

No. GAD/CGM (T/E)/MPR/26134

Date : 18/08/2010.

OFFICE ORDER :- 13

A) The Board vide their Resolution No.1211 Dated.10/08/2010 have accorded approval to the following.

1. The reorganization of Vigilance and Security (V&S) Wing and Revised Staff Set-up for various offices of V&S at Corporate/Field Levels as shown in Statement 1 to 5 Annexed.
2. Creation of the Departmental Vigilance (DV) Organization.
3. Chairman and Managing Director be and hereby Authorized to approve the detailed duties and Job specifications of each posts under the V&S Wing and the Departmental Vigilance (DV) Organization.

B) In pursuance of the above approval, Chairman & Managing Director, MSEDCL, in consultation with the Director (Operations), Director (Projects) & Director (Finance), has accorded approval to the following:

1. Functions of Vigilance Wing as shown in Statement 6 Annexed.
2. Procedure regarding pending Investigation of Complaints with V&S Wing as shown in Statement 7 Annexed.
3. Staff Set-up of Departmental Vigilance (DV) Organization as shown in Statement 8 Annexed.
4. Broad Duties & Functions of Officers/Employees in Departmental Vigilance (DV) Organization as shown in Statement 9.1 to 9.9 Annexed.


(P.M. Matéy)

Chief General Manger (T/E)

Encl : As Above

Copy to:

As per Mailing list up to the Circle Office of MSEDCL.

STATEMENT- 1

Details of revised staff set up

Directorate V&S at Corporate level

Sr. No.	Name of the Post	Sanctioned Post		
		Deptl.	O/s	Total
A	V&S Cadre			
1	Director (V&S)	1	0	1
2	Dy. Director (V&S)	0	0	0
3	Asstt. Director (V&S)	1	0	1
4	Vigilance Officer	1	0	1
5	Dy. Vigilance Officer	2	0	2
6	Asstt. Vigilance Officer	2	0	2
	Sub Total	7	0	7
B	Tech. (Dist.) Cadre			
1	Supdt. Engr. (Dist.)	0	0	0
2	Exe. Engr. (Dist.)	1	0	1
3	Dy. Exe. Engr. (Dist.)	1	0	1
4	Jr. Engr. (Dist.)	0	0	0
	Sub Total	2	0	2
C	Non. Tech. (Dist.) Cadres			
1	Asstt. Manager (P)	1	0	1
2	Jr. Manager (F&A)	1	0	1
3	UDC (A/c)	1	0	1
4	UDC (GAD)	1	0	1
5	Driver	1	0	1
6	LDC / O.A.	1	0	1
7	LDC (A/c)	0	0	0
8	Stenographer/ Typist /O.A.	1	0	1
9	Technician	0	0	0
10	Peon	3	0	3
	Sub Total	10	0	10
	Total	19	0	19

STATEMENT- 2

Details of revised staff set up**Regional V&S Offices**

Sr. No.	Name of the Post	Regioanal V&S Office	Regioanal V&S Office	Regioanal V&S Office	Total
1	2	3	4	5	6
A	V&S Cadre				
1	Dy. Director (V&S) - 2 Supdt. Engr. (Dist.) - 1	1	1	1	3
2	Vigilance Officer	1	1	1	3
3	Dy. Vigilance Officer	2	2	2	6
4	Asstt. Vigilance Officer	1	1	1	3
	Sub Total	5	5	5	15
B	Tech. (Dist.) Cadre				
1	Dy. Exe. Engr. (Dist.)	1	1	1	3
	Sub Total	1	1	1	3
C	Non. Tech. (Dist.) Cadres				
1	Driver	1 (O/s)	1(O/s)	1(O/s)	3
2	LDC / O.A.	1	1	1	3
3	Typist /O.A.	1	1	1	3
4	Peon	1	1	1	3
	Sub Total	3+1 (O/s)	3+1 (O/s)	3+1 (O/s)	9+3 (O/s)
	Total	9+1 (O/s)	9+1 (O/s)	9+1 (O/s)	27+3 (O/s)

