



# MAHA VITARAN

Maharashtra State Electricity Distribution Co.Ltd

Phone : 2647 42 11 (O)  
2647 21 31 (O)  
2644 37 62 (P)  
FAX : 2647 28 66

Chief Engineer (Civil),  
Corporate Office,  
Prakashgad , Ground Floor,  
Bandra (East), Mumbai-51

Ref.No. No.CEC/Coporate/BND

No 0027

Dtd. 09 JAN 2013

## CIRCULAR

Sub:- Enhancement in the limit of expenditure on hiring of vehicles by the various officers in the field.

The instructions to hire the private vehicles for use of various offices in the field have been issued to curb the expenditure on purchase of new vehicles. The limits for the expenditure has been prescribed vide Adm.Circular No.85 dt.07.11.2006, Admn. No.140 dt.05.01.2008 and Admn No.302, dt.20.07.2011.Considering the steep hike in the fuel price, the limits of expenditure had been enhanced vide Admn. Circular No.354 dt.05.09.2011.The issue regarding enhancing the limit of expenditure on hiring of vehicles for the use of various field offices was under consideration for sometime in past.

2. Now, considering the steep hike in the fuel price, the Managing Director in consultation with Director(Projects), Director(Operations) and Director(Finance) has accorded an approval to enhance the existing limits of expenditure on hiring of vehicles by various offices in the field as given below:-

Sr. No.	Adm.Cir.No.& Date	Particulars of field offices	Existing Limits of expenditure on hiring of vehicle per month	Revised Maximum limit of expenditure on hiring of vehicle per month
1	354 dt.05.09.2011.	Urban area	1)Rs. 20,000/-p.m. per vehicle. Above Rs. 20,000/- but upto Rs. 22,000/- p.m. per vehicle with the approval of C.E.  2) Rs. 25,000/-p.m. per vehicle for complaint Centres working in 3 shifts i.e. for 24 Hrs.	Rs. 24,000/-p.m. per vehicle. Above Rs. 24,000/- but upto Rs. 27,000/- p.m. per vehicle with the approval of C.E.  2) Rs. 30,000/-p.m. per vehicle for complaint Centres working in 3 shifts i.e. for 24 Hrs.
		Rural area	Rs. 20,000/-p.m. per vehicle. Above Rs. 20,000/- but upto Rs. 23,000/- p.m. per vehicle with the approval of C.E.	Rs. 24,000/-p.m. per vehicle. Above Rs. 24,000/- but upto Rs. 28,000/- p.m. per vehicle with the approval of C.E.

2	354 dt.05.09.2011.	S.E. (Infra), S.E. (Civil) S.E. (TQA, Pune & Nagpur)	Rs. 26,000/-p.m. per vehicle with annual ceiling of Rs. 3,12,000/-	Rs.31,000/--p.m. per vehicle with annual ceiling of Rs. 3,72,000/-
		Testing Division	Rs. 26,000/-p.m. per vehicle with annual ceiling of Rs. 3,12,000/-	Rs31,000/--p.m. per vehicle with annual ceiling of Rs. 3,72,000/-
		Each Testing Batch of all Testing Division and Testing quality Assurance Batch	Rs. 26,000/-p.m. per vehicle with annual ceiling of Rs. 3,12,000/-	Rs31,000/--p.m. per vehicle with annual ceiling of Rs. 3,72,000/-

3. The revised limits prescribed as per Sr.No.(1) of para 2 above are equally applicable for the Vans, Mini Trucks & hired for Company's work.

4. This Circulars shall come into force with immediate effect.

5. This Circular is available on Company's Intranet only.



Chief Engineer(C)  
Corporate Office, Prakashgad,  
Bandra.

Copy s.w.rs.to:-

- 1.The Director (Operation), Mahavitaran.
- 2.The Director(Project), Mahavitaran.
- 3.The Director(Finance), Mahavitaran.
- 4.The Executive Director(CP), Mahavitaran.
- 5.The Executive Director I,II,III ,Mahavitaran.

Copy to:-

- 1.The Superintending Engineer(C),Civil Circle Kalyan/Pune/Nagpur.
- 2.All Executive Engineer(C).

No. CE/ANDE