

No. GAD/CGM (T/E)/MPR/29781

Date : 24/09/2010.

**OFFICE ORDER :- 20**

In pursuance of the approval accorded by the Managing Director, MSEDCL, in consultation with the Director (Operations), Director (Projects) & Director (Finance) and in exercise of the powers delegated to him under Schedule First appended to the Maharashtra State Electricity Board, Employees' Service Regulations, read with Circular No.MSDISCO/DOP/Circular/2, dated 06/06/2005 and Administrative Circular No. 1 dated 29/09/2005, the following Order is issued.

- 1) To **Merge** MIS Cell in I.T. Cell at Corporate Office, Mumbai, to approve revised structure for IT Cell & to utilize 22 posts for I.T. Wing and one post each of Chief Project Manager (IT), UDC (A/C), Driver and Peon be diverted in surplus pool.
- 2) To **restructure** I.T. Wing at Corporate level in two Wings i.e. System Wing and Operation Wing as shown in Statement B-1.
- 3) To **Merge** two or more I.T. Centers with posts in one town /city into one center i.e. at Pune, Nashik, Nagpur, Aurangabad and Kalyan and to approve revised sanction of posts for all I.T. centers in Field as detailed in Statement B- 2.
- 4) To abolish Washim I.T. Center and 10 posts from its establishment be declared as surplus and to divert in surplus pool.

This Office Order is also available on Company's Website i.e. [www.mahadiscom.in](http://www.mahadiscom.in).

Encl: As above.

  
**Chief General Manger (T/E)**

Copy to:

As per Mailing list up to the Circle Offices of MSEDCL.

**Statement - B- 1**

(Attachment of O.O. No. 20 dt. 24/09/2010)

**Details of posts at I.T. Cell, Mumbai**

Sr. No.	Name of Post	Sanctioned Posts System Wing			Sanctioned Posts Operation Wing			Total
		Deptl.	O/s	Total	Deptl.	O/s	Total	
1	2	3	4	5	6	7	8	9
<b>A I.T. Cadre</b>								
1	C. G.M. (I.T)	1	0	1	0	0	0	1
2	G. M. (I.T.)	1	0	1	1	0	1	2
3	Dy. G. M. (I.T.)	4	0	4	2	0	2	6
4	System Analyst	7	0	7	6	0	6	13
5	Programmer	9	0	9	6	0	6	15
6	Asstt. Programmer	12	0	12	8	0	8	20
7	Data Entry Operator	0	0	0	0	0	0	0
<b>Total</b>		<b>34</b>	<b>0</b>	<b>34</b>	<b>23</b>	<b>0</b>	<b>23</b>	<b>57</b>
<b>B Distribution Cadre</b>								
1	Exe. Engr. (Dist.)	1	0	1	0	0	0	1
2	Asstt. Engr. (Dist.)	1	0	1	0	0	0	1
3	Jr. Engr. (Dist.)	1	0	1	0	0	0	1
<b>Total</b>		<b>3</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>
<b>B Others</b>								
1	Dy. Manager (F&A)	0	0	0	1	0	1	1
2	Asstt. Manager (P)	0	0	0	1	0	1	1
3	Asstt. Manager (F&A)	0	0	0	1	0	1	1
4	Head Clerk (P.A.)	1	0	1	0	0	0	1
5	Asstt. Accountant	0	0	0	1	0	1	1
6	UDC (A/c)	0	0	0	1	0	1	1
7	UDC (GAD)	0	0	0	1	0	1	1
8	Stenographer/O.A.	1	0	1	0	0	0	1
9	Daftary / O.A.	0	0	0	1	0	1	1
10	Office Assistant	0	0	0	1	2	3	3
11	Driver	0	2	2	0	1	1	3
12	Peon	1	2	3	1	1	2	5
<b>Total</b>		<b>3</b>	<b>4</b>	<b>7</b>	<b>9</b>	<b>4</b>	<b>13</b>	<b>20</b>
<b>Grand Total</b>		<b>40</b>	<b>4</b>	<b>44</b>	<b>32</b>	<b>4</b>	<b>36</b>	<b>80</b>