Details of revised staff set up
Zonal V&S Units

Sr. No.	Name of the Post	Sanctioned Post						
		Pune	Nagpur	Kolhapur	Bhandup	A'bad	Nanded	Nashik
		1	2	3	4	5	6	7
A	V&S Cadre							
1	Asstt. Director (V&S) - 3 Exe. Engr. (Dist.) - 4	1	1	1	1	1	1	1
2	Vigilance Officer	1	1	1	1	1	1	1
3	Dy. Vigilance Officer	2	2	2	2	2	2	2
	Sub Total	4	4	4	4	4	4	4
B	Tech. (Dist.) Cadre							
1	Jr. Engr. (Dist.)	1	1	1	1	1	1	1
	Sub Total	1	1	1	1	1	1	1
C	Non. Tech. (Dist.) Cadres							
1	Driver	1 (O/s)	1 (O/s)	1 (O/s)	1 (O/s)	1 (O/s)	1 (O/s)	1 (O/s)
2	LDC / O.A.	1	1	1	1	1	1	1
3	Peon	1	1	1	1	1	1	1
	Sub Total	2+1(O/s)	2+1(O/s)	2+1(O/s)	2+1(O/s)	2+1(O/s)	2+1(O/s)	2+1(O/s)
	Total	7+1(O/s)	7+1(O/s)	7+1(O/s)	7+1(O/s)	7+1(O/s)	7+1(O/s)	7+1(O/s)

Details of revised staff set up

Name of Division/Unit/Office : Theft Detection Units

Sr. No.	Name of Post	Sanctioned Posts													
		Under Regional V&S Office, Bhandup													
		Kalyan @	Kalyan (U)	Nashik (R)	Nashik (U)	Dhule	Thane	Washi	Palghar	A' Nagar	Pen	Sindhudurg	Ratnagiri	Jalgaon	Nandurbar
		1	2	3	4	5	6	7	8	9	10	11	12	13	14
A	V&S Cadre														
1	A. V. O./Sub Engr.	2	2	2	2	2	2	2	2	2	2	2	2	2	2
	Sub Total	2	2	2	2	2	2	2	2	2	2	2	2	2	2
B	Tech. Cadre														
1	Dy. Ex. Engr. (Dist.)	1	1	1	1	1	1	1	1	1	1	1	1	1	1
2	Jr. Engr. (Dist.)	1	1	1	1	1	1	1	1	1	1	1	1	1	1
	Sub Total	2	2	2	2	2	2	2	2	2	2	2	2	2	2
C	Others														
1	UDC (A/c)	1	1	1	1	1	1	1	1	1	1	1	1	1	1
2	Driver	2	2	2	2	2	2	2	2	2	2	2	2	2	2
3	Technician	2	2	2	2	2	2	2	2	2	2	2	2	2	2
	Sub Total	5	5	5	5	5	5	5	5	5	5	5	5	5	5
	Grand Total	7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)

P.T.O.

Details of revised staff set up

Name of Division/Unit/Office : Theft Detection Units

Sanctioned Posts																
Under Regional V&S Office, Pune																
Pune (U)	Pune (R)	Ganeshkhind	Sangli	Solapur	Satara	Kohapur	A bad (U)	A bad (R)	Beed	Jalna	Latur	Nanded	Osmanabad	Parbhani	Baramati	Hingoli
15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2
2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2
1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2
1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1
2 (O/s)	2 (O/s)	2 (O/s)	2 (O/s)	2 (O/s)	2 (O/s)	2 (O/s)	2 (O/s)	2 (O/s)	2 (O/s)	2 (O/s)	2 (O/s)	2 (O/s)	2 (O/s)	2 (O/s)	2 (O/s)	2 (O/s)
2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2
5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5	5
7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)

