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**Man Power Review Cell**  
M. S. E. D. Co. Ltd, "Prakashgad", 4th floor,  
Station Road, Bandra (E), **Mumbai - 400 051**

No. HR/GM(HR)/MPR/ **15253-**

Date : **22 JUN 2018**

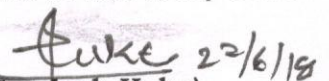
**OFFICE ORDER: MPR - 32/2018**

In pursuance of the approval accorded by the Chairman & Managing Director, MSEDCL, in consultation with the Director (Finance), Director (Operations), Director (Projects) and Director (Commercial) under the powers delegated to him vide Schedule First appended to Maharashtra State Electricity Distribution Co. Ltd. Employee's Service Regulations -2005 read with Administrative Circular No. 1 dtd. 29.09.2005, following orders are issued.

- 1) To abolish, re-organize and deploy the IT Staff of the existing field IT Centers to the newly created HO Software Cells, Regional Software Cells, Region IT Cells, Zone IT Cells, Circle IT Cells & Nagpur DR as per Annexure-I,II & III.
- 2) To revise IT Staff setup at Corporate Office as shown in Annexure-I.
- 3) To establish new HO Software Cells at Kalyan, Thane & Vashi with Head quarter at Kalyan, Thane & Vashi respectively as shown in Annexure-I.
- 4) To establish new Regional Software Cell at Nashik for Kalyan Region on similar line of regional software cells of Pune, Nagpur & Aurangabad.
- 5) To setup IT Staff of Regional Software Cell, Kalyan at Nashik & to revise IT Staff setup of Regional Software Cells at Pune, Nagpur & Aurangabad as shown in Annexure-II.
- 6) The Regional Software Cells at Pune, Nagpur, Aurangabad & Nashik will be treated as extended arm of Corporate Office.
- 7) The functional & administrative control of all the HO Software Cells, Regional Software Cells and DR Cell, Nagpur shall be with ED(IT&CS).
- 8) The salary of employees at all HO Software Cells, Regional Software Cells and DR Cell Nagpur will be drawn at Corporate Office.
- 9) To establish new IT Cells at Zone & Circle. The revised staff setup of Regional, Zonal & Circle IT Cell is as shown in Annexure-III.
- 10) The functional & administrative control of Regional IT Cell shall be with the Joint Managing Director/Regional Director of the concerned Region.
- 11) The functional & administrative control of Zonal IT Cell shall be with the Chief Engineer of the concerned Zone.
- 12) The functional & administrative control of Circle IT Cell shall be with the Superintending Engineer of the concerned Circle.
- 13) The reporting of Assistant Programmer at SCADA Control Center shall be to the System Analyst of the concerned Zone.
- 14) The staff quarters allocation for IT Staff posted at HO Software Cells at Kalyan, Vashi & Thane shall be in the residential colonies of respective Circle.
- 15) The Data Supervisors and Data Entry Operators will continue to work at their existing circles and will report to concerned Programmer at Circle.
- 16) The deployment of IT staff as above at Corporate Office and HO software cell Vashi will be done immediately and deployment of all IT staff at other software cells, Regional, Zonal and Circle IT Cells as per this MPR Order will be operative after migration & stabilization of all the IT systems to the centralized systems i.e. by 01.12.2018.

This order is available on company's Intranet and no hard copy will be sent to any office.

**Encl : as above**

  
(Sandesh Hake)  
**Chief General Manager (HR)**



**Corporate Office IT Cell Staff setup**

**Annexure-I**

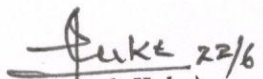
Sr. No.	Name of the post	No. of Posts					Total
		Corporate Office	HO Software Cell at Bhandup	HO Software Cell at Kalyan*	HO Software Cell at Thane*	HO Software Cell at Vashi	
<b>IT Posts</b>							
1	Executive Director(IT&CS)	1	0	0	0	0	1
2	General Manager (IT)	2	0	0	0	0	2
3	Dy. General Manager (IT)	7	1	1	1	1	11
4	System Analyst	10	5	2	2	2	21
5	Programmer	14	5	2	2	2	25
6	Assistant Programmer	40	10	14	14	14	92
<b>Technical Posts</b>							
1	Executive Engineer	2	0	0	0	0	2
2	Addnl. Executive Engineer	2	0	0	0	0	2
3	Dy. Executive Engineer	3	0	0	0	0	3
4	Assistant Engineer	4	0	0	0	0	4
<b>F&amp;A Posts</b>							
1	Sr. Manager(F&A)	1	0	0	0	0	1
2	Manager(F&A)	1	0	0	0	0	1
3	Assistant Accountant	1	0	0	0	0	1
4	UDC (Accounts)	1	0	0	0	0	1
<b>HR Posts</b>							
1	Manager(HR)	1	0	0	0	0	1
2	Head Clerk	1	0	0	0	0	1
3	Office Assistant/LDC (HR)	3	1	0	0	0	4
4	Peon (Departmental)	1	0	0	0	0	1
5	Peon (Outsourced)	3	1	0	0	0	4
<b>Total</b>		<b>98</b>	<b>23</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>178</b>

\* Shall be operative w.e.f. 01.12.2018

**Regional Software Cell & DR Cell, Nagpur Staff setup**

**Annexure-II**

Sr. No.	Name of the post	No. of Posts					Total
		Regional Software Cell, Aurangabad	Regional Software Cell, Pune	Regional Software Cell, Nagpur	Regional Software Cell, Kalyan at Nashik	DR Cell, Nagpur	
1	Dy. General Manager (IT)	0	0	0	0	0	0
2	System Analyst	3	3	3	3	0	12
3	Programmer	3	3	3	3	1	13
4	Assistant Programmer	12	12	12	12	2	50
5	Jr. Programmer	0	0	0	0	0	0
6	Data Entry Operator	0	0	0	0	0	0
<b>Total</b>		<b>18</b>	<b>18</b>	<b>18</b>	<b>18</b>	<b>3</b>	<b>75</b>

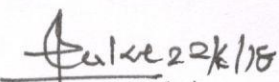
  
 (Sandesh Hake)  
 Chief General Manager (HR)



**Field IT Cell Staff setup**

**Annexure-III**

Sr. No.	Name of the post	No. of Posts								Total
		Region IT Cell ( 04 )		Zonal IT Cell ( 16 )		Circle IT Cell ( 44 )		SCADA Control Center ( 08 )		
		per IT Cell	Total	per IT Cell	Total	per IT Cell	Total	per SCADA Control Center	Total	
1	Dy. General Manager (IT)	1	4	0	0	0	0	0	0	4
2	System Analyst	1	4	1	16	0	0	0	0	20
3	Programmer	1	4	0	0	1	44	0	0	48
4	Assistant Programmer	5	20	2	32	3	132	1	8	192
5	Jr. Programmer	4	16	0	0	0	0	0	0	16
6	Data Entry Operator	0	0	0	0	2	88	0	0	88
7	LDC (HR)/Office Assistant	1	4	0	0	0	0	0	0	4
<b>Total</b>		<b>13</b>	<b>52</b>	<b>3</b>	<b>48</b>	<b>6</b>	<b>264</b>	<b>1</b>	<b>8</b>	<b>372</b>

  
 (Sandesh Hake)  
 Chief General Manager (HR)