## MAHARASHTRA STATE ELECTRICITY BOARD EMPLOYEES' DEPENDENTS WELFARE TRUST

Plot No. G-9, Prakashgad, Aliyavar Jung Marg, Sation Rd., Bandra(East), Mumbai 400 051. Tel.: 642 22 11 / 642 21 31

No.: LIR/MMB/M8/ 32.365

Date: 31-07-2000

## CIRCULAR

Sub: Monthly Monetary Benefits - period for the Payment - Proforma for obtaining receipt, etc.

The issue of regulating procedure for payment of Monthly Monetary Benefit through the Trust and ensure early release of payment as also avoiding over/wrong payment was under consideration of the Trust for sometime past. The Executive Committee of the M.S.E.B. Employees' Dependent Welfare Trust has, in its fourth meeting held on 22<sup>nd</sup> June, 2000, considered this issue and has resolved to implement the procedure as follows:-

- 1. The Monthly Monetary Benefit to the eligible dependents shall here-inafter be released through the I.C.I.C.I. Bank Ltd., Mumbai. The cheques
  drawn in favour of individual eligible dependents shall be sent to the
  concerned Chief Engineers by the I.C.I.C.I. Bank directly by first week of
  the subsequent month.
- 2. The Chief Engineers, in turn, shall disburse the cheques through the concerned Divisions, the Divisional Office shall obtain receipt in the prescribed proforma attached with this Circular as Annexure 'A'. The receipts as above shall be kept in the safe custody of the concerned Divisions so as to produce it to the Auditing unit whenever required.
- The field officers shall obtain detailed information in respect of individual eligible dependents, whose cases have been approved and payment released, in the prescribed proforma attached with this Circular as Annexure 'B'. The information of all the dependents in the Zone shall be consolidated at Zonal level and sent to Member Secretary, M.S.E.B. Employees Dependent Welfare Trust duly audited. The payment of Monthly Monetary Benefit for the month of September, 2000 payable in

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October, 2000 shall not be released in the cases of dependents who have not submitted the information in the above proforma.

The Monthly Monetary Benefits to the eligible dependents are payable for a period of 10 years or one month after the offer of an employment or the dependent joining his duty. The dependents are also eligible to receive the benefits till they reach to the age of superannuation of the post for which he/she is selected. The field officers, therefore, may ensure that the payment in cases of eligible dependents who have reached to the age of superannuation are not released beyond the period of superannuation.

It is observed in number of cases that the intimation of appointment given to the eligible dependents is not sent ir unediately to the Trust resulting in drawal of cheques in favour of these dependents and thereafter its withdrawal. The field officers are, therefore, requested to instruct the concerns to ensure that the intimation of the employment or expiry of period of benefit is immediately communicated to the Secretary of the Trust to avoid over payment to the dependent:

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## Annexture "A"

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श्री. /श्रीमती	Tel. 642 72 317 642 25 31
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