STATEMENT- 4

Details of revised staff set up

Name of Division/Unit/Office : Theft Detection Units

Sanctioned Posts											Total Sanctioned Posts		
Under Regional V&S Office, Nagpur													
	Nagpur (U)	Nagpur (R)	Amravati	Chandrapur	Akola	Buldhana	Bhandara	Wardha	Yavatmal	Gadchiroli	Gondia	Washim	
	32	33	34	35	36	37	38	39	40	41	42	43	44
	2	2	2	2	2	2	2	2	2	2	2	2	86
	2	2	2	2	2	2	2	2	2	2	2	2	86
	1	1	1	1	1	1	1	1	1	1	1	1	43
	1	1	1	1	1	1	1	1	1	1	1	1	43
	2	2	2	2	2	2	2	2	2	2	2	2	86
	1	1	1	1	1	1	1	1	1	1	1	1	43
	2 (O/s)	2 (O/s)	2 (O/s)	2 (O/s)	2 (O/s)	2 (O/s)	2 (O/s)	2 (O/s)	2 (O/s)	2 (O/s)	2 (O/s)	2 (O/s)	86 (O/s)
	2	2	2	2	2	2	2	2	2	2	2	2	86
	5	5	5	5	5	5	5	5	5	5	5	5	215
	7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)	7+2(O/s)	387

Total Revised Staff Set-Up

Sr. No.	Name of the Post	Sanctioned Strength					Remarks
		Corporate Office (Directorate V&S)	3 Regional V&S Offices	Zonal V&S Units	T.D. Units	Total	
1	2	3	4	5	6	7	8
A	V&S Cadre						
1	Director (V&S)	1	0	0	0	1	
2	Dy. Director (V&S)	0	2	0	0	2	
3	Asstt. Director (V&S)	1	0	3	0	4	
4	Vigilance Officer	1	3	7	0	11	
5	Dy. Vigilance Officer	2	6	14	0	22	
6	Asstt. Vigilance Officer	2	3	0	59	64	
	Sub Total	7	14	24	59	104	
B	Tech. (Dist.) Cadre						
1	Supdt. Engr. (Dist.)	0	1	0	0	1	
2	Exe. Engr. (Dist.)	1	0	4	0	5	
3	Dy. Exe. Engr. (Dist.)	1	3	0	43	47	
4	Jr. Engr. (Dist.)	0	0	7	43	50	
5	Sub. Engr. (Dist.)	0	0	0	27	27	
	Sub Total	2	4	11	113	130	
C	Non. Tech. (Dist.) Cadres						
1	Asstt. Manager (P)	1	0	0	0	1	
2	Jr. Manager (F&A)	1	0	0	0	1	
3	UDC (A/c)	1	0	0	43	44	
4	UDC (GAD)	1	0	0	0	1	
5	Driver	1	3 (O/s)	7(O/s)	86 (O/s)	1+96 (O/s)	
6	LDC / O.A.	1	3	7	0	11	
7	LDC (A/c)	0	0	0	0	0	
8	Stenographer/ Typist /O.A.	1	3	0	0	4	
9	Technician	0	0	0	86	86	
10	Peon	3	3	7	0	13	
	Sub Total	10	12	21	215	258	
	Total	19	30	56	387	492	

Note : 1. Additional 1 A.D. & 4 A.V.O are sanctioned for Departmental Vigilance (DV)
2. Services of existing 72 AVOs+ 2 JVOs are being utilized as below.
TDU -59, Police Station -6, DV-4, Dir. (V&S) Office-2 and Regional V&S Office-3

FUNCTIONS OF VIGILENCE WING

- IDENTIFYING AREAS OF IRREGULARITY & EXCEPTIONALS AND TARGET THEM FOR INSPECTION.
 - ❖ BASED ON BILLING (BY WRONG READING AND OMISSION OF MULTIPLYING FACTORS ETC.,)
 - ❖ BASED ON ARREARS (NOT PAYING CURRENT CONSUMPTION CHARGES OR ANY OTHER DUES)
 - ❖ BASED ON CONSUMPTION (CONNECTED LOAD & ACTUAL MONTHLY CONSUMPTION)

- DETECTION OF THEFT OF ENERGY THROUGH DIRECT TAPPING FROM OVER HEAD LINES.
- DETECTION OF THEFT OF ENERGY BY METER BYPASSING.
- DETECTION OF THEFT OF ENERGY BY METER TAMPERING.
- MONITORING ENERGY AUDIT FOR IDENTIFICATION OF AREAS OF LEAKAGE AND LOSS OF ELECTRICITY.

