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Man Power Review Cell
M. S. E. D. Co. Ltd
"Prakashgad", 4th floor
Station Road, Bandra (E)
Mumbai - 400 051

No. HR/CGM (HR-T/E)/MPR/1319

Date: 17-01-2013

OFFICE ORDER: MPR-10/2013

Preamble:

- 1) After Industrial Engineering study and submission of report thereof by M/s CRISIL, Norms for various field offices in MSEDCL were accepted by the Board of Directors MSEDCL vide B. R. No. 781 dtd 16/04/2009 and these Norms were circulated vide O. O. No. MPR-04 (GAD/CGM(TE)/MPR/Staff Norms/14664) dtd 16/05/2009.
- 2) Consumer Norms were revised along with revision in earlier prescribed Variable Norms for Field Offices vide B. R. No. 1273 dtd 11/10/2010 and circulated vide O. O. No. MPR-29 (GAD/CGM(TE)/MPR/Staff Norms/33940) dtd 04/11/2010.
- 3) It is decided by the management of the Company to take review of sanction of all posts in HR Cadre and to modify it up to some extent for better utilization of manpower and for fair chances of promotion at every stage of hierarchy.


ORDER:

In pursuance of the approval accorded by the Managing Director, MSEDCL, in consultation with the Director (Finance), Director (Operations) and Director (Projects) under the powers delegated to him vide Schedule First appended to the Maharashtra State Electricity Distribution Co. Ltd. read with Administrative Circular No. 1 dated 29/09/2005, following Orders are issued.

To modify the Norms for the posts in HR Cadre for various field offices as detailed in appended statement.

These Norms for HR Cadre are hereby notified with supersession of all earlier Norms applicable for HR Cadre and only these Norms will be in force with immediate effect.

This order is available on company's Intranet and no hard copy will be sent to any office.


(P. M. Matey)
Chief General Manager (HR-T/E)

Revision in Norms

Sr. No.	Office/Post	Notified Norms		Revised Norms		Remarks
		Dept	OS	Dept	OS	
1	2	3	4	5	6	7
A Zone Office						
01	Manager (HR)	01	00	01	00	
02	Dy. Manager (HR)	00	00	01	00	
03	Asstt. Manager (HR)	01	00	00	00	
04	Jr. Manager (HR)	01	00	01	00	
05	HC/EA/SC	02	00	02	00	
06	UDC(HR)	02	00	02	00	
07	LDC/OA	07	01	05	01	
08	Telephone Operator	01	00	01	00	
b Circle Office						
01	Asstt. Manager (HR)	01	00	01	00	
02	Jr. Manager (HR)	01	00	00	00	
03	HC/EA/SC	01	00	02	00	
04	UDC(HR)	01	00	02	00	
05	LDC/OA	05	00	03	00	
06	Telephone Operator	01	00	00	00	
c Division Office						
01	Jr. Manager (HR)	01	00	01	00	
02	HC/EA/SC	00	00	00	00	
03	UDC(HR)	02	00	02	00	
04	LDC/OA	03	00	02	01	
d Sub Division Office						
01	UDC(HR)	01	00	00	00	
02	LDC/OA	00	00	01	00	