

M.S.E.BOARD EMPLOYEES' DEPENDENT WELFARE TRUST

LABOUR & INDUSTRIAL RELATIONS SECTION

Prakashgad, Bandra(East), Mumbai 400 051

Phone: 26474211, 26472131 Fax : 022-26581083 Website : [www.mahadiscom.in](http://www.mahadiscom.in)

No/LIR/MMB/ Proforma/ 24816

Date: 06.08.2010

Circular

Subject: Revising Proforma A & A1 for deciding the eligibility for grant of Monthly Monetary Benefit to the dependent of the deceased employee-

-Submission of Application directly to the Trust office.

A scheme of extending the Monthly Monetary Benefit to the dependents of the deceased employees is run through the MSEB Employees' Dependent Welfare Trust. In order to scrutinize the proposals for determining the eligibility of the dependents for grant of Monthly Monetary Benefit, Proforma A & A1 are prescribed vide Administrative Circular No 317 Dtd. 20/07/1999 under which the information of the deceased employee, the dependent who has applied for the benefit and the details of family members are to be furnished to the Trust office duly audited by the Zonal Offices. After going through the details which are to be furnished in the Proforma A & A1, certain information is not actually required. It is, therefore, felt necessary to modify / revise the existing Proforma A & A1 by combining both the Proformas into one Proforma. Accordingly, the revised Proforma is now prescribed in the form of application to be applied for grant of Monthly Monetary Benefit and giving the details of the family members of the deceased employee.

However, the present practice is that the application for grant of Monthly Monetary Benefit is received in the Trust office only after obtaining the clearance from the BCR Cell at Corporate Office, Mumbai deciding their eligibility for providing employment in the respective Pay groups. It is, however, observed that the present procedure involves unnecessarily delay in extending the Monthly Monetary Benefit to the dependents. It is therefore, now decided that the present practice of submitting the applications first to the BCR Cell should be discontinued forth with and here in after the applications received from the concerned dependents should be routed separately to the Trust office only for grant of Monthly Monetary Benefit.

All the field officers are now requested to furnish the details of the deceased employee, the dependent who has applied for grant of Monthly Monetary Benefit, etc. in



PROFORMA

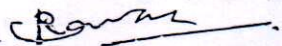
prescribed Proforma attached with this circular as Annexure-A directly to the Chief Industrial Relations Officer & The Member Secretary of the Trust, MSEI Employees' Dependent Welfare Trust within one month from the date of death of deceased employee instead of sending the proposals of the concerned dependents to the (BCR) Cell at Corporate Office Mumbai for deciding the eligibility of the dependents for providing employment in the companies.

They are also requested to send the proposals received from the dependents of the deceased employees in the revised Proforma to the undersigned within a period of one month from the date of death of the employee/retired prematurely on medical ground before attaining the age of 50 years or from the date of termination of the services by declaring the employee invalidated from service on account of incapacitation for service by bodily or mental infirmity.

The field Officers are also responsible to furnish the information to the undersigned well in time in respect of the dependents who are provided with the employment. Instructions issued from time to time in this regard may please be followed up scrupulously.

This circular is issued with the approval of the Executive Director (HR), MSEDCL and Ex-Officio Trustee.

Encl.: Proforma

  
Chief Industrial Relations Officer  
& Member Secretary of the Trust.

To

All the officers up to the level of Executive Engineers of the MSEDCL / MSETCL / MSEPGL as per the mailing list.