FUNCTIONS OF VIGILENCE WING CONTD.,

- BRING ABOUT SYNERGY IN EFFORTS OF DTUs & O&M WING IN THEFT DETECTION.
- LIAISON WITH LAW & ORDER MACHINERY.
- ENQUIRIES INTO ALLEGATIONS OF THEFT OF ENERGY AND RELATED ISSUES PERTAINING TO THEFT OF ENERGY.
- DETECTION OF COLLUSION BY DEPT.STAFF IN THEFT OF ENERGY .



FUNCTIONS OF VIGILENCE WING CONTD..

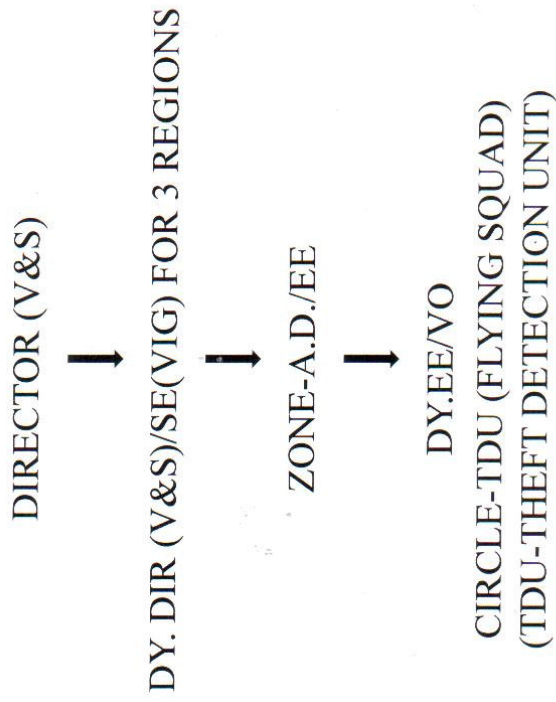
- TO PLUG ANY LOOP HOLE CAUSING LEAKAGE OR LOSS OF ELECTRICITY CAUSED BY STAFF, CONSUMER OR ANY OTHER PERSON.
- SECURITY OF CORPORATE OFFICE & ALL INSTALLATIONS OF MSEDCL. IDENTIFY SECURITY AGENCIES FOR OUTSOURCING OF SECURITY OF ALL INSTALLATIONS OF MSEDCL.
- HIRE REQUIRED NO. OF SECURITY PERSONNEL
- INSPECTION & SECURITY AUDIT OF ALL ESTABLISHMENTS.
- ALL SECURITY GUARDS REQUIREMENT TO BE CHECKED AND CONTRACTS BE GIVEN BY V & S WING.



RESTRUCTURING OF V & S



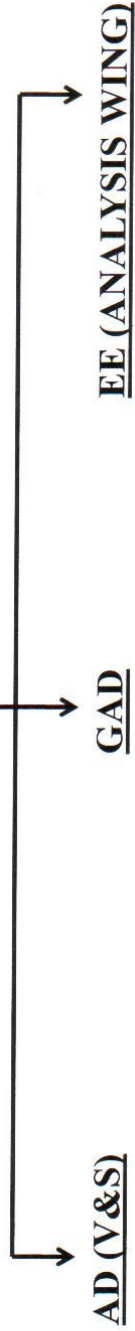
PROPOSED ORGANIZATION OF (V&S) IN
M.S.E.D.C.I



PROPOSED STRUCTURE

DIRECTOR (V&S)

TECHNICAL ASST. (DY.VO) + PA + STENO+ DRIVER + PEON



- VO 1
- DY.VO 1
- AVO 2
- PEON 1



- 1) IDENTIFY AREA OF THEFT OF ENERGY.
- 2) RECEIPT OF COMPLAINT.
- 3) SECURITY OF CORPORATE OFFICE.
- 4) DEAL WITH ALL SECURITY RELATED ISSUES.
- 5) RECEIPT AND PROCESS OF INFORMATION REGARDING IRREGULARITIES NOTICED BY FIELD PERSONNEL. IF APPROVED BY DIRECTOR (V&S), SAME BE FORWARDED TO CONCERNED DIRECTOR/ ED FOR NECESSARY ACTION.

- APO 1
- UDC GAD 1



- 1) THEFT DETECTION TARGET TO BE FINALIZED FOR EACH ZONE.
- 2) TECH. ANALYSIS OF THEFTS DETECTED.
- 3) ARREARS/RECOVERY ANALYSIS.

- DY.EE 1
- Jr Manager (F&A) 1
- UDC (A/c)I 1
- PEON 1

REGIONAL

DY. DIR (V&S)/SE(VIG)

1 STENO + 1 PEON + 1 DRIVER + 1 OFFICE ASST.



VIGILANCE & SECURITY

- VO 1
- DY.VO 1



- 1) RECEIPT OF COMPLAINTS OF THEFT DETECTION & ACTION.
- 2) RECEIPTS AND FORWARDING DETAILS OF IRREGULARITIES OBSERVED BY FIELD (V&S) UNITS
- 3) SECURITY IN REGION INCLUDING INSPECTION OF ESTABLISHMENT/INSTALLATION.

THEFT DETECTION WING

- DY.EE 1
- DY.VO 1
- AVO 1



- 1) IDENTIFY AREAS OF THEFT OF ENQUIRY.
- 2) TARGETS FOR EACH TDU.
- 3) ANALYSIS OF THEFTS.



ZONE V&S UNIT (ONE FOR TWO ZONES) (7)

A.D./EE (VIG)



DY.VO (SECURITY) + AVO

- 1) SECURITY OF ZONE. INSTALLATIONS.
- 2) INSPECTION (SECURITY) OF ZONE AREA.
- 3) REPORTING OF IRREGULARITIES OBSERVED BY FIELD STAFF (V&S)

JE + DY. VO

- 1) MONITORING THEFT DETECTION BY CIRCLE TDUs.
- 2) ANALYSIS OF THEFTS.



CIRCLE(43)

THEFT DETECTION UNIT

•DYEE 1
•JE 1
•AVO/SUB-ENGR 2
•TECH 2
UDC (ACCTS) 1
DRIVER (OS) 2
TWO TEAMS (FLYING SQUADS)
ONE UNDER Dy EE AND ONE
UNDER JE

FUNCTIONS

- 1) DETECTION OF THEFT, LEAKAGE & LOSS IN HIGH VALUE CONSUMERS.
 - 2) TAKING UP FEEDERWISE ENERGY AUDIT.
 - 3) BRINGING ABOUT SYNERGY IN THEFT DETECTION WITH O&M STAFF
- 1) REPORTING OF ANY IRREGULARITIES NOTICED

Procedure regarding pending Investigation of Complaints
With V&S Wing

VIGILANCE ENQUIRIES / INVESTIGATION :

With immediate effect, no enquiry/investigation will be ordered/to be carried on complaints against employees of M.S.E.D.C.L. by V&S Units/Wing. All pending cases as on 01/09/2010 will be transferred to Chief Investigation Officer (CIO) except followings:-

- a) Cases related to theft of Energy.
- b) Cases which are completed on or before 01/09/2010.
- c) Cases which are ongoing in various courts.
- d) Major cases of frauds under investigation to be put up for decision of Chairman and Managing Director.

ACTION NEEDS TO BE TAKEN :

