

No. GAD/CGM (T/E)/MPR/29879

Date : 27/09/2010.

**OFFICE ORDER MPR:- 23**

In pursuance of the approval accorded by the Managing Director, MSEDCL, in consultation with the Director (Operations), Director (Projects) and Director (Finance), and in exercise of the powers delegated to him under Schedule First appended to the Maharashtra State Electricity Board Employees' Service Regulations read with Circular No. MSDISCO/DOP/Circular/2, dated 06/06/2005 & Adm. Circular No.1 dated 29/09/2005 the following Orders are issued.

1. To approve creation of following Six Centralized Consumer Facilitation Centers (CCFC) under jurisdiction of below mentioned Circle Offices:-

a)	Vashi Circle Office	One CCFC
b)	Thane Circle Office	One CCFC
c)	Kalyan- I Circle Office	One CCFC
d)	Vasai Circle Office	One CCFC
e)	Kolhapur Circle Office	One CCFC
f)	Nashik Urban Circle Office	One CCFC

2. To sanction following staff for above each Centralized Consumer Facilitation Center (CCFC) by bearing the actual expenditure towards the employee cost :-

Sr. No.	Description of Posts	Dept.	O/S
1	2	3	4
1	Dy. Executive Engineer (Dist.)	1	-
2	Supervisor	-	1
3	Counter Staff	-	4
4	Back Office Staff	-	2
5	Help Desk Staff	-	1
6	Security Guard	-	1
	<b>Total</b>	<b>1</b>	<b>9</b>

3. To Close Down following Small CFCs after functioning of above CCFCs:-

1. Vashi S/Dn. under Vashi Circle
2. Lokmanya Nagar S/Dn. under Thane Circle
3. Kolshewadi S/Dn. under Kalyan- 1 Circle
4. Vasai Road S/Dn. under Vasai Circle
5. Kolhapur West Zone S/Dn. under Kolhapur Circle
6. Nashik City S/Dn. under Nashik (U) Circle
7. Devalali S/Dn. under Nashik (U) Circle

4. The Departmental post will be filled in by Corporate Office and the arrangement of Outsource posts will be made by concern Chief Engineer of Zone Office.

5. To approve total cost of Rs. 1.44 Crores for above Six CCFCs (excluding cost of Hardware & Software).

6. The Chief General Manager (IT) has to obtain approval for expenditure towards Hardware and Software from Competent Authority.

7. The detailed instructions regarding Services Offered at CCFC, Proposed work of Back Office staff, Skill and Pre-requisite for Operating Staff at CCFC, Infra structure required at CCFC etc. will be issued separately.

This order is also available on Company's website i.e. [www.mahadiscom.in](http://www.mahadiscom.in).

  
**(P. M. Matey)**  
**Chief General Manger (T/E)**

Copy to:

As per Mailing list up to the Circle Office of MSEDCL.