of posts for RC Cell & BCR Cell is appended herewith as Annexure I

This order is available on company's Intranet and no hard copy will be sent to any office.

  
**(P. M. Matey)**  
**Chief General Manager (HR-TE)**

## Recruitment Cell

Sr. No.	Category	Existing sanction		Posts declared surplus		Posts newly created		Total revised Sanction	
		Dept	O/s	Dept	O/s	Dept	O/s	Dept	O/s
1	2	3	4	5	6	7	8	9	10
<b>Pay Group - I</b>									
1	Manager (HR)	1	0	1	0	0	0	0	0
2	Dy. M. (HR)	0	0	0	0	1	0	1	0
3	A. M. (HR)	1	0	1	0	0	0	0	0
<b>Sub Total</b>		<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>0</b>
<b>Pay Group - III</b>									
4	H. C./Sr. C./E.A.	1	0	0	0	1	0	2	0
5	Steno Typist /O. A.	1	0	0	0	0	0	1	0
6	U. D. C. (HR)	2	0	0	0	0	0	2	0
<b>Sub Total</b>		<b>4</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>5</b>	<b>0</b>
<b>Pay Group - IV</b>									
7	Daftary/OA	1	0	0	0	0	0	1	0
8	Peon	1	0	0	0	0	0	1	0
<b>Sub Total</b>		<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>
<b>TOTAL</b>		<b>8</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>8</b>	<b>0</b>

## BCR Cell

Sr. No.	Category	Existing sanction		Posts declared surplus		Posts newly created		Total revised Sanction	
		Dept	O/s	Dept	O/s	Dept	O/s	Dept	O/s
1	2	3	4	5	6	7	8	9	10
<b>Pay Group - I</b>									
1	Manager (HR)	1	0	0	0	0	0	1	0
2	Dy. Manager (HR)	1	0	0	0	0	0	1	0
<b>Sub Total</b>		<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>0</b>
<b>Pay Group - II</b>									
3	J. M. (HR)	1	0	0	0	0	0	1	0
<b>Sub Total</b>		<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>
<b>Pay Group - III</b>									
4	H. C./Sr. C./E.A.	2	0	0	0	0	0	2	0
5	Stenographer/OA	1	0	0	0	0	0	1	0
6	L. D. C. (HR)/O. A.	2	0	0	0	0	0	2	0
<b>Sub Total</b>		<b>5</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5</b>	<b>0</b>
<b>Pay Group - IV</b>									
7	Daftary/OA	1	0	0	0	0	0	1	0
8	Peon	2	0	0	0	0	0	2	0
<b>Sub Total</b>		<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>0</b>
<b>TOTAL</b>		<b>11</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>11</b>	<b>0</b>

**N.B.:- Recruitment Cell & BCR Cell will be under the control of the Manager (HR-BCR-RC)**

SUD  
20.05.23