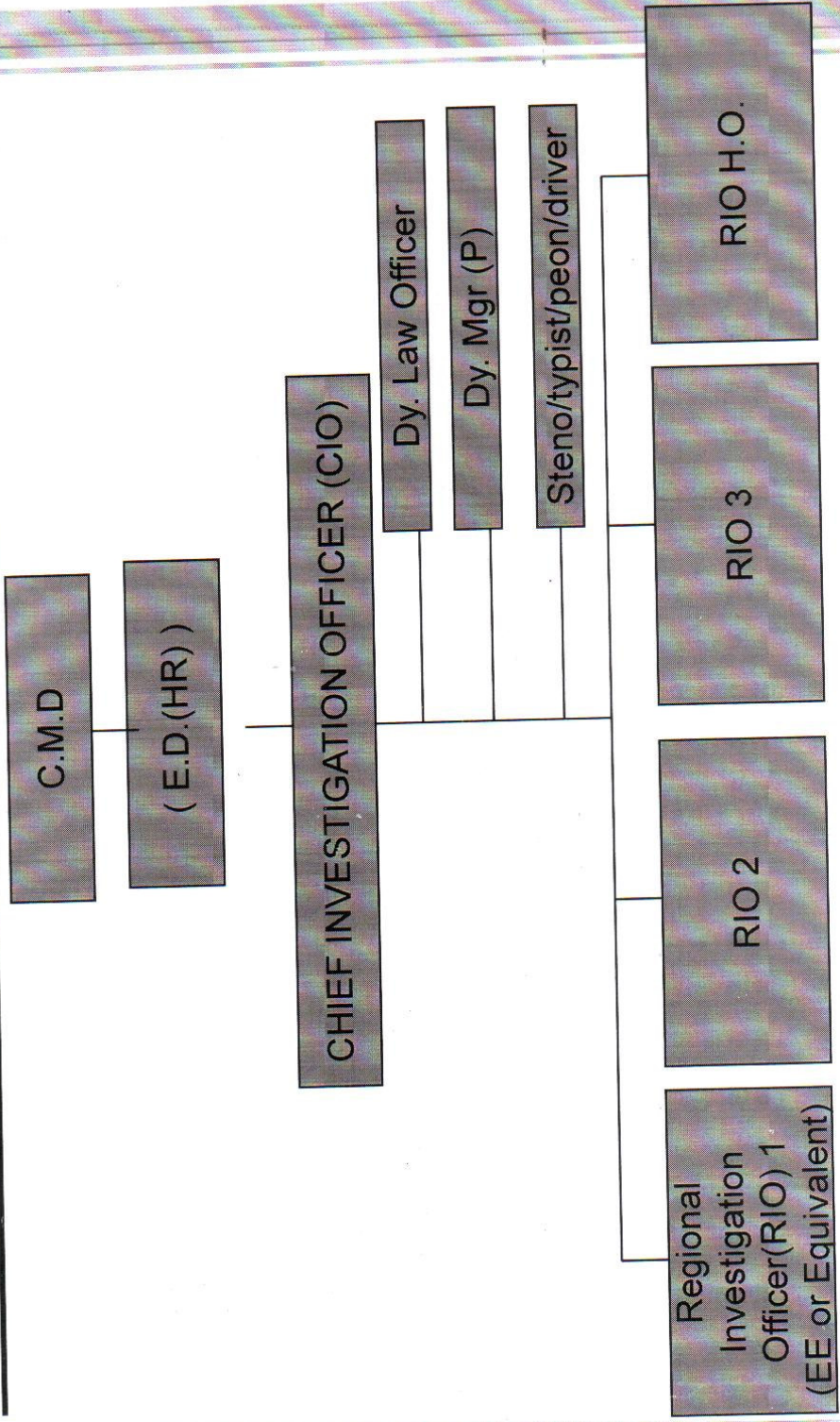
- a) All cases of complaints/allegations against employees under investigation as on 01/09/2010 to be transferred to Chief Investigation Officer (CIO) and files be submitted accordingly through office of V&S, Director (V&S). In case of any major frauds, submit such cases in consolidated form to the Chairman and Managing Director, M.S.E.D.C.L. for his directives.
- b) Cases which have been submitted duly investigated to Director (V&S) before 01/09/2010 be processed as per existing procedure but in any case before 30/09/2010. If action is not taken by 30/09/2010, the same be transferred to Chief Investigation Officer (CIO).
- c) Major minor cases which are going in various courts of law be continued to be handled by V&S Wing heather to before.
- d) Major cases of frauds under investigation will be listed and consolidated list of such cases along with brief details will be put up to Chairman and Managing Director, M.S.E.D.C.L. by Director (V&S) by 30/09/2010. Chairman and Managing Director, M.S.E.D.C.L. will give the directives on the same.