## Details of posts at I.T. Centers in Field

Sr. No.	Name of Post	Working for (Circles)	Sanctioned Posts													
			Dy. GM (IT)	System Analyst	Programmer	Asstt. Programmer	Computer Operator	Asstt. Computer Operator	Sr. Data Entry Supervisor	Jr. Data Entry Supervisor	Data Entry Operator/O.A.	Peon	Total			
			Deptl.	Deptl.	Deptl.	Deptl.	Deptl.	Deptl.	Deptl.	Deptl.	Deptl.	Deptl.	Deptl.			
<b>A</b>	<b>I.T. Cadre</b>															
1	I.T. Center, Bhandup		1	1	2	6	1	2	1	0	3	0	17			
2	I.T. Center, Washi	Washi	0	1	1	3	1	0	0	0	2	0	8			
3	I.T. Center, Kalyan		1	2	3	6	2	2	1	0	5	0	22			
4	I.T. Center, Vasai	Vasai	0	1	1	5	1	0	0	0	2	0	10			
5	I.T. Center, Pen	Pen	0	1	1	4	1	0	0	0	2	0	9			
6	I.T. Center, Ratnagiri	Ratnagiri	0	1	1	4	1	0	0	0	2	0	9			
7	I.T. Center, Sindhudurg, Kudal	Sindhudurg, Kudal	0	1	1	3	1	0	0	0	1	0	7			
8	I.T. Center, Dhule	Dhule, Nandurbar	0	1	1	5	1	0	0	0	2	0	10			
9	I.T. Center, Jalgaon	Jalgaon	0	1	1	8	1	0	0	0	2	0	13			
10	I.T. Center, Sangli	Sangli, Kolhapur	0	1	1	6	1	0	0	0	2	0	11			
11	I.T. Center, Kolhapur		1	1	2	6	1	2	1	0	3	0	17			
12	I.T. Center, Beed	Beed	0	1	1	3	1	0	0	0	2	0	8			
13	I.T. Center, Latur	Latur	0	1	1	3	1	0	0	0	2	0	7			
14	I.T. Center, Osmanabad	Osmanabad	0	1	1	2	1	0	0	0	2	0	10			
15	I.T. Center, Nanded	Nanded, Hingoli	0	1	1	5	1	0	0	0	2	0	9			
16	I.T. Center, Parbhani	Parbhani	0	1	1	4	1	0	0	0	2	0	10			
17	I.T. Center, A' nagar	A' nagar	0	1	1	5	1	0	0	0	2	0	10			
18	I.T. Center, Nashik		1	2	3	9	2	2	1	0	5	0	25			
19	I.T. Center, Pune		1	3	4	14	3	2	1	0	7	0	35			
20	I.T. Center, Satara	Satara	0	1	1	5	1	0	0	0	2	0	10			
21	I.T. Center, Solapur	Solapur	0	1	1	6	1	0	0	0	2	0	11			
22	I.T. Center, Baramati	Baramati	0	1	1	3	1	0	0	0	2	0	8			
23	I.T. Center, Nagpur		1	2	3	10	2	2	1	0	5	0	26			
24	I.T. Center, Wardha	Wardha	0	1	1	3	1	0	0	0	2	0	8			
25	I.T. Center, Gadchiroli	Gadchiroli	0	1	1	3	1	0	0	0	2	0	8			
26	I.T. Center, Bhandara	Bhandara	0	1	1	2	1	0	0	0	2	0	7			
27	I.T. Center, Chandrapur	Chandrapur	0	1	1	3	1	0	0	0	2	0	8			
28	I.T. Center, Gondia	Gondia	0	1	1	2	1	0	0	0	2	0	7			
29	I.T. Center, Aurangabad		1	2	3	5	2	2	1	0	5	0	21			
30	I.T. Center, Jalna	Jalna	0	1	1	2	1	0	0	0	2	0	7			
31	I.T. Center, Amravati	Amravati	0	1	1	6	1	0	0	0	2	0	11			
32	I.T. Center, Akola		1	1	2	6	1	2	1	0	3	0	17			
33	I.T. Center, Yawatmal	Yawatmal	0	1	1	4	1	0	0	0	2	0	9			
34	I.T. Center, Buldhana	Buldhana	0	1	1	4	1	0	0	0	2	0	9			
	<b>Total</b>		<b>8</b>	<b>40</b>	<b>48</b>	<b>165</b>	<b>40</b>	<b>16</b>	<b>8</b>	<b>0</b>	<b>87</b>	<b>0</b>	<b>412</b>			

N.B. i) Existing Data Entry Operators will continue to work till their retirement or promotion, whichever is earlier.  
Afterwards these posts shall be filled in by Office Assistant.

ii) Sanction of Assistant Programmer is based on number of Sub Divisions with concerned circles. 1 Assistant Programmer for each 4 Sub Divisions.

**Statement - B -3**

(Attachment of O.O. No.20 dt. 24/09/2010)

**Abstract of posts of I.T. Cell/ All Centers**

Sr. No.	Name of Post	Sanctioned Posts		
		IT. Cell, Mumbai	I.T. Centers	Total
1	2	3	5	6
<b>A</b>	<b>I.T. Cadre</b>			
1	C. G.M. (I.T)	1	0	1
2	C.P.M. (MIS)	0	0	0
3	G. M. (I.T.)	2	0	2
4	Dy. G.M. (I.T.)	6	8	14
5	System Analyst	13	40	53
6	Programmer	15	48	63
7	Asstt. Programmer	20	165	185
8	Computer Operator	0	40	40
9	Asstt. Comp.Operator	0	16	16
10	Sr. Data Entry Supervisor	0	8	8
11	Jr. Data Entry Supervisor	0	0	0
12	Data Entry Operator/O.A.	0	87	87
	<b>Total</b>	<b>57</b>	<b>412</b>	<b>469</b>
<b>B</b>	<b>Distribution Cadre</b>			
1	Exe. Engr. (Dist.)	1	0	1
2	Asstt. Engr. (Dist.)	1	0	1
3	Jr. Engr. (Dist.)	1	0	1
	<b>Total</b>	<b>3</b>	<b>0</b>	<b>3</b>
<b>C</b>	<b>Others</b>			
1	Dy. Manager (F&A)	1	0	1
2	Asstt. Manager (P)	1	0	1
3	Asstt. Manager (F&A)	1	0	1
4	Head Clerk (P.A.)	1	0	1

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5	Asstt. Accountant	1	0	1
6	Stenographer/O.A.	1	0	1
7	UDC (A/c)	1	0	1
8	UDC (GAD)	1	0	1
9	LDC (GAD)/O.A.	1+2 O/s	0	1+2 O/s
10	Daftary / O.A.	1	0	1
11	Driver	3 (O/s)	0	3 O/s
12	Peon	2+3 (O/s)	0	2+3 O/s
	<b>Total</b>	<b>12+8 O/s</b>	<b>0</b>	<b>12+8 O/s</b>
	<b>Grand Total</b>	<b>72+8 O/s</b>	<b>412</b>	<b>484 +8 O/s</b>

N.B. Existing Data Entry Operators will continue to work till their retirement or promotion, whichever is earlier. Afterwards these posts shall be filled in by Office Assistant.