Statement -8

Staff Set-up for Departmental Vigilance (DV) Organisation

Sr. No.	Name of the post	Departmental Vigilance (DV) Corporate Office, Mumbai												Grand Total		Remarks
		CIO		RIO - HO		RIO - I		RIO - II		RIO - III		No. of posts sanctioned		No. of posts sanctioned	Dept	
		Dept	O/s	Dept	O/s	Dept	O/s	Dept	O/s	Dept	O/s	Dept	O/s			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15		
	Pay Gr-I															
1	Chief Investigation Officer - (CIO) (CE)	1	0	0	0	0	0	0	0	0	0	1	0			
2	Manager (P) (RIO)	0	0	1	0	0	0	0	0	0	0	1	0			
3	Manager (F&A) (RIO)	0	0	0	0	1	0	0	0	0	0	1	0			
4	EE (RIO)	0	0	0	0	0	0	1	0	0	0	1	0			
5	Asstt. Director(V&S) (RIO)	0	0	0	0	0	0	0	0	1	0	1	0			
6	Dy. Executive Engineer	0	0	1	0	1	0	1	0	1	0	4	0			
7	Dy. Law Officer	1	0	0	0	0	0	0	0	0	0	1	0			
8	Dy. Manager(F)	1	0	0	0	0	0	0	0	0	0	1	0			
	Pay Gr -III	0	0	0	0	0	0	0	0	0	0	4	0			
9	Asstt. Vigilance Officer	0	0	1	0	1	0	1	0	1	0	4	0			
10	Steno-Typist	1	0	0	0	0	0	0	0	0	0	1	0			
11	Data Entry Operator	0	0	1	0	1	0	1	0	1	0	4	0			
12	Typist	0	0	0	2	0	2	0	2	0	2	0	8			
13	Driver	1	0	0	0	0	0	0	0	0	0	1	0			
	Pay Gr -IV	0	0	0	0	0	0	0	0	0	0	1	0			
14	Peon	1	0	0	1	0	1	0	1	0	1	1	4			
	Total	6	0	4	3	4	3	4	3	4	3	22	12			
																0

MSEDCL Departmental Vigilance (DV) Organization



STATEMENT – 9.2

RIO

(one each will be EE, Manager (P), Manager (Fin.) & AD (V&S)

Dy. EE

AVO

Typist – 2 (outsourced)

Data Entry Operator

Peon (outsourced)

INVESTIGATION OFFICERS & ENQUIRY OFFICERS

1. All investigation and Enquiry officers will be selected and placed on Zone wise panel.
2. All investigation and Enquires will be monitored by RIOS
3. Preliminary investigations must be completed in 7 days and Enquiries to be completed in one month period. Extension if required will be granted by CIO. More than one extension will be granted by E.D. (HR).

STATEMENT – 9.3

Responsibilities Departmental Vigilance

Head Departmental Vigilance – E.D.(HR)

- Major area of corruption identified
- Study procedures & undertake review to improve transparency and delay
- Prepare list of officers of doubtful integrity and keep them under surveillance & ensure they are not posted to corruption prone area
- Appoint and Maintain list of panel of retired Police or Departmental officers as investigation officers and retired judges as enquiry officers
- Ensure time limits for investigation (1 month) and enquiry (3 months) scrupulously followed.
- Surprise inspections of various installation/ service areas.
- Monitoring vigilance cases for speedy disposal

Responsibilities Departmental Vigilance CIO

- Receive complaints from all sources, scrutinize to check vigilance angle
- Order investigation into specific allegations
- Process investigation report expeditiously
- Ensure disciplinary action against defaulters
- Monitor functioning of RIOs, Investigating/Enquiry officers
- Analyze all cases and appraise E.D.(HR).
- If nominated by E.D.(HR), investigate important cases

Responsibilities Departmental Vigilance

RIO

- Once investigation ordered by CE in region, monitor progress and ensure compliance in time limit
- Maintain record and monitor all cases in region
- Maintain list of IOs and monitor their work
- Coordination of investigation work
- Review and analyze data of vigilance cases
- If ordered, undertake investigation

Responsibilities Departmental Vigilance Investigation Officer

- Retired Police Officer- not below PI level / Experienced Ex-defence officer.
- Retired Revenue Officer- not below Nb. Teh. Level
- Retired Departmental officer- not below Dy. EE level
- Fees- Rs.5000-10000 per investigation + all traveling expenses and DA of Rs.400 per day maximum for 7 days, stationery and other facilities
- Normally investigation should finish in 7 working days

Statement – 9.7

Responsibilities Departmental Vigilance

ENQUIRY OFFICER

- RETIRED JUDGE/RETIRED GOVT. OFFICER OF DY. SECRETARY OR EQUIVALENT RANK / EX- DEFENCE OFFICER /RETIRED MSEB OFFICER OF EE OR EQUIVALENT & ABOVE RANK.
- WILL BE PROVIDED WITH THE HELP OF ONE OFFICER AS COMPANY REPRESENTATIVE + ONE TYPIST.
- TRAVELLING EXPENSES + DA- Rs.500/- FOR 10 DAY.
- PER ENQUIRY – Rs.10,000/- TO Rs.15,000/-
- STAFF AND ALL ASSISTANCE WILL BE PROVIDED.



Statement – 9.8

POWERS FOR ORDERING INVESTIGATION/ENQUIRY

- CE & ABOVE :- CHAIRMAN & MANAGING DIRECTOR
- UPTO SE :- HEAD D.V. – E.D.(HR)
- UPTO EE :-C.I.O

Statement – 9.9

**INVESTIGATIONS CAN BE ORDERED
ONLY IF**

- NAME WITH DETAILS OF COMPLAINT WITH
SUFFICIENT DETAILS OF ALLEGATIONS
- SUBSTANTIAL EVIDENCE IN THE COMPLAINT FOR
PRELIMINARY INVESTIGATION
- REFERRED BY DEPARTMENT / GOVT.
- IF RECOMMENDED BY DIRECTORS AND DIRECTED
BY C.M.D.

STATEMENT "A"

Statement showing the creation of the posts of Departmental Vigilance(DV) Organization.

Sr. No.	Category	Posts surrendered		Employee cost per post per annum Rs.	Total Employee cost Rs.	Sr. No.	Category	No. of posts	Posts proposed to create		Employee cost per post per annum Rs.	Total Employee Cost
		No. of posts	Name of Estt. From which surrendered						Name of Estt. on which sanctioned	Deptl.		
1	2	3	4	5	6	7	8	9	10	11	12	
1	CE	1	L.M. Section H.O. Mumbai	860495	860495	1	Chief Investigation Officer - (CIO) (CE)	1	Departmental Vigilance(DV) Organization	860495	860495	860495
2	Ex. Engr. (Dist.)	2		610789	1221578	2	Manager(P)	1		638167	638167	638167
3	Dy. SE (Dist.)	4	H.O. Surplus Pool	514480	2057920	3	Manager(F&A)	1		638167	638167	638167
4	Data Entry Operator	2	H.O. Surplus Pool	169371	338742	4	Regional Investigation Officer- (EE or Equivalent)	1		610789	610789	610789
5	Art'A (Mech.)	14	H.O. Surplus Pool	212398	2973572	5	Asstt Director(V&S)	1		592402	592402	592402
6	UDC (GAD)	3	H.O. Surplus Pool	169371	508113	6	Dy. Executive Engineer	4		514480	2057920	2057920
7	Steno - Typist	2	H.O. Surplus Pool	169371	338742	7	Dy. Law Officer	1		487264	487264	487264
8	LDC (OA)	1	H.O. Surplus Pool	167962	167962	8	Dy. Manager(P)	1		487264	487264	487264
9	Driver	1	H.O. Surplus Pool	163814	163814	9	Asstt. Vigilance Officer	4		254939	1019756	1019756
10	Jr. Security Officer	1	H.O. Surplus Pool	169371	169371	10	Steno-Typist	1		169371	169371	169371
11	Jr. Store Asstt.	1	H.O. Surplus Pool	169371	169371	11	Data Entry Operator	4		169371	677484	677484
12	Defitary	2	H.O. Surplus Pool	164835	329670	12	Typist(O/S)	8		51100	408800	408800
						13	Driver	1		163814	163814	163814
						14	Peon (Dept)	1		155147	155147	155147
						15	Peon (O/S)	4		51100	204400	204400
		34			9299350			34			9171240	9171240

34 Posts surrendered financial burden Rs. 9299350
 34 Post created Financial burden Rs. 9171240
Net Saving Rs. 128110

(Signature)
 Dy. Manager (P-